

Charity number: 1133190

WESTMINSTER SYNAGOGUE

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2015

WESTMINSTER SYNAGOGUE

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WESTMINSTER SYNAGOGUE

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY AND ITS ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2015

Trustees

Jeffrey Ohrenstein, Chairman
Valery Rees, Vice-Chairman
David Goldberg, Senior Warden
Nick Stalbow, Second Warden
Michael Cohen, Joint Treasurer
Edward Glover, Joint Treasurer
Sylvie Hammerson, Membership Secretary (resigned 12 January 2015)
Ann Fischer, Trustee
Miles Laddie, Trustee (resigned 21 May 2015)
Chris Rees, Hon. Secretary

Charity registered number

1133190

Principal office

Kent House
Rutland Gardens
London SW7 1BX

Independent auditors

Nyman Libson Paul
Chartered Accountants
Regina House
124 Finchley Road
London NW3 5JS

Bankers

National Westminster Bank plc
Knightsbridge Branch
P.O. Box 6037
186 Brompton Road
London SW3 1XJ

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

WESTMINSTER SYNAGOGUE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2015

The Trustees present their annual report together with the audited financial statements of Westminster Synagogue (the charity) for the year ended 31 December 2015. The Trustees confirm that the annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES

The objects of the congregation are to provide a centre for Jewish worship and study and to further religious and charitable undertakings appropriate to such a centre.

PRINCIPLES AND POLICY

The following statement of principles and policy was formally adopted by the Synagogue at its third Annual General Meeting on 19 January 1961 to reflect the ideals to which its first Minister, the Rev Dr Harold Reinhart had dedicated his life and to which the Synagogue was and is deeply committed:

Principles

'Our aim is to create a synagogue which will be an instrument for the pursuit of religious truth. We would seek for knowledge and charity and piety. We want a congregation that will be a source of encouragement to human progress and of comfort and inspiration to individual men and women. We would be a congregation of interested active members, personally committed to our Synagogue, accepting the responsibility of membership as a challenge to the best in each of us. We regard our membership as a high privilege, and we will not be content with a synagogue which is less than a vehicle of truth.'

Policy

'For the realisation of our aims we deem it essential that our Synagogue should be the centre of a Holy Congregation of men and women, believing in Judaism as a relevant motivating power in their lives. Through the Synagogue we should participate in the life of Jewry as a whole, and in human endeavour in the wider community.

'We believe that such a synagogue should be a democratic society in which practice and procedure are determined by the members themselves, and we are conscious of a sense of congregational responsibility to interpret courageously our heritage, and to adventure in our religious expression. In our services we strive to give voice to the authentic Jewish tradition expressed in a manner suitable to our times.

'Our membership subscription is set at a figure which we consider realistic in the contemporary world, and appropriate for a seriously interested person of moderate means. Members are asked to bear a proper share of the necessary expense of maintaining the Synagogue. Some will be able to pay more, others less. The amount itself is not important – significance lies in the token of seriousness of commitment.

'We would avoid commercialisation in our congregational management. While we appreciate the need to direct our affairs in a business-like manner, we are determined that our congregation shall not be conducted as a business, that no services or privileges shall be bought or paid for, and that all members shall have precisely the same rights, duties and responsibilities.

'We offer our services to all who wish for them, in the belief that the more we give, the more we shall ourselves possess. It may then be asked: if our services are available to all people, why become a member? Our answer is that membership signifies personal participation in a dedicated effort to safeguard our Jewish tradition and

WESTMINSTER SYNAGOGUE

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2015

serve our Jewish ideal.

'We know that a true synagogue is one in which the members participate in congregational prayer and study, and maintain a humane administration. We attest our need for such a synagogue and our will to achieve it.'

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

The Synagogue was established on 29 October 1957 as an unincorporated, excepted charity. It is governed by its laws contained in the constitution adopted 18 March 2004 as amended 21 May 2009 and 25 May 2010. The Synagogue registered with the Charity Commission on 8 December 2009.

The management of the Synagogue is undertaken by its Executive and Council.

