

קהילה קדושה סוכת שלום
Sukkat Shalom Reform Synagogue

**This Trustees Report
was approved by the Council
(Trustees) of the Synagogue on
(Date) and
signed by order of the Council by**

Steve Wynne

Chair of Council



REGISTERED CHARITY
NUMBER 283615

**1 Victory Road Wanstead
London E11 1UL**

www.sukkatshalom.org.uk

***TRUSTEES' REPORT
FOR THE YEAR ENDED
JULY 2017-JUNE 2018***



Chair of Council

This is my second Trustees report as the Chair of our Synagogue. The year since the last report has not been without its highs and lows.

My attention has been taken up with several situations which took time to resolve and I thank members of Council in 2017 and in 2018 for their support, diligence and patience in their appointed roles.

Our religious activities are of course one of the most important parts of any synagogue, together with Teaching and Pastoral Care. In this regard, thanks are due to our Rabbi, Larry Becker but also our Senior Wardens (Melvin Pedro (2017) and Andrew Lewis (2018) and their team of lay

readers and Wardens. Andrew is also in charge of Adult Education. Care is a co-operation between the Rabbi and the Care Group headed by Reeve Godson.

As mentioned last year, Jocelyn Shepherd retired as the Head Teacher from the Religion School and was replaced by Bryony Bathie. The Religion school is overseen by Karen Watch and Bryony is assisted by previous pupils who have celebrated their Bnei Mitzvah and our thanks go to them as well.

Our Religion School has been causing some concern due to falling numbers and parents who wish their children to have a Bar or Bat Mitzvah need to contact us so we can plan for their tuition for this and other areas of Judaism such as festivals and Shabbat.

Council is kept in line with reports, agendas, minutes and dates by Angela Jacobs, our Hon. Secretary who also provides members with letters informing them of the date of the Yahrzeit for a loved one. Angela also collates the Security rota for the small group of members who provide security for you not only on the High Holy Days but throughout the year, and our thanks are due to them all. We can always use more help!!!

Synagogue Accounts

If you wish to receive a copy of our Examined Accounts please contact the Administrator Frank Godson who will see that you receive a copy either in the post or by e mail.

admin@sukkatshalom.me.uk
Frank Godson 07545 349999



Synagogue Examiners

Gerald Edelman
25 Harley Street London
W1G 9BR

Colin Burns continues to Examine our books & accounts and has done so for well over 30 years now. Our grateful thanks go to him for this exceptional service to the community.



Synagogue Bankers



Natwest Bank Plc

Edgware Branch
317 Hale Lane

Edgware Middx HA8 7AX

Barclays Bank Plc

Woodford Broadway
33 The Broadway
Woodford Green
Essex IG8 0HW



Where possible the synagogue prefers members to pay subscriptions by Standing Order as this saves on costs occurred when banking cheques.

We do not operate Direct Debits.

Related Charities Open City

The synagogue annually participates in this event. Open City is an opportunity to explore hundreds of inspiring buildings for 1 weekend a year for free. It is the capital's architectural showcase.

A truly city-wide celebration of the buildings, places and neighbourhoods we live, work & play. This event has been in place since 1992 and we at Sukkat Shalom are pleased to be part of it every year, festivals permitting.

We should be very proud to be participating in such a prestigious event. In the past we have had a number of fruitful membership enquiries, received good publicity and have created some good relationships with our neighbours.



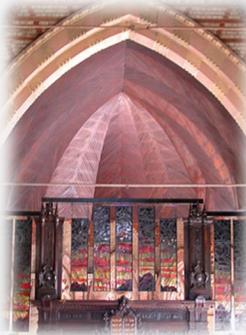
Related Charities Heritage Lottery Fund

English Heritage

The synagogue has benefited in the past from a significant donation from English Heritage and the National Lottery towards the refurbishment of the main building.

The synagogue building has Grade 2* listed status. These are high quality buildings, mostly unaltered, and often with an interior of special interest.

A listed building may not be demolished, extended, or altered without special permission from the local planning authority, which typically consults the relevant central government agency.



We at Sukkat Shalom take pride in our building and as and when we have funds we are making sure that it is well maintained.

We are aware that some of the brickwork needs replacing and we will see that this is done over time.

Our new Treasurer, Jeff Lustig, aided by the Finance Committee has continued to review contracts from companies supplying us with Insurance, Broadband, Gas and Electricity saving the Synagogue substantial expenditure.

Of our paid staff, as opposed to volunteers, Rabbi Larry continues to remain heavily involved in inter-faith matters across Redbridge. He also acts as a liaison between the Rabbinic Assembly and the JJBS and sits on the Beit Din (the Jewish court of law). Frank Godson continues to be an invaluable asset to both the Synagogue and in assisting me and Council. There is very little he does not know about our members or our Synagogue and we remain one of the only Synagogues whose records are completely up to date with the JJBS and Movement for Reform Judaism.

We have acquired the services of Omkar Jutley who provides assistance to the Gardening team and has just taken up all our cleaning, again saving us money but giving us the assurance of a job well done.

The maintenance of the buildings is at times an ongoing battle, but our Chair of House Jocelyn Shepherd is very diligent on repairs etc. when required.

This year we became the first Synagogue to host a series of

lectures under the auspices of the Leo Baeck College's Lehrhaus programme. Over a 5-week period around 10 members attended a series of talks on the Great Commentators, the lives and times of the rabbinical biblical commentators. The talks were given by Rabbi Mark Solomon and were enjoyed by all. Further such lectures are expected to be organised. Thanks to both Susan and Tony Leach for their idea for this programme and the planning of it to bring it to fruition.

The Tikkun Olam Group under Rachel Savage continues to meet and propose issues for the Community. Mitzvah Day both last year and this year will be on their agenda along with other social issues.

The other members of your Council, Elaine Laurie, Joel Ilson and Samantha Lustig should also be thanked for their service.

Between all the members of council we have members of the Finance Committee, Wardens, Lay Readers, Publicity and other areas. That is not to say that only members of Council are to be thanked. Others, not on Council are also owed thanks for the various roles they undertake which

enable the Sukkat Shalom Reform Synagogue to be a community with an increasing membership, be financially sound and well represented in the wider Jewish Community.

Finally, the outstanding bank loans on the building was paid off this year so we as a community now own the buildings outright. Work will commence on considering the best way to secure members rights with the possible incorporation of the Synagogue as a company.

I will ensure that you are all kept involved in our thoughts and plans.

Steve Wynne

The Synagogue Grounds

The shul gardens survived a very cold Winter and a very wet early Spring to emerge in full bloom with the newly planted bulbs in the car park flower bed looking especially good.

It looks like it's going to be a hot dry summer so any casualties will be replaced in the Autumn by drought resistant plants and hopefully will survive any adverse weather conditions.

Our gardener Brian Jones has done a sterling job thinning out the overgrown shrubbery adjacent to Victory Road. He has

removed the four large Rosemary bushes from the front of the Shul. These were planted by the site developers when Wanstead Hospital was converted into flats. They had become infested by Rosemary Beetles and had grown far too large for the position they were in. Lookout for new planting in the Autumn which will be more appropriate for this area.

We now have the assistance of Omkar Jutley who, as part of his duties, will water the plants during any dry period. I continue to oversee the gardens and completed three pruning sessions in the Spring.

I am looking forward to another year of colour without any climatic catastrophes!

Reeva Godson



Reform Judaism is living Judaism. It is a religious philosophy rooted in nearly four millennia of Jewish tradition, whilst actively engaged with modern life and thought.