Method of Appointment or Election of The Executive

The constitution provides that the Executive is empowered with taking all day to day decisions in Westminster Synagogue's affairs and its voting members constitute the Synagogue's Charity Trustees. The Executive is elected by the Council subject to confirmation by members in General Meeting. The members of the Executive, who may not exceed eleven in number, are the Chairman, Vice-Chairman, Treasurer, Hon. Secretary, Senior Warden and Second Warden, (the offices of Treasurer and Hon. Secretary may each be held jointly by two people) and up to three other members elected as Trustees. The Executive is accountable to the Council which could, in a proper case, dismiss the entire Executive. The Executive is obliged, where practicable, to consult with and take note of the Council's opinions in connection with religious and a number of other specified matters.

Method of Appointment or Election of Council

Members of the Council are elected by members of the Synagogue in General Meeting. The Council consists of not less than three and no more than twelve elected members of the congregation. Each member of the Council must be nominated in writing by two other members of the congregation. In addition it also has a President (elected by members at a general meeting), and up to seven Vice-Presidents, nominated by the Executive and elected by members of the congregation in general meeting, and the members of the Executive.

Organisational Structure and Decision Making

The Council and Executive meet at regular intervals during the year.

Sub-committees are appointed from time to time who report back to the Executive with their findings.

Paid members of staff have been appointed by the Executive to manage the day-to-day operations of the Synagogue.

Systems of internal control are designed to provide reasonable, but not absolute assurance against material misstatement or loss. They include:

- An annual budget approved by the Trustees;
- Regular consideration by the Trustees of financial results, budget variances and non-performance indicators;
- Delegation of authority and segregation of duties;
- Identification and management of risks.

WESTMINSTER SYNAGOGUE

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2015

Risk Management

The Trustees have identified and actively review the major risks to which the Synagogue is exposed as follows:

- Significant loss of membership and the consequential effect on subscription and donation income;
- Health and safety;
- Security;
- Normal employment and public liability risks;
- Reputational risks arising from incidents in the above categories.

The Trustees are satisfied that systems and procedures are in place to mitigate the synagogue's exposure to the major risks where possible.

The general well-being of a religious community is heavily reliant on the quality of its spiritual leadership and may therefore encounter risk when a change of such leadership is required. Since 1997 the synagogue has been led with notable success by Rabbi Dr Thomas Salamon. The community has also benefitted greatly from a range of work undertaken on a consultancy basis by Mrs Renée Salamon. It is currently expected that Rabbi Salamon will retire from full time duties in 2018. In accordance with the constitution of the Synagogue, a Rabbi Selection Committee has been established whose recommendation for a successor will be submitted to a General Meeting of the Synagogue for adoption in due course. A 'Rabbi Transition Fund' has also been set up to cover the additional costs expected to be incurred in the periods leading up to and immediately following Rabbi Dr. Salamon's retirement.

Policies Adopted for the Identification, Induction and Training of New Trustees

The synagogue has established a Nominations and Mentoring Committee to identify, encourage and support prospective future trustees and leaders of the community. On appointment, new trustees are provided with a briefing pack and an induction session with an existing trustee and will continue to have access to previous post holders for guidance

ACTIVITIES AND PERFORMANCE

Activities

The Synagogue seeks to attain its objectives through the provision of the following:

- Regular services for the Jewish Sabbath and religious festivals. Some services may be adapted to the needs of the children of members both up to and beyond the age of Barmitzvah or make particular provision for the participation of children and parents together.
- Education in the beliefs and practices of the Jewish faith for children, young people and adults including those not of the Jewish faith but who wish to adopt it.
- A vibrant cultural and social programme with an emphasis on the pastoral care of members of the congregation.
- A well-stocked library of books of Jewish interest. The books range from those of a religious and philosophical nature, through those covering Jewish history to novels examining aspects of Jewish existence. It includes a children's library of over 500 books.
- Engagement with the broader community including a commitment to inter-faith activities and the promotion of mutual understanding between people of different faiths and none.

WESTMINSTER SYNAGOGUE

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2015

Public Benefit Provision

The Synagogue has adhered to its stated policy to ensure that while setting standard levels of subscription, these are tailored according to means where necessary. Fund raising for its own funds often includes some provision for another charity in accordance with the general religious obligation for Jews to give to charity.

In addition to its services to its members, the Synagogue has provided the following to the wider public:

- The Synagogue has provided a meeting place for other Jewish organisations, generally open to the wider public.
- Members of the public are welcome at all the Sabbath and festival services conducted at the synagogue.
- They are also invited to and welcome at cultural and social events held at the synagogue.
- The Synagogue reaches out to other faith organisations and organises events with them to foster inter-faith understanding.

The take-up by non-members of all the above activities has been strong throughout the year.

Performance Measurement

The nature of a religious community is such that its successes and achievements cannot be measured satisfactorily by standard charity metrics. The size of its membership or numbers attending services do not in themselves indicate the importance of the congregation in the lives of its members or the spiritual guidance and comfort it may provide..

Nevertheless if the above measures are the only available proxy for assessing success, then the Synagogue may consider itself successful. During the course of the year under review,

- Membership numbers grew from 676 to 691. In addition there are now 100 (2014: 96) non-Jewish Friends of the Synagogue.
- Service attendance increased, particularly on Sabbath evenings and the festivals of New Year and the Day of Atonement, through the provision of children- and family-orientated services;
- Seven weddings and marriage blessings, 15 B'nei mitzvot and 11 baby blessings took place under the auspices of the Synagogue and eight people were admitted to the Jewish faith following instruction in its education programme;
- A significant number of cultural events took place, including the establishment of an outreach programme for young Jewish people not committed to synagogue membership (Westminster Young Professionals) as well as a mentoring programme.

FINANCIAL REVIEW

Accounting Policies

These are the first accounts to be prepared by the Synagogue under a revised Statement of Recommended Practice (SORP) relating to charities. The impact of the 'SORP' and its related Financial Reporting Standard (FRS 102) in relation to the presentation of the Synagogue's figures is in general limited and is explained as necessary in the notes which form part of the Financial Statements. However in addition to the elimination of certain historic figures relating to plant and machinery as set out in Note 19, the Trustees have also determined that with effect from 1st January 2015 no further depreciation will be applied to building improvements. The Trustees have adopted this approach on the basis that the value at which Kent House is held in the Synagogue accounts does not exceed its realisable value and the removal of the non-cash item, Depreciation of Historic Improvements, from the annual Financial Statements will assist members of the Synagogue and other users of its Financial Statements better to understand its current financial condition. Accounts for previous years have not been restated.

WESTMINSTER SYNAGOGUE

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2015

Results for the Financial Year Ended 31 December 2015

Against that background, for 2015 the Synagogue incurred a deficit of £7,004. In a year in which there were no major fundraising initiatives, this may be considered a satisfactory result. The figure is struck after two transfers from/to reserves: (1) in a year of reduced education-specific donations, £20,000 was released from the (Restricted) Education Fund towards the cost of the education programme; (2) by contrast, £40,000 was transferred to the (Designated) Building Fund to increase the provision for significant repairs to Kent House, which will be required in the near future.

Financial Outlook

The Synagogue is funded by a combination of members' subscriptions, rental from leasing areas of its building when such leasing does not conflict with the Synagogue's activities, and donations and legacies from members and others. The Trustees have no reason to believe that this combination of income will undergo material change in the foreseeable future or that any one item of income is under undue stress.

The trustees consider the financial outlook of the Synagogue to be sound. A fundraising dinner is planned for November 2016. A 'Patrons' Council' has been formed to expand and bring greater consistency to the receipt of donations. The policy in relation to and the current level of reserves is referred to elsewhere. As a consequence, the structure of subscription rates has undergone some revision to reduce the burden on younger members and encourage an increase in their numbers; whilst this may lead to a modest reduction in income on the short term, it is considered to be a worthwhile investment for the future.

The trustees have also been made aware of a significant bequest from the estate of a late member. However as the bequest represents a share in a property outside the United Kingdom and its monetary value is subject to realisation of the asset, payment of local taxes and currency conversion rate fluctuations, the trustees do not consider it appropriate to ascribe a figure to it in the 2015 accounts.

Material Investments and Reserves Policy

Notwithstanding the comments above, the Trustees are conscious that recurring income provided by members subscriptions and predictable other sources such as rent, does not meet annual outgoings. As a consequence, the Synagogue is therefore reliant on the generosity of members to meet such shortfalls through donations. The Trustees therefore seek to ensure that there are unrestricted reserves in cash and short term deposits at a level that would permit an orderly reduction of services provided to members together with associated staff redundancies, should there be a significant decline in donations. These reserves also include a designated provision for periodic repairs to the building to ensure that it is fit for purpose and its value is maintained. Restricted reserves may be established to meet identified current or future exceptional expenditure requirements; examples of this include the Rabbi Transition Fund referred to under 'Risk Management' above.