This means both an uncompromising assertion of eternal truths and values and an open, positive attitude to new insights and changing circumstances. It is a living evolving faith that Jews of today and tomorrow can live by.

The Reform Movement supports individuals, rabbis and synagogues in 42 communities across the UK to meet their spiritual, social and educational needs and to reach out to new members and the wider community.

The European Day of Jewish Culture

Is an event celebrated in several countries in Europe. The aim of this day is to organise



activities related to Jewish culture and expose them to the public, with the intention that it would reveal the cultural and historical heritage of the Jewish people.

The Essex Jewish Community Council

The main purposes of the EJCC is to act as a central coordinating body for all the main Jewish organisations in the North East London and Essex Area.

Not only providing cross-community coordination but also thinking more strategically about how to promote the longer-term future of the area as a whole.

That could include creating a marketing campaign to promote the community as a great place to live and actively supporting new families when they move here.

Rachel Savage a member of Council sits on this committee.

The group also has a Facebook page which is monitored by our Administrator Frank Godson & Andrew Lewis.



The JJBS has instigated a scheme where members can buy out their LEP with a one-off payment. Many of our members have used this scheme. We urge all members who have a liability to start paying it off as quickly as possible. Further details as to your standing is available via our administrator.



The new Woodland Cemetery at Cheshunt is now being used on a regular basis. An extended car park has been built and plans are being considered for a Gathering Hall where small events can be held after a stone setting at the Woodland. When this is built it is envisaged that the JJBS staff will move from Sukkat Shalom to the cemetery where offices are also being built.

It is possible to pay in advance for a Woodland Burial and the current cost remains at £1600. Please speak to our Administrator for further details on this or on any matter relating to the JJBS and your membership.

There is also the availability of Mixed Faith burial at Cheshunt for Associate members of SSRS. Again, please speak to the Administrator if you are interested.

Finally, within the JJBS, this Synagogue has one of the best track records for its membership lists and the involvement and information of its members. This is due to our Administrator Frank Godson to whom on your behalf and in my role as Governor, I offer our thanks and gratitude.

Steve Wynne JJBS Governor

Related Charities & Organisations

Reform Judaism

The synagogue contributes to the Movement for Reform Judaism and we often send a delegate to its Council meetings and to the Biennial Conference.



As a constituent member of the Movement for Reform Judaism we make available contact information, for those members who have offered their consent.

Cheder Report



The numbers of children attending Religion School has dropped from the number reported last year. Our numbers were reduced following the B'nei Mitzvah of several of our roll and they have not, yet, been replaced. We do require attendance at our Religion School for a minimum of 2 years prior to a Bar or Bat Mitzvah but it would be nice to have a return to numbers we used to have making the whole experience one of enjoyment and learning about our Religion and our Community.

Bryony Bathie has taken over from Jocelyn Shepherd as our Head Teacher. She will be on maternity leave during the summer due to the birth of her son. During this period we are able to secure the services of Michael Rosner.

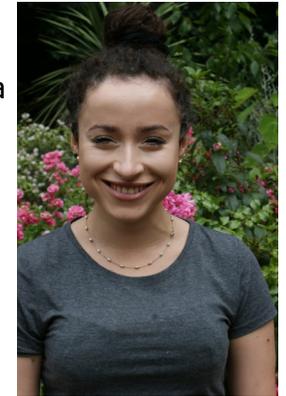
Michael Rosner will take over the role until the end of the Summer term.

It is hoped that Bryony will return for the new school year in September.

Religion Schools at nearby synagogues within the Progressive

movement are either closing or also reporting reduced numbers. It would a shame if our Religion School was to close. There is no need for it to do so.

Within our membership there are a number of families with children who could regularly attend on a Sunday morning.



Please do not let our Religion school go the way of others. Enroll your children, ensure they attend and they can be as committed to this community as you are, by being members. There is no cost to join.

The cost of running our religion school is substantial and the council of Sukkat Shalom have always made it a priority to ring fence monies to continue its existence, despite the dramatic reduction of numbers. With only a handful of children now the effectiveness of the classroom environment is greatly reduced.

The friends made at cheder are usually life long, they cement you into the community of the synagogue, giving you something you cannot gain from religious state schools.

In August we will have a wedding in our synagogue of a young man who has been an integral part of the synagogue since he was a toddler, had his Bar Mitzvah here and gained a qualification as a cheder teacher from the Leo Baeck College,

Finally he is getting married in the synagogue with friends from his cheder days in attendance.

Please think hard about giving your child the chance to have the same experience.

**Karen Watch
Chair of Education.**

Treasurer's Report



I became Honorary Treasurer at the Synagogue AGM in November, 2017.

The Synagogue finances were in a healthy position when I took over and I would place on record my appreciation for the excellent work of my predecessor, Mitzi Kalinsky. I was pleased that Mitzi continued her involvement by becoming Assistant Treasurer and as a member of the Finance Committee.

I can confirm that the Synagogue's finances have continued to be in robust shape. For this, I am grateful for the help and support given by my fellow members of the Finance Committee. In addition to myself and Mitzi, the Committee comprises Steve Wynne, Jocelyn Shepherd, Jeff Soraff and Frank Godson. I also wish to record my thanks to the Synagogue's bookkeepers at A Way With Tax Limited and to our Independent Examiner, Colin Burns of Gerald Edelman, Chartered Accountants.

As a Finance Committee we have met regularly through the year.

Related Charities

**The JJBS
Jewish Joint Burial Society
1 Victory Road Wanstead
London E11 1UL**

The Jewish Joint Burial Society (JJBS) provides this



community with burial, or cremation. Burials take place at its cemeteries in Cheshunt in either the main Cemetery or the Woodland Cemetery. Cremations take place at Hainault or Golders Green. Their offices are rented from SSRS and are on our site in Wanstead. Our thanks are offered to the staff who work there for their help and assistance throughout the year when they are the only people on the premises.

A copy of a Funeral Guidelines Booklet has been produced for our own use. This booklet is given to all new members. All new members are required to sign a document to say that they have received a copy of the booklet.

We are well represented at the JJBS with Frank Godson and Jocelyn Shepherd as two of the Elected Governors (Frank is also a past Chairman) and Steve Wynne as a Governor. Frank and Steve sit on the Risk & Investment Sub-Committee of the Society and Jocelyn Chairs the Grants Committee. Frank also sits on this committee.

The level of funerals including non-member funerals carried out by the JJBS continues to grow beyond expectations. For those who are unaware the money generated from the non-member funerals is donated to worthy causes by the JJBS via the Grants committee.

The synagogue continues to hold monies on behalf of some of its members to cover certain fees due to the JJBS on their death. These monies are also supported by a surcharge on all Late Entry Payments (LEP) made by members who join the Synagogue aged over 50 and who have not been a member of the JJBS before.

Fund Raising Report

There were no fund raising activities during the year.

If you are interested in organising an event please let us know.

Unfortunately Performance who we used on a number of occasions are no longer active at this time.



promoting good relationships with other faith groups).

The Board has continued to represent the Jewish community over the past year. In the political realm, the challenged anti-semitism in political life, particularly in the Labour Party. It also engaged with other political parties on issues of concern to the community. The Board worked with burial societies to challenge the discriminatory practices of the Inner North London coroner and ensure that Jewish people in that area can be buried swiftly, in accordance with Jewish law. The Board continued to present its Jewish Living Exhibition at venues around the country and arrange Jewish way of life tours for school children. The tours include visits to synagogues, a kosher lunch, and exposure to other aspects of the Jewish community.

The Board commissioned a report into Jewish births and deaths to understand the demographics of the community. This report, along with previous reports and Jewish education and synagogue membership, are available on the Board's website as a resource for the whole community to enable planning and strategic development. The Board published a curriculum guide to the Judaism section of the new GCSE

available to purchase in hard and soft copies and strives to represent the diverse beliefs in the community. Another Board publication was a guide for courts about Jewish family life and customs, launched in association with Supreme Court President Lade Hale.



This year, Rachel Savage continued to serve as a member of the Board's Constitution Committee and the Finance and Organisation Division. She served as returning officer for the election of the Board's Honorary Officers for the 2018-21 term. The Honorary Officer team elected for 2018-21 is the most gender balanced in the Board's history (comprising three women and two men) and represents most strands of belief within the community (with Deputies from Reform, Liberal, United Synagogue and Sephardi backgrounds). The new president, Marie van der Zyl, is the first Reform woman to head the Board. The synagogue contributed approximately £2300 to the Board this year. The synagogue makes a contribution from the subscriptions of most members and invites members to make contributions over and above this.

Rachel Savage

When doing so, we receive excellent data on the Synagogue's financial position compiled by our Administrator, Frank Godson. This data enables us to monitor income and expenditure, subscription payments and arrears as well as costs related to maintenance contracts and projects. Frank provides further invaluable support to the management of the Synagogue's finances through signing up new members, collecting subscription arrears, dealing with our banking and managing the funeral fund.

Ever mindful of the need to ensure our outgoings are carefully scrutinised and savings obtained wherever possible, in May we changed our buildings and contents insurer and, whilst maintaining the equivalent level of cover, a substantial saving on the premium was secured. New gas and electricity supply contracts have been entered into at the most competitive rates available on the market. Although there has been a general increase in energy prices, the new contracts should continue to deliver savings in these areas as has been the case since the Synagogue moved to different suppliers two years ago.



All contracts for works have been entered into in compliance with the Synagogue's procurement arrangements.

The Chair of House, Jocelyn Shepherd, has been scrupulous in ensuring value for money and quality of workmanship in all of these contracts. Her diligence in this area has been greatly appreciated. Subscription income has remained broadly at last year's level and arrears are always kept low.

A milestone in the Synagogue's history took place in March when we paid the final instalment on the loan taken out from NatWest Bank in 2000. This loan was to part finance the major renovation of the Synagogue building that took place at that time. The rest was financed by a very substantial grant from the English Heritage Lottery Fund.

The prudent management of the Synagogue's finances meant that I was able to recommend to the Council that there be no increase in membership subscription fees for the 2018/19 financial year. The Council agreed to this recommendation. Whilst it would be nice to say that no increases in fees will be a regular occurrence going forward, the reality is that this will not be

possible. Because of inflation and other pressures, it will usually be necessary for there to be a modest increase in membership subscription fees on an annual basis. We will, of course, do our best to manage outgoings as carefully as possible so as to limit any increases to a minimum.

Membership subscription fees make up the greatest part of the Synagogue's income. After subscription fees, the next most significant element of the Synagogue's income is the tax reclaim we are able to make where members have signed Gift Aid declarations.

For members who are taxpayers, if they have signed a Gift Aid declaration, the Synagogue is able to reclaim from HMRC a sum equal to 25% of their membership subscription fee and any donations they may have made during the year. This is worth around £20,000 to the Synagogue each year.

I would encourage any member who is a taxpayer but has not yet provided the Synagogue with a signed Gift Aid declaration, to please do so. It is an excellent way of giving financial support to the Synagogue with the cost being borne by HMRC.

By way of illustration of the importance of Gift Aid declarations, I would mention the new Sefer Torah purchased by the Synagogue during the past year.

The Synagogue was able to do this with the help of a very substantial donation by one of our members, who is now sadly deceased.

However, not only did we have the benefit of that donation to put to the cost of the new Sefer Torah, but also the Gift Aid on the donation which we were able to reclaim from HMRC.

Another source of income to the Synagogue is rent/licence fees. The Jewish Joint Burial Society occupies offices in the Cheder Block. They are expected to be moving out of these offices to new offices at the cemetery in the near future. It is hoped that we will be able to find another suitable tenant to occupy the office space so that the Synagogue does not lose this important income.

Further income is received from the Han Cherry Pilates Classes that take place at the Synagogue two evenings a week.

I am satisfied that the Synagogue has maintained sufficient unrestricted funds to ensure an appropriate level of general financial reserves.

As my predecessor concluded in her report last year, the Synagogue Council and the Finance Committee strive to keep expenditure and any increases

Related Charities - CST (Community Security Trust)

The CST is proud of Britain's diverse and vibrant Jewish community, and seeks to protect its many achievements from the external threats of bigotry, anti-Semitism and terrorism. CST provides physical security, training and advice for the protection of British Jews. CST assists victims of anti-Semitism and monitors anti-Semitic activities and incidents. CST represents British Jewry to Police, Government and media on anti-Semitism and security.

CST believes that the fight against anti-Semitism and terrorism is an integral part of safeguarding our wider democratic British society against extremism and hatred.

Sukkat Shalom has received a considerable grant from the CST in order to upgrade its CCTV system & gates. We are extremely grateful to them and their staff for this work.



Related Charities - Board of Deputies



The Board of Deputies of British Jews is an organisation that represents the British Jewish community

by promoting and defending the religious and civil liberties of Jews. Based on its size, Sukkat Shalom is entitled to elect two Deputies to the Board, however for both the 2015-18 term and 2018-21 term, only one candidate stood for election. Rachel Savage served for the 2015-18 term and stepped down as a Deputy at the end of May 2018. Joel Ilson was elected as Deputy for the 2018-21 term and took up office at the beginning of June 2018.

The Board operates through four divisions: finance and organisation (concerned with the governance and finance of the Board itself), communities and education (promoting cross-communal activities including education and social care), international (interfacing with Jewish communities around the world and representatives of foreign governments in the UK) and defence and interfaith relations (defending religious practices, standing up to anti-Semitism and

Security

In the 6 months to the end of June 2018 the number of anti-Semitic incidents in the UK fell by 8% compared to the same period in 2017. To put that into context, over the UK there were 727 incidents reported to the CST. You can understand why the security of our members whilst on our premises continues to remain a high priority for your Council.

The small group who voluntarily stand and provide security are all Synagogue members and are to be commended for their assistance in providing you, the Community, with a level of cover that enables members who attend services and other activities without any concerns and all without costing the Synagogue a penny.

In regard to general security

WE NEED MORE VOLUNTEERS TO ASSIST.

Is once every 4-6 weeks too much to ask to help others?

Thanks are due not only to this group but also the Hon. Secretary, Angela Jacobs who prepares the rota for the duties on a regular basis.

We have a very good relationship with the local Police and regular meetings take place with our designated faith officer and other Security members from other synagogues. The CST continue to offer support in both the training of members who request it and at various events through the year.

Steve Wynne

Synagogue Calendar

This is now distributed with the Shema roughly 4 times a year.

The calendar contains details of all services, festivals, events, Chavurahs, Lunch & Learns & education sessions.

East Anglia Synagogues Together

The synagogue forms part of the East Anglia Synagogues Together, set up and ECAMPS.

These groups both organise various functions and events during the year.

In subscriptions to a minimum. They do this voluntarily. If you feel that you have any financial expertise to offer, we will be very pleased to hear from you.