Taking all these matters into account, the Trustees are of the opinion that, as at the balance sheet date, assets and reserves are sufficient to meet the Synagogue's foreseeable obligations. The current investment policy of the Synagogue is to restrict investments to deposits with banks with external credit ratings of not worse than A-. This policy is intended to provide minimal risk of capital losses, albeit returns are limited in the light of prevailing low interest rates.

The Synagogue does not hold any funds as custodian.

WESTMINSTER SYNAGOGUE

**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 DECEMBER 2015**

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

.....
Michael Cohen, Joint Treasurer

.....
Edward Glover, Joint Treasurer

WESTMINSTER SYNAGOGUE

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF WESTMINSTER SYNAGOGUE

We have audited the financial statements of Westminster Synagogue for the year ended 31 December 2015 set out on pages 10 to 24. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees, as a body, for our audit work, for this report, or for the opinion we have formed.

Respective responsibilities of Trustees and auditors

As explained more fully in the trustees' responsibilities statement, the Trustees are responsible for the preparation of financial statements which give a true and fair view.

We have been appointed as auditors under section 145 of the Charities Act 2011 and report to you in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2015 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or

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INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF WESTMINSTER SYNAGOGUE

- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Nyman Libson Paul

Chartered Accountants
Statutory Auditors

Regina House
124 Finchley Road
London
NW3 5JS

Date: 12 April 2016

Nyman Libson Paul are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

WESTMINSTER SYNAGOGUE

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2015**

	Note	Unrestricted funds 2015 £	Restricted funds 2015 £	Total funds 2015 £	Total funds 2014 £
INCOMING RESOURCES					
INCOME FROM:					
Donations and legacies	2	530,643	28,495	559,138	723,002
Other trading activities	3	176,937	-	176,937	279,048
Investments	4	2,249	-	2,249	1,836
TOTAL INCOME		<u>709,829</u>	<u>28,495</u>	<u>738,324</u>	<u>1,003,886</u>
EXPENDITURE ON:					
Raising funds	5	154,724	-	154,724	135,231
Charitable activities	6,7,8	<u>557,399</u>	<u>33,205</u>	<u>590,604</u>	<u>722,500</u>
TOTAL EXPENDITURE	9	<u>712,123</u>	<u>33,205</u>	<u>745,328</u>	<u>857,731</u>
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS					
Transfers between Funds	19	(2,294) <u>20,000</u>	(4,710) <u>(20,000)</u>	(7,004) <u>-</u>	146,155 <u>-</u>
NET INCOME / (EXPENDITURE)		17,706	(24,710)	(7,004)	146,155
NET MOVEMENT IN FUNDS		17,706	(24,710)	(7,004)	146,155
RECONCILIATION OF FUNDS:					
Total funds at 1 January 2015		<u>1,016,713</u>	<u>510,927</u>	<u>1,527,640</u>	<u>1,381,485</u>
TOTAL FUNDS AT 31 DECEMBER 2015		<u>1,034,419</u>	<u>486,217</u>	<u>1,520,636</u>	<u>1,527,640</u>

All activities relate to continuing operations.

The notes on pages 13 to 24 form part of these financial statements.

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**STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2015**

			2015	2014 as restated
	Note	£	£	£
FIXED ASSETS				
Tangible assets	14		1,146,045	1,141,823
CURRENT ASSETS				
Debtors	15	75,552		107,304
Investments	16	-		40,000
Cash at bank and in hand		<u>475,178</u>		<u>402,238</u>
		550,730		549,542
CREDITORS: amounts falling due within one year	17	<u>(133,246)</u>		<u>(113,689)</u>
NET CURRENT ASSETS			<u>417,484</u>	<u>435,853</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			1,563,529	1,577,676
CREDITORS: amounts falling due after more than one year	18		<u>(42,893)</u>	<u>(50,036)</u>
NET ASSETS			<u>1,520,636</u>	<u>1,527,640</u>
CHARITY FUNDS				
Restricted funds	19		486,217	510,927
Unrestricted funds	19		<u>1,034,419</u>	<u>1,016,713</u>
TOTAL FUNDS			<u>1,520,636</u>	<u>1,527,640</u>

The notes on pages 13 to 24 form part of these financial statements.