**Jeff Lustig
Honorary Treasurer**

Tikkun Olam

Sukkat Shalom has a new group, the Tikkun Olam working group, which has been charged with developing social action activities for the community. "Tikkun Olam" is a traditional Jewish term and means healing the world. In many Jewish communities, it is now interpreted to mean making the world a better place through pursuing social justice and social action.

The group adopted this name because it captures our aspiration of making the world a better place and helping members of the shul to contribute to this effort. The group has discussed a number of possible activities and providing more social activities for older members of the shul was considered a priority.

The group plans to organise some afternoon social events with tea and cakes (and maybe even some entertainment!). These will be open to all, but particularly targeted at older

members of our community and the wider Jewish community in Redbridge, Essex, and surrounding areas.

The synagogue will endeavour to provide transport so that this is not a barrier to attending.

Please look at our Facebook page, Calendar, Shema and website for details of dates and times.

If you want to become a member of the Tikkun Olam Group, please contact Rachel Savage for more information:

rbgsavage@gmail.com

Book Club

The synagogue Book Club meets regularly once a month in the evening.

The venue is the Cheder Block of the synagogue. Please refer to the synagogue website for details of the next meeting.



Senior Wardens Report



I write this report as Senior Warden for the second time, taking over from Melvin Pedro during the year in November. On behalf of the whole congregation, I wish to express our deepest thanks and gratitude to Melvin for the last seven years' service as Senior Warden. Seriously.. Melvin, is a tough act to follow!

We have continued to share many festive occasions with our ECAMPS neighbours. In July, we hosted the Erev Tisha B'Av service. We shared a lovely Tu B'Shevat Seder, and Shavuot Tikkun Leyl study sessions at SWESRS. Yom HaShoah was hosted by ELELS, which included a moving performance of a new children's play by Lenna Rosenberg, former Head teacher at Clore Tikva. There was also a joint Friday Night Jazz Service at SWESRS that was very enjoyable.

The High Holidays (2017) ran smoothly, and it is always nice to see the synagogue so busy. Thanks to everyone who participated in

one way or another, and a special thank you to Melvin and Tracy Pedro for hosting the Tashlich Tea. Congratulations go to our Chatan Torah, Tony Leach, and Chatan Berieshit, Joel Ilson, (2017) who performed so well.

In December (2017), we celebrated Chanukah with a very successful Jazz Chavurah, held in our synagogue and shared with SWESRS. A very large turnout enjoyed a wonderful Jazz Service and a lovely meal in a festive atmosphere. If you missed it, don't worry, we will be repeating it again this year!

Purim this year was a bit of a non-event, as the snow made it difficult for people to attend. The Communal Pesach Seder however went very well, and I understand that the new caterers were good. .

Certain parts of the database are regularly given with updates to some members of Council and specific members of the synagogue outside of Council. A number of members of the synagogue and Council are given permission to handle synagogue data on their home computers.

Council members who leave Council are asked to delete all sensitive membership data from their computers, including phone numbers, email addresses etc. Some of the data that we hold is divulged to the Jewish Joint Burial Society, CST and the Reform Movement. We ask all members on joining to sign a declaration allowing us to do this.

Frank Godson
Synagogue Administrator

Plans for the Future of the Building and significant works carried out during this year.

Apart from all of the general maintenance issues, appliance testing etc. there has been no major work carried out in the buildings this year. We have carried out some minor works namely a new water heater in the kitchen of the shul and a purchase of some new chairs and a book trolley.

We are currently in dispute with the Water Board over a bill for a leak in the system. We hope that this will be resolved soon.

For next year we need to fix the flooring to front of Bimah. This part of the floor was pulled up during the heating upgrade.

We plan to paint the exposed pipes to the central heating system in the synagogue. We also feel that the time has come to repaint the railings which encircle the building.

The Foyer ceiling will be painted in August and a cupboard for the CST communicators will be built in the Cheder Block.

Also during August some of the heating pipework between the synagogue and the Cheder Block will be replaced.

During the next Financial year we will commission a survey on our electrical system. This has not been done for several years and is a request from our new insurers.

Other than this we have no **major** projects to consider during 2018/19.

If you feel that there is anything that we are neglecting in the buildings please let us know.

Jocelyn Shepherd

Insurance

The synagogue currently insures the buildings and its contents with Blue Fin Financial Services Limited. We changed our insurers this year in order to reduce the cost. The Brokers are Make it Cheaper Financial services limited

We also have employers liability cover as well as insurance for personal accidents.

The Council has clarified the situation re insurance cover for those carrying out security duties and have confirmation that we are covered for these activities.

During the year the synagogue made no claims to the insurance company

An Insurance certificate is displayed on our notice boards.

Synagogue History

The synagogue and its buildings have a considerable History some of which is included in a small booklet which is available on request.

We will also conduct lectures based on the History of the Wanstead Orphanage Site, on request from outside organisations.

New General Data Protection Rules

During the year we embarked on producing a policy in order to comply with the new data protection rules which came into effect in May 2018.

We have produced a general document which has been circulated to all members giving our stance on what we do with members personal data.

We have also issued a general consent form and we ask that you all complete it in the stamped address envelope provided and return it to the Administrator.

So far we have receive back about 37% of the forms which is very poor considering that all our members have to do is tick some boxes and put it into an already stamped addressed envelope and post it back to the synagogue.

If you have not already sent your form back please do so as quickly as possible..

The synagogue does maintain a substantial database with information on our members. This database is managed by Frank Godson.

Thanks go to Tracy Pedro, Karen Watch, and Jocelyn Shepherd for organising everything. We have celebrated three Bnei Mitzvah this year, and we wish Thomas St. George, Lily Saunders, and Claudia Potter, and their families, a big Mazeltov! We also say Mazeltov to Kasey Miller and family who celebrated a baby blessing. Also to those couples that were married under the auspices of the synagogue during the year.

During the year we have purchased the new Reform Shiva Books. We have also been blessed with a huge donation towards the cost of a new Sefer Torah. There are plans for a big celebration, completing and bringing in our new scroll in November 2018.

Finally, I am indebted to our Rabbi, Lay Readers and Wardens, whose help and hard work make everything possible.

Andrew Lewis

Trustees Report

This Trustees Report is produced for the benefit of the Charity Commissioners, our members and any prospective new members.

The Trustees Report is designed to give a complete overview of the synagogue in general and the synagogue's various activities and services which are carried out throughout the year. It also gives details of our employees' activities, information about risk, plans for the future, information on some standard documents and details of our involvement with several other charities. This Report is finalised on the 30th June each year even though it is posted to members in October.

The content of this Trustees Report reflects synagogue business up to the end of June 30th 2018. All new members receive a copy of this Report as do the Charity Commissioners.

Mixed Faith Activities

The synagogue, Rabbi Becker & Mitzi Kalinsky in particular participate in a number of ways with all of the mixed faith groups in the area. We also regularly advertise their events in our Shema, on our website and from the Bimah on Shabbat mornings. We also offer up the building for events and meetings free of charge.

Adult Education Report

I am pleased to report on a successful year of Adult Education at Sukkat Shalom. Thanks to the sterling efforts of Tony Leach, we were privileged to be the first synagogue to host a new initiative from the Leo Baeck College, namely, Lehrhaus on the Road. As the name implies, this is a way to bring learning out of the college and take it to the people. In May we hosted a five session course entitled The Great Commentators, brought to us by the excellent Rabbi Mark Solomon.



It is very much hoped that we will have more Lehrhaus on the Road in the coming year.

Earlier in the year, Rabbi Larry Tabick brought to us an excellent series of 7 classes on basic Kabbalah. Rabbi Larry is considered to be Reform Judaism's leading exponent of Kabbalah, and I would very much like to see him return next year with some more advanced learning.

The Tuesday Text Study Class has continued in between these other courses, when time has allowed.

They will next resume after the High Holidays 2018.

The Hebrew Class and Access to Judaism

Course continue to run on a Wednesday evening.



They are primarily designed to help those undergoing conversion, but all are welcome to attend. We share these classes with SWESRS and ELELS, moving on a termly basis between us. The course is taught by Rabbi Larry Becker, Rabbi Lisa Barrett



at SWESRS and Rabbi Richard Jacobi at ELELS.

We also continue to hold our informal 'Lunch and Learn' sessions after Shabbat morning services from time to time. Details can always be found in the Shema newsletter or on the synagogue website.

Andrew Lewis



Tallit & Kippot



All males entering the synagogue must have their heads covered and all Jewish males over 13 should wear tallit where appropriate.

Females may wear Tallit if they wish and will be required to wear tallit if they carry a Torah Scroll.

The synagogue has a stock of kippot and tallitot in the foyer for the use of visitors.

Communications Policy

The synagogue communicates with its members through regular mailings, the Shema (our newsletter), the website, our Facebook page and fairly regular announcements via e mail. The synagogue answer phone also takes messages which are collected daily.

Please note that we do not have an office which is manned on a daily basis. If you wish to speak to somebody please leave a message on the answerphone or email.

admin@sukkatshalom.me.uk

Mobile Phones

The use of mobile phones for calls or texting is prohibited in the synagogue on Shabbat and Festivals. Should you need to carry your mobile phone into the synagogue you must switch it off or have it on silent.

You must leave the synagogue building before answering a call if it is on silent or vibrate.



Lettings

The synagogue has a policy of hiring out the building to the community at large for a small fee. This is in order to ensure that this valuable asset which has been supported by the National Lottery and English Heritage is accessible to the public in general. Any person or group of people can apply to the Administrator for such use and depending on the type of use an agreement can be reached on a let.

Currently we have a Pilates group which meets regularly in the synagogue

Photography & Video Shabbat

Photographs or Videos are not to be taken during services or Kiddush on Shabbat. Photographs and Videos can be taken outside of the synagogue building after a service. Photographs of the Bar or Bat Mitzvah should be taken in the synagogue at the rehearsal.

Festivals

The above applies to the following Festivals:- Simchat Torah, Rosh Hashanah, Yom Kippur, 1st and last days of Pesach, Sukkot and Shavuot. Photographs or Videos can be taken on Purim, Chanukah, or Tu B'Shevat

Weddings

We allow photographs and video in the synagogue at all weddings. The photographer or videographer must be unobtrusive, must not block the view of the attendees and must position all equipment such that it does not pose a danger to those attending. Photographers and videographers are not allowed into the Bedeken area. Photographs and videoing of the actual signing of the Marriage register is not permitted. Photographs and video can be taken once it is complete.

Close Circuit Television Policy



The synagogue has installed a CCTV system throughout the grounds of the synagogue site.

The system is monitored from within the building via a screen and the 9 cameras mounted on the outside of the main building and 1 within the building. Within the building there is a recording device which records all movements via the cameras onto a hard drive.

The purpose of the system is to help secure the building from vandalism and burglary whilst it is unoccupied and to monitor the movement of visitors. It is also used to help admit congregants to the building during services and events. Data that has been recorded will be used for legal purposes if a crime has been committed on the site. A router has been installed in order to allow the CST, Jocelyn Shepherd & Frank Godson, the Administrator, to monitor the site over 24 hours or as required from off site and home.

During this year we installed new signage in the grounds

The Synagogue's Designated and Restricted Funds

The synagogue currently has a number of Restricted and Designated Funds as shown in our Annual Accounts. They are as follows:-

Funeral Fund *Restricted*

This Fund contains all of those monies given to us by members for the purpose of paying off their JJBS Late Entry Payments (LEP). It also provides a surplus to cover the risk of any defaulters.

We encourage all of our members in this category to deposit monies with the synagogue over time in order to fix the payment for all time with the JJBS. We also regularly update all members with a liability to the LEP, who deposit money into this Fund, as well as those who are liable for an LEP and who do not make a contribution. All LEP due to the JJBS have to be recovered from the member on joining the community, over time, by regular payments, on death or before a tombstone is consecrated.

It is clearly better to settle this debt prior to death in order to avoid complications at the time of a funeral. If you receive a statement from the synagogue and you have chosen not to pay over the liability you must pass this information on to your next of kin.

The Late Entry Payment rate will increase from January 2019.

The LEP increases as costs rise in regard to the running of the cemeteries.

Scroll Fund *Designated*

We are still looking at commissioning a new Ark curtain during 2018/19.

We have recently purchased a new Torah Scroll which was written in Israel. The bulk of the cost was met by the Late Bob & Rosalyn Bowman and It will be completed on Sunday the 18th November where a

celebration in the synagogue will be held. Members will be asked if they wish to assist in its completion by making a small donation to this Fund. This fund will remain open for donations in order to purchase a breast plate and Rimmonim.



Rabbi's Discretionary Fund

Restricted

The Council of the synagogue decided to set up this Fund for the sole use of the Rabbi.



The rules for this Fund are as per the document posted on the website. This Fund is administered by the Rabbi and the Treasurer.

Jack Petchey Fund

Restricted

The synagogue has receive monies from this scheme. The money is awarded to members and children of members of the synagogue who have assisted the work of the synagogue in a special way. The money received has to be spent on items as laid down by the Jack Petchey Awards Scheme. **It is anticipated that the synagogue will not participate in this scheme next year.**



High Holyday Appeal Fund

Designated

Every year the money that we collect via the High Holyday Appeal is put into this Fund temporarily until it is sent to the various causes as agreed by Council.

General Donations

We are always looking for members and friends of the community to donate to these Funds and indeed start new ones. Should you wish to make a donation please approach any Council member or the Administrator and he will explain how you can go about forwarding the money. Once again we thank everybody who has made a donation to the synagogue in the last financial year.



Vulnerable Adults Policy

Sukkat Shalom Reform Synagogue is committed to ensuring that vulnerable people who use our services are not abused and that working practices minimise the risk of such abuse.

All Staff, Volunteers, Trustees & Council Members of Sukkat Shalom Reform Synagogue have a duty to identify abuse and report it. Vulnerable adults are people who are over 18 years of age and are getting or may need help and services to live in the community.

Photography Policy

Photographs and Videos of Children & Members

If you or your children wish to be included in any photographs which are used on the website, on Facebook, in our Trustees Report or in the Shema etc. you have to complete the data consent form. Givig us permission.

If you have not completed your consent form or have lost it please speak to the synagogue Administrator who will send you a new one

Yahrzeits

Members are invited to offer the dates of the death of loved ones to the Administrator who sees that a list is kept on the bimah in the synagogue.

Each week on the anniversary of the death the loved one is remembered. Also our Honorary Secretary Angela Jacobs keeps a list of the dates and sends a letter to the member each year in order to remind them. We also send a card and a letter of condolences to all families when there is a death.

Risk - Child Protection

The synagogue has a policy on Child Protection and it was put into place during June 2008. The Child Protection Officer, Tracy Pedro, is also responsible for all of our DBS checks. All new checks were carried out this year.