The financial statements were approved by the Trustees on 12th April 2016 and signed on their behalf by:

.....
Michael Cohen, Joint Treasurer

.....
Edward Glover, Joint Treasurer

WESTMINSTER SYNAGOGUE

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2015**

	Note	2015 £	2014 £
Cash flows from operating activities			
Net cash provided by operating activities	21	<u>41,240</u>	<u>232,890</u>
Cash flows from investing activities:			
Dividends, interest and rents from investments		2,249	1,836
Purchase of property, plant and equipment		(10,549)	(11,505)
Proceeds from sale of investments		<u>40,000</u>	<u>-</u>
Net cash provided by/(used in) investing activities		<u>31,700</u>	<u>(9,669)</u>
Change in cash and cash equivalents in the year	22	72,940	223,221
Cash and cash equivalents brought forward		<u>402,238</u>	<u>179,017</u>
Cash and cash equivalents carried forward	22	<u><u>475,178</u></u>	<u><u>402,238</u></u>

The notes on pages 13 to 24 form part of these financial statements.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2015

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102.

1.2 Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was not required.

1.3 Preparation of accounts on a going concern basis

The trustees have reviewed the circumstances of the charity, and consider that adequate resources continue to be available to fund the activities of the charity for the foreseeable future. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1.4 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.5 Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Subscription income is recognised over the membership year (May to April), starting from the date of receipt.

Donated services or facilities are recognised when the charity has control over the item, any

WESTMINSTER SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2015

conditions associated with the donated item have been met, the receipt of economic benefit from the use of the charity of the item is probable and that economic benefit can be measured reliably. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Education income is recognised on receipt.

Rental income is recognised over the period in which it is earned.

1.6 Expenditure

Expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

1.7 Tangible fixed assets and depreciation

All assets costing more than £3,000 are capitalised.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	-	Nil
Fixtures and fittings and equipment	-	Straight line basis over 3 years

The charity's freehold property comprises land and buildings including subsequent improvements to the property.

Depreciation is not charged on the land element, which is instead subject to impairment review.

No depreciation charge is made against the building and improvements as it is considered that the residual value of these is at least as great as the carrying value and not materially different to cost.

The charity operates a rolling repairs and maintenance programme to prolong the useful life of the property and to ensure that the above policy continues to be appropriate.

1.8 Investments

Investments are stated at market value at the balance sheet date. The statement of financial activities includes the net gains and losses arising on revaluations and disposals throughout the year.

1.9 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

WESTMINSTER SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2015

1.10 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount repaid net of any trade discounts due.

1.11 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of twelve months or less from the date of acquisition or opening of the deposit or similar account.

1.12 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.13 Financial instruments

The synagogue only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.14 Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2015 £	Restricted funds 2015 £	Total funds 2015 £	Total funds 2014 £
Subscriptions	325,835	-	325,835	316,898
Tax recovered on subscriptions and donations	65,686	-	65,686	71,123
Donations and sundries	122,877	-	122,877	63,024
Donations and sundries Religion school	-	28,495	28,495	201,289
Burial scheme*	-	-	-	8,476
Board of Deputies*	-	-	-	13,515
Total donations and legacies	<u>530,643</u>	<u>28,495</u>	<u>559,138</u>	<u>723,002</u>

In 2014, of total income, £521,713 was income for unrestricted funds and £201,289 was income for restricted funds.

* With effect from 1 January 2015 income received from members to be passed on to the Burial Scheme and the Board of Deputies is accounted for through the balance sheet and not the statement of financial activities.

WESTMINSTER SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015**

3. FUNDRAISING INCOME

	Unrestricted funds 2015 £	Restricted funds 2015 £	Total funds 2015 £	Total funds 2014 £
Fundraising	63,728	-	63,728	30,151
Rent, venue hire & events	109,809	-	109,809	151,612
Appeal dinner	3,400	-	3,400	97,285
	<u>176,937</u>	<u>-</u>	<u>176,937</u>	<u>279,048</u>

In 2014, of total fundraising income, £279,048 was income for unrestricted funds and £NIL for restricted funds.