Angela Jacobs
Honorary Secretary

and significant titled positions within the synagogue. There is always regular reference at Council meetings to our current financial position and there is always regular monitoring of any reductions in membership income which is our main source of revenue.

Our membership was fairly stable this year. Increases in membership help to reduce the risk of any deficit in our finances. However we have a large number of older members so the number of deaths is increasing this has a significant effect on our growth.

The synagogue regularly updates the insurance policy it has on the buildings etc. We have very comprehensive cover..

We have a number of members suitably qualified in first aid. We have some first aiders who can administer CPR to anybody on site if they required it. Should you **not** want CPR administered to you, if required, you need to register this with the Synagogue Administrator. Some of our members are also CST trained and as such help with the general security of the building and its members. When Trustees and Council members leave office they are asked to destroy all data that they have of our members on their computers unless they are given specific authority to keep it.

The latter would only occur if they were performing a role within the community that required its use.

Also we require that all paper documentation is returned to the synagogue, handed to a successor in office or destroyed when a person leaves office. All archived data is now stored inside a locked cupboard inside the synagogue. Computer data is backed up regularly and stored in the archive cupboard. The cupboard has restricted access.

All members are reminded that they **MUST** inform the Administrator of any changes to the information that they provided when they joined. This includes: phone numbers, addresses, email addresses, changes in family arrangements, marriages, divorces, new births etc.



Sammantha Lustig
Council Member

Membership Report

The data Period is the past financial year 1st July 2017 to the end of June 2018. During this period:-

19 adults joined the synagogue. and 4 children of members who reached 21 years old joined the synagogue. 3 Associate Members joined the synagogue.

On the down side

19 members were deleted for either non-payment of fees, have left to join other synagogues, have moved or have left for reasons of hardship. 2 Associate members left the synagogue.

Sadly 11 of our members died during the year. Council had predicted that the number of deaths would increase substantially over the next few years due to the age profile of our members

Overall this meant that our membership numbers including all types declined by 6 over the year. With fewer members joining the synagogue growth in income will be curtailed.

This will mean a greater likelihood of subscriptions increasing in the future. We are generally satisfied that any resignations or deletions during the year were not due to dissatisfaction with the management of the commu-

Continuing to be difficult and the squeeze on incomes continuing this will affect the generation of new members and may cause us to lose a few more. We always do our best to help those feeling the pinch in order to keep them on as members during difficult times.

Please speak to our Treasurer if you are finding it difficult to pay your subscription. Also please remember to recommend us to your friends and family.

Frank Godson
Synagogue Administrator

The Shema

The Shema (synagogue newsletter) is the synagogue's main form of communication apart from the website. It is currently distributed 4 times per year.



The current compiler and Editor is Frank Godson who is now assisted by Clive Bayard who sets it up into its final presentation.

Since Clive has taken over this function the Shema is looking very much more professional and now that we are printing in colour the whole magazine has a nicer feel.

Bridge Group

A Bridge Group was formed over 10 years ago and now it meets at East London and Essex Liberal Synagogue Marlborough Road South Woodford generally once a week. On a Wednesday at 7.30pm.



This group is open to any member of the synagogue or guests who wish to play. This is a social exercise not a revenue creating function. We each contribute 50p per week.

4-12 people play regularly and we would like additional players to join the group.

Anybody who would like to join this group or who would like to learn how to play can be given tuition by Sid Barrett who attends most weeks and who knows his stuff.

Please speak to **Frank Godson**



Weddings



The synagogue carried out 5 weddings (4 last year) all at outside venues. We have several weddings booked for 2018/19.

Those who married under the auspices of the synagogue this financial year were:

Danielle & Alexander Aviram
Alex & Andrew Golding
Sam & Amy Seller
Anthony & Adrienne Bloom
Ashleigh & Daniel Wiseman

Congratulations to them all.

Our Senior Marriage Registrar is **Sylvie Sugarman**. Our Assistant Marriage Secretary is Tracy Pedro. Sylvie officiated at all of the weddings this year.

Weddings are organised by our Administrator Frank Godson and conducted by Rabbi Larry Becker.



Risk - General

The Trustees (Council members) are responsible for the management of the risks faced by the charity. The Trustees continue to monitor areas of risk within the synagogue.

A Fire Risk document is in place as is a Health and Safety document. A Fire Risk Assessment was carried out during the year and all was in order. The synagogue makes a series of announcements before any major service or function. These relate to means of escape, parking etc.

The electrical appliances are checked each year as are the fire extinguishers. Currently the main financial risk to the synagogue is a decrease in membership with a subsequent loss of income.

A further risk is our liability to the Late Entry Payments (LEP) due to the JJBS. This particular risk is mitigated by collecting regular payments from some members plus a premium on payments. The current value of our General Funds exceeds our liabilities apart from the liability to the JJBS LEP. These payments are dealt with on a regular basis by the Administrator who regularly tries to encourage members to forward their liability to the JJBS thus freezing the amount for all time.

Our finances are reviewed regularly by the Finance Committee and the Treasurers monitor each other. We conduct our finances using internet banking and we leave it to the Treasurers to monitor each other in this regard. The Administrator produces regular financial updates for Council members and views the bank statements.

Arrears in subscriptions are monitored regularly by the Administrator and kept to a minimum. Serious cases of arrears result in deletion, of membership of the synagogue, surcharges and loss of burial rights.

The synagogue continues to be sensitive to the financial circumstances of its members and takes steps to relieve hardship (in relationship to subscriptions) where it is considered to be possible.

Key controls used by the charity (synagogue) include regular meetings of the Trustees (Council). There are also regular meetings of the Religious Activities Committee and the Finance Committee. The Education Committee has started to meet more regularly. Formal agendas and minutes are set for such meetings. Also detailed terms of reference which are within our Codes of Practice document are set for all committees

Website & Facebook

The synagogue has a new website which is updated regularly. This website has been substantially upgraded in recent months by Jason Soraff one of our members.



Our website is fully functional and is maintained by our Synagogue Administrator. The website is a very good tool for letting our members and the wider world know what we are doing and achieving. It has also greatly assisted in attracting people interested in joining the synagogue.

The website also holds copies of the following standard documents: our Kashrut Policy, Child Protection Policy Bar/Bat Mitzvah Rules, Constitution (Laws of the Community), Minutes of the AGM. Other documents may be added during the next financial year.

The synagogue also has a page on Facebook which is updated regularly. Please add us if you have a Facebook account. The website, calendar and the Shema are the main tools with which we communicate with our members.

Kashrut

The synagogue has a formal Kashrut policy.



A copy of this policy can be seen on our website. It can also be obtained from the Administrator on request.

In general we would prefer that our members, members children and visitors did not eat food, suck sweets or chew gum in the synagogue during services.

We would also rather that you left the synagogue and went to the foyer to feed or attend to children.

All foods brought into the synagogue must be Kosher. This includes synagogue functions, private functions, visits and Chavurahs. No foods should be brought into the synagogue during Pesach (Passover). We have special utensils, bowls etc. that we use for the Pesach period. These are stored in special cabinets to the rear of the Ark.

Our synagogue utility room and the synagogue buildings in general are cleaned for Pesach.

Synagogue Income & Expenditure

Income

Subscriptions	70 %
Gift Aid	14 %
Rent	4 %
Weddings	3 %
Donations	8%
Advertising/ HHT	1%

Total 100%

The Expenditure and Income percentages shown here are approximate. The figures give a general view of the kind of expenditure the synagogue makes each year as a proportion of our income.

You will see from above that our income is mostly dependant on subscriptions and gift aid. Donations are high this year due to the donation towards the new Torah Scroll.

Expenditure

Salaries/Wages	32 %
Scroll Purchase	13%
JJBS	13 %
Reform Movement	12 %
Repairs etc.	6 %
Insurance	4 %
Printing Post etc.	4 %
Electricity/Gas/Water	3 %
Cleaning	2 %
BOD	2 %
Loans	2 %
Alarm/Gates/CCTV	2 %
Gardens	1 %
Book Keeping	1%

Kiddush/Wedding costs

Telephone, Advertising/IT/Bookkeeping, etc. make up about 3% of expenditure

Total 100%

Schools – Colleges & Groups

We also hosted a number of school groups, teachers etc. for visits to the synagogue during the year. Many children who visit the synagogue are of other faiths and the interest that is shown in the synagogue by these organisations is very encouraging. We have been allowing such groups to visit the synagogue for some years now. These visits educate the children in Judaism and encourage them to understand a little more about what we do and how we worship.

Many thanks go to Rabbi Becker for organising these visits and attending to the groups on the day.

Honorary Life President



The title of Honorary Life President can be bestowed on a member of the synagogue who has shown considerable commitment to its existence and who has dedicated many years of service to its cause.

The title confers no special powers to the recipient and in the main is ceremonial. The Honorary Life President is entitled to attend all Council and Honorary Officers meetings and receive agendas for the same but cannot vote.

During this financial year our Honorary Life President Frank Godson attended most of the Council meetings, all RAC and Finance meetings as our Administrator.

Custodial Trustees of the synagogue

The Synagogue has 2 Custodial Trustees. These Trustees were appointed in 1999. They are:-

Colin Joseph

Philip Tuhill

Their joint responsibility is for the property of the synagogue which is the site at Victory Road Wanstead.

They are also responsible for health and safety matters and compliance with local authority planning regulations.

The Custodial Trustees have a right to attend all Council meetings and meetings of the Honorary Officers but cannot vote. The current Custodial Trustees have waived their right to receive minutes of Council meetings.

None of the Custodial Trustees takes an active role in the community. Now that our loans are repaid to the bank the Council will address the current situation and recommend changes.

Since the purchase of the buildings 2 of the Custodial Trustees have resigned namely:-

Frank Godson

Howard Lester

Burial or Cremation

The synagogue provides for its Full members and its Associate Members with burial rights to be buried at the Western Cemetery, Bullsmoor Ride, Cheshunt.

Maintenance of the burial site is handled by the Western Charitable Foundation on behalf of the Jewish Joint Burial Society.

There are sufficient plots to bury at Cheshunt for at least the next 50 years. Alternatively the synagogue can provide a cremation



for members at Hainault or Golders Green crematoriums.

The Jewish Joint Burial Society whose offices are based at the synagogue, are now providing mixed faith burial and woodland burial at Cheshunt. Members of SSRS will be able to use these woodland facilities at an additional cost.

It is planned to start building a new assembly area, refreshment room and offices at the new Woodland Cemetery.

Property & Investments

The synagogue has no significant investments apart from the property at 1. Victory Road Wanstead and a small financial surplus.

The market value of the buildings and land are now considered to be in excess of £256,500.00.

The buildings are insured for reinstatement at a value of £2,900,000.

The bank loan in regard to the purchase of the buildings has now been repaid.



Other Employees

Cheder

Mrs Jocelyn A. Shepherd

Miss Bryony Bathie

Bryony is now Head Teacher and is currently on Maternity Leave.

Her replacement was Michael Rosner.

Miss Talia Fox

Miss Emily Sweeney

A daughter of a member

Caretaker

Mr Omkar Jutley

Omkar was employed on a part time basis during the year.

Other payments

Mitzi Kalinsky is the Treasurer of the synagogue and a Council Member.

She is also a Director of "Away with Tax" the synagogue Bookkeepers.

Objects and activities of the Charity (Sukkat Shalom Reform Synagogue)

The objects of the Charity are the provision of Jewish religious services and cultural, educational, social, burial and cremation facilities for Jewish members of the synagogue and their dependents (under the age of 21 years old).

The synagogue is based in the UK and has most of its members living in the UK. Non Jews can attend all of these services. Non Jews who have signed up to Associate Membership with burial will be afforded burial and cremation facilities along side our Jewish Members in a special section of the JJBS Woodland Cemetery.

The synagogue also exists for such other charitable purposes which accord with the principles of Reform Judaism or as the Council of the synagogue may from time to time determine. To this end we invite children to our building from local schools, scout groups etc. in order that they can understand a little more about Judaism.

We also allow some charities to hold events in the building at no cost to the charity concerned.

Structure of Membership

Operating procedures exist in the form of a booklet entitled Codes of Practice and Areas of Responsibility.



These procedures are updated regularly. The synagogue has several classes of membership: Full Membership, variations on Full Membership, Associate Membership and Honorary Membership and Associate Membership with burial rights.

The synagogue charges all members and some Associate Members for Burial a per-capita sum, set each year by the Council, which includes the cost of funerals offered by the Jewish Joint Burial Society and fees to the Movement for Reform Judaism. Monies are also collected and sent to the Board of Deputies of British Jews. The synagogue charges some Associate members a per-capita sum, set each year set by the Council, which excludes any voting rights and the cost of a funeral or a cremation.

Synagogue Constitution



The Sukkat Shalom Reform Synagogue, (SSRS), is a registered charity governed by its Constitution &

Laws.

The synagogue was founded in January 1981 as the Epping Forest & District Reform Synagogue. It later changed its name to Buckhurst Hill Reform Synagogue and when we moved to Wanstead we became Sukkat Shalom Reform Synagogue. Our Charity Number is 283615.

The Charity Commissioners are notified of all Special General Meetings and changes to our Constitution. An update on all Trustees (Council Members) is sent to the Commissioners every year by our Honorary Secretary Angela Jacobs (See above)

A copy of the Constitution is available to any member who wishes to receive it and a copy is posted on our website. Please contact the Synagogue Administrator if you would like a hard copy.

Elected Trustees of the synagogue

The Synagogue elected 14 Trustees (Council Members) in November 2017.

Each Full Member of the synagogue has the right to vote in a new Council in November of each year. Associate Members do not have a vote.

Elections are held annually with each Elected Trustee (Council Member) retiring and being eligible for re election for up to a maximum of 7 continuous years of service.

Documents for each AGM are sent out in October of each year.

After serving a continuous 7 years on Council, Council members must have at least 1 year off and cannot be co-opted onto Council during that following year.

**JEWISH
MUSEUM
LONDON**

The synagogue promotes the Jewish Museum to its members

Elected Trustees Governance and Management of the Charity

All Trustees (Council Members) retire at the AGM in November of each year and a new Council of Trustees is elected at the AGM. The Trustees (Council Members) generally meet 11 times a year (usually on the first Tuesday of each month with the exception of August). They meet in order to act as a "Council" and in order to administer the synagogue (Charity). Should a Council member not attend at least 50% of the Council meetings they will not be eligible to stand for a position on Council the following year. There are also sub-committees covering Religious Activities, Education & Finance.

The Council when meeting make all of the strategic and financial decisions on behalf of the synagogue. The Chair of Council together with the Honorary Secretary, Rabbi and Administrator oversee the day to day operations of the synagogue. All other significant decisions are made and ratified by the Council. There are informal procedures adopted for the induction and training of new Trustees (Council members).

secondary school and Higher Educational sessions.