4. INVESTMENT INCOME

	Unrestricted funds 2015 £	Restricted funds 2015 £	Total funds 2015 £	Total funds 2014 £
Interest received	<u>2,249</u>	<u>-</u>	<u>2,249</u>	<u>1,836</u>

In 2014, of total investment income, £1,836 was income for unrestricted funds and £NIL for restricted funds.

5. COSTS OF GENERATING VOLUNTARY INCOME

	Unrestricted funds 2015 £	Restricted funds 2015 £	Total funds 2015 £	Total funds 2014 £
Repairs and maintenance	758	-	758	557
Insurance	9,945	-	9,945	10,230
Printing and stationary	5,631	-	5,631	6,087
Telephone and postage	1,368	-	1,368	1,420
Consultancy and professional fees	52,336	-	52,336	33,000
Accountancy and bookkeeping	11,875	-	11,875	15,003
Wages and salaries	72,811	-	72,811	68,934
	<u>154,724</u>	<u>-</u>	<u>154,724</u>	<u>135,231</u>

In 2014, of total costs of generating voluntary income, £135,231 was expenditure from unrestricted funds and £NIL from restricted funds

WESTMINSTER SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015**

6. DIRECT COSTS

	Total 2015	Total 2014 as restated
	£	£
Fundraising, venue & events costs	42,750	76,009
Travel and subsistence	4,585	4,341
Organist and singers	11,100	12,125
Security	7,328	2,460
Religion school	22,788	25,426
Lighting and heating	11,504	14,229
Repairs and maintenance	33,810	24,736
Water rates	735	3,000
Insurance	9,945	10,229
Printing and stationary	6,101	6,595
Telephone and postage	8,100	8,487
Accounting and bookkeeping	11,725	15,003
Burial scheme*	-	8,268
Affiliation scheme	5,617	2,640
Miscellaneous expenses	24,676	9,329
Equipment	3,387	3,647
Prayer books	-	1,410
Board of Deputies fees*	990	14,505
Restricted fund expenditure (note 19)	26,878	12,617
Wages and salaries	237,221	224,589
National insurance	22,536	21,311
Pension cost	18,000	16,933
Depreciation	6,327	127,719
	<u>516,103</u>	<u>645,608</u>

* With effect from 1 January 2015 payments relating to the Burial Scheme and the Board of Deputies are accounted for through the balance sheet and not the statement of financial activities.

7. SUPPORT COSTS

	Total 2015	Total 2014
	£	£
Security	7,328	2,460
Telephone and postage	2,976	2,998
Accounting and bookkeeping	5,938	7,502
Computer running costs	7,794	15,431
Miscellaneous expenses	6,754	6,264
Bank charges and interest	2,221	2,670
Wages and salaries	33,157	31,391
National insurance	3,253	3,076
	<u>69,421</u>	<u>71,792</u>

WESTMINSTER SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015**

8. GOVERNANCE COSTS

	Unrestricted funds 2015 £	Restricted funds 2015 £	Total funds 2015 £	Total funds 2014 £
Governance Auditors' remuneration	5,080	-	5,080	5,100

In 2014, of total governance costs, £5,100 was expenditure from unrestricted funds £NIL from restricted funds.

9. ANALYSIS OF RESOURCES EXPENDED BY EXPENDITURE TYPE

	Staff costs 2015 £	Depreciation 2015 £	Other costs 2015 £	Total 2015 £	Total 2014 £
Expenditure on raising voluntary income	72,811	-	81,913	154,724	135,231
Costs of generating funds	72,811	-	81,913	154,724	135,231
Direct costs	314,167	6,327	265,030	585,524	717,400
Expenditure on governance	-	-	5,080	5,080	5,100
	<u>386,978</u>	<u>6,327</u>	<u>352,023</u>	<u>745,328</u>	<u>857,731</u>

10. ANALYSIS OF RESOURCES EXPENDED BY ACTIVITIES

	Activities undertaken directly £	Support costs £	Total 2015 £	Total 2014 £
Direct costs	516,103	69,421	585,524	717,400

11. NET INCOMING RESOURCES/(RESOURCES EXPENDED)

This is stated after charging:

	2015 £	2014 £
Depreciation of tangible fixed assets owned by the charity:	6,327	127,719
Auditors' remuneration	<u>5,080</u>	<u>5,100</u>

During the year, no Trustee received any remuneration (2014 - £NIL).
During the year, no Trustee received any benefits in kind (2014 - £NIL).
During the year, no Trustee received any reimbursement of expenses (2014 - £NIL).

WESTMINSTER SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015**

12. AUDITORS' REMUNERATION

The Auditor's remuneration amounts to an audit fee of £5,080 (2014 - £5,100)

13. STAFF COSTS

Staff costs were as follows:

	2015 £	2014 £
Wages and salaries	339,076	318,761
Social security costs	29,902	30,540
Other pension costs	18,000	16,933
	<u>386,978</u>	<u>366,234</u>

The average monthly number of employees was: 11 (2014: 11) and the average monthly number of equivalent employees during the year was as follows (including casual and part-time staff):

	2015 No.	2014 No.
Education	3	3
Building Management	5	5
Synagogue Administration	3	3
	<u>11</u>	<u>11</u>

The number of higher paid employees was:

	2015 No.	2014 No.
In the band £60,001 - £70,000	<u>1</u>	<u>1</u>

The charity considers its key management personnel to comprise of one person. Total employment benefits including employers pension contributions of key management personnel were £93,102 (2014: £83,030).

ALLOCATION OF STAFF COSTS

	2015 £	2014 £
Costs of generating income	72,811	68,934
Direct costs	277,757	262,833
Support costs	36,410	34,467
Total	<u>386,978</u>	<u>366,234</u>

WESTMINSTER SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015**

14. TANGIBLE FIXED ASSETS

	Freehold property £	Plant and machinery £	Columbarium £	Total £
Cost				
At 1 January 2015	2,466,530	188,930	11,505	2,666,965
Additions	4,241	-	6,308	10,549
Eliminated*	-	(152,485)	-	(152,485)
	<u>2,470,771</u>	<u>36,445</u>	<u>17,813</u>	<u>2,525,029</u>
At 31 December 2015				
Depreciation				
At 1 January 2015	1,345,641	179,501	-	1,525,142
Charge for the year	-	6,327	-	6,327
Eliminated*	-	(152,485)	-	(152,485)
	<u>1,345,641</u>	<u>33,343</u>	<u>-</u>	<u>1,378,984</u>
At 31 December 2015				
Net book value				
At 31 December 2015	<u>1,125,130</u>	<u>3,102</u>	<u>17,813</u>	<u>1,146,045</u>
At 31 December 2014	<u>1,120,889</u>	<u>9,429</u>	<u>11,505</u>	<u>1,141,823</u>

* The Trustees consider that the inclusion in the accounts at nominal values, after accumulated depreciation, of items of plant and machinery acquired many years ago and which may not now be capable of individual identification is misleading. The items have therefore been eliminated. The remaining balances in respect of plant and machinery relate to items that have been acquired since 1 January 2013. It is the synagogue's policy to depreciate these items over a three year period on a straight line basis.

15. DEBTORS

	2015 £	2014 £
Income tax recoverable	25,554	53,959
Other debtors	-	6,613
Prepayments and accrued income	49,998	46,732
	<u>75,552</u>	<u>107,304</u>

WESTMINSTER SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015**

16. CURRENT ASSET INVESTMENTS

	2015 £	2014 £
Natwest deposit	-	40,000

**17. CREDITORS:
Amounts falling due within one year**

	2015 £	2014 as restated £
Trade creditors	11,277	9,005
Other taxation and social security	11,143	9,080
Other creditors	11,441	12,259
Accruals and deferred income	92,242	73,777
Memorial Scrolls Trust deferred income	7,143	9,568
	<u>133,246</u>	<u>113,689</u>

**18. CREDITORS:
Amounts falling due after more than one year**

	2015 £	2014 as restated £
Memorial Scrolls deferred income	42,893	50,036

Creditors include amounts not wholly repayable within 5 years as follows:

	2015 £	2014 as restated £
Repayable by instalments	14,286	21,429

WESTMINSTER SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015**

19. STATEMENT OF FUNDS

	Brought Forward	Incoming resources	Resources Expended	Transfers in/out	Carried Forward
	£	£	£	£	£
Designated funds					
Building fund	122,122	-	-	40,000	162,122
General funds					
General funds	894,591	709,829	(712,123)	(20,000)	872,297
Total Unrestricted funds	1,016,713	709,829	(712,123)	20,000	1,034,419
Restricted funds					
Building fund	279,636	42	-	-	279,678
Library fund	7,349	100	(1,407)	-	6,042
Rabbi's discretionary fund	9,097	12,081	(9,581)	-	11,597
Special projects fund	24,255	16,272	(22,217)	-	18,310
Prayer book fund	5,000	-	-	-	5,000
Education Fund	81,250	-	-	(20,000)	61,250
Rabbi Transition fund	104,340	-	-	-	104,340
Total Restricted funds	510,927	28,495	(33,205)	(20,000)	486,217
Total of funds	1,527,640	738,324	(745,328)	-	1,520,636

The building fund was established by the Executive to provide monies for the refurbishment and longer term development of the Synagogue building.

The special projects fund was set up to account for donations and fundraising income in respect of specific projects, usually on a one-off basis. Any surplus funds in hand after completion of the individual projects are transferred back to general funds.

The Education fund was set up to provide additional funding and resources to support education within the Synagogue.

The Rabbi Transition fund was set up to assist with funding the transitional period arising on the retirement of the Rabbi.

WESTMINSTER SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015**

SUMMARY OF FUNDS

	Brought Forward	Incoming Resources	Resources Expended	Transfers in/out	Carried Forward
	£	£	£	£	£
Designated funds	122,122	-	-	40,000	162,122
General funds	894,591	709,829	(712,123)	(20,000)	872,297
	<u>1,016,713</u>	<u>709,829</u>	<u>(712,123)</u>	<u>20,000</u>	<u>1,034,419</u>
Restricted funds	510,927	28,495	(33,205)	(20,000)	486,217
	<u>1,527,640</u>	<u>738,324</u>	<u>(745,328)</u>	<u>-</u>	<u>1,520,636</u>

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds 2015 £	Restricted Funds 2015 £	Total funds 2015 £	Total funds 2014 £
Tangible fixed assets	866,367	279,678	1,146,045	1,141,823
Current assets	344,191	206,539	550,730	549,542
Creditors due within one year	(133,246)	-	(133,246)	(113,689)
Creditors due in more than one year	(42,893)	-	(42,893)	(50,036)
	<u>1,034,419</u>	<u>486,217</u>	<u>1,520,636</u>	<u>1,527,640</u>

21. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2015 £	2014 £
Net (expenditure)/income for the year (as per Statement of Financial Activities)	(7,004)	146,155
Adjustment for:		
Depreciation charges	6,327	127,719
Dividends, interest and rents from investments	(2,249)	(1,836)
Decrease/(increase) in debtors	31,752	(18,829)
Increase/(decrease) in creditors	12,414	(20,319)
Net cash provided by operating activities	<u>41,240</u>	<u>232,890</u>

WESTMINSTER SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2015

22. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2015 £	2014 £
Cash in hand	<u>475,178</u>	<u>402,238</u>
Total	<u><u>475,178</u></u>	<u><u>402,238</u></u>

23. PENSION COMMITMENTS

The charity made pension contributions of £18,000 (2014: £16,933). At the year-end £Nil (2014: £Nil) was included in creditors.

24. 10 YEAR SUMMARY

	Income £	Expenditure £	Deficit £	Donations & Fundraising £	Net Surplus or (Deficit) £
2006	322,055	570,087	(248,032)	312,260	64,228
2007	427,954	641,712	(213,758)	462,561	248,803
2008	505,544	651,692	(146,148)	107,282	(38,866)
2009	481,276	630,210	(148,934)	224,408	75,474
2010	526,602	638,167	(111,565)	137,782	26,217
2011	523,541	724,528	(200,987)	183,633	(17,354)
2012	598,882	879,983	(281,101)	255,918	(25,183)
2013 (14 months)	655,834	1,028,444	(372,610)	130,520	(242,090)
2014	709,422	857,731	(148,309)	294,464	146,155
2015	523,224	745,328	(222,104)	215,100	(7,004)

The figures in the above summary reflect the accounting policies in place for the financial period in question and have not been restated.

25. RELATED PARTY TRANSACTIONS

There are no related party transactions in the reporting period that require disclosure.