He has worked with the New-ham SACRE group who visited the synagogue, as a group, this year.

General

The Rabbi acts as the face of the synagogue to the wider general community. He has also been active in local schools both visiting various schools and hosting visits from schools to the synagogue. As well as schools we had a group of Beaver Scouts visit this year.

He also participates in discussions with various governmental bodies on a variety of issues affecting the Jewish community.

These are some of the activities carried by our Rabbi within the community.

Rabbi Becker is employed on a half time basis in the synagogue. However we are aware that he spends more time with us than he should. He conducts more than half of our services and attends most of the rest. He conducts all of our High Holyday services apart from 2nd day Rosh Hashanah, and any service

where there is a Bar or Bat Mitzvah or other special occasion.

He oversees and participates in all aspects of education. He supervises all of our Associate Members who are undergoing Conversion.

He attends all Council meetings, liaises with various members of Council and the Administrator.

He is involved in Care in the community and conducts all weddings for our members.

He also conducts funerals and stone settings.

During his recent Sabbatical the Rabbi continued to officiate at key lifecycle events and reacted to a number of emergency pastoral care situations.



Elaine Laurie & Jeff Soraff

Council Members

Rabbi Becker

These are the non-synagogue activities undertaken during the past year by Rabbi Becker.

As stipulated in his contract he has participated in various activities in support of the Movement for Reform Judaism (MRJ), the wider Jewish community, in promoting interfaith understanding and acting as the “face” of the synagogue to the wider general community.



Reform Judaism (RJ)

He has actively participated in the Assembly of Reform Rabbis (Assembly) presenting Chidushim and Dvrei-Torah and he has sat on the Reform Beit Din.

He has acted as Liaison between the Assembly of Rabbis and the Jewish Joint Burial Society.

He is also a member of the standing committee of the Beit Din where issues relating to conversion and divorce are reviewed, and where necessary policy recommendations are prepared for the consideration of the Assembly as whole.

Activities in support of the wider Jewish Community.

He was an active participant in planning and leading activities on behalf of ECAMPS (Eastern Counties Association of Progressive Synagogues)/East (East Anglian Synagogues Together).

Promoting Interfaith Understanding

He served as an active member of the management committee of the Redbridge Faith Forum, helping to plan and lead a number of the group’s activities.

He serves as Chair and a Trustee and of All Faiths and None (AFAN), a charity that provides educational material and sessions for higher education promoting understanding of and between the various faiths as well as the Agnostic/Atheistic organisations within British Society.

The group has transitioned from one which exclusively focused on further education to one which also works with both secondary schools and the wider communities.

He participated in a number of specific interfaith sessions including, sessions for the Three Faiths Forum, various Adult,

Trustees (Council members) July 2017- June 2018

Reeva Godson

Kiddush, Gardens & Grounds, Care
First Elected November 2014

Andrew Lewis

Lay Reader. Adult Education.
Senior Warden part year
First Elected November 2013

Rachel Savage

Board of Deputies
First Elected Nov 2012
Elected Chair of Council Nov. 2014. Retired as Chair of Council November 2016
Lay reader

Karen Watch

Chair of Education from November 2016
First Elected November 2013

Mitzi Kalinsky

Elected Treasurer Nov 2014
Elected Ass. Treasurer Nov 2017
First Elected November 2013
Lay reader

Jeff Soraff

First elected November 2017
Lay reader

Joel Ilson

First elected November 2017

Elaine Laurie

Co-opted to Council during the year 2017 and Elected in November 2017

Melvin Pedro

Senior Warden
Lay Reader
First Elected November 2010
Melvin retired from Council in November 2017.

Steve Wynne

First Elected Nov 2012
Vice Chair of Council 2015
Chair of Council from November 2016

Angela Jacobs

Honorary Secretary
Co-opted November 2009
First Elected November 2010
Retired from Council in November 2017 after serving for 7 years..
Acting Honorary Secretary since November 2016

Jeff Lustig

First Elected November 2014
Treasurer part year

Ida Lewinsohn

Co-Opted May 2015
First Elected November 2015
Ida was unable to stand for re election in November 2017

Jocelyn Shepherd

Chair of House from November 2016. Also Head Teacher.

Samantha Lustig

First elected November 2017
Publicity

Attendance at Council meetings July 2017 - June 2018

		Number Attended
Andrew Lewis	Full Year	11 of 11
Melvin Pedro	Part Year	3 of 4
Angela Jacobs	Full Year	11 of 11
Reeva Godson	Full Year	10 of 11
Steve Wynne	Full Year	11 of 11
Rachel Savage	Full Year	10 of 11
Karen Watch	Full Year	8 of 11
Mitzi Kalinsky	Full Year	7 of 11
Jeff Lustig	Full Year	10 of 11
Ida Lewinsohn	Part Year	3 of 4
Samantha Lustig	Part Year	6 of 7
Jeff Soraff	Part Year	7 of 7
Joel Ilson	Part Year	7 of 7
Elaine Laurie	Full Year	7 of 11
Jocelyn Shepherd	Full Year	9 of 11

Employees

Frank Godson—Administrator

Frank Godson has been employed as a part time Synagogue Administrator for the entire year. Frank attends most Council meetings. Frank's hours are growing due to implementation of the new General Data Protection Rules. Considerable time was spent producing the documents for members.

His time in the synagogue is spent as follows

	2017/18	2016/17
Website, Shema	10%	8%
Finance matters	17%	18%
Membership	10%	12%
House matters	3%	10%
Governance/Council	9%	9%
Phone and Mail	8%	8%
Secretarial & MRJ	6%	6%
Calender	4%	4%
Holidays	7%	7%
Religious Activity matters	2%	4%
JJBS matters	1%	2%
Database management/GDPR	13%	2%
Weddings	8%	8%
Outside Organisations	2%	2%

Volunteering

If you are a member of Sukkat Shalom and you are interested in helping the synagogue in any way please contact a member of Council.



קהילה קדושה סוכת שלום
Sukkat Shalom Reform Synagogue

Registered Charity 283615

GERALD

EDELMAN

73 Cornhill London EC3V 3QQ

Chartered Accountants
Business Advisors
Tax Consultants

ACCOUNTS

FOR THE YEAR ENDED 30th JUNE 2018

Sukkat Shalom Reform Synagogue

(Registered Charity 283615)

Accounts

Year Ended 30th June 2018

Financial Review

The statement of financial activities for the year ended 30th June 2018 is set out in the accounts which are attached.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Trustees Governing Document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16th July 2014.

Trustees' Responsibilities in relation to the Financial Statements

The Trustees (Council Members) are obliged to prepare financial statements that give a true and fair view of the state of affairs of the Charity at the end of the financial year and of its incoming resources and resources expended including the income and expenditure for the financial year. In doing so, the Trustees are required to:-

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the attached accounts.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enables them to ensure that the financial statements comply with the Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

It is the policy of the Charity that the unrestricted funds which have not been designated for specific use should be maintained at a level equivalent to between three and six months' expenditure. The Members of Council (Trustees) consider that the reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Synagogue's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

On behalf of the Council of Sukkat Shalom Reform Synagogue

J.E.Lustig

Honorary Treasurer

Dated:

**Sukkat Shalom Reform Synagogue
(Registered Charity 283615)**

**Accounts
Year Ended 30th June 2018**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF COUNCIL OF SUKKAT
SHALOM REFORM SYNAGOGUE**

I report on the accounts of the Sukkat Shalom Reform Synagogue for the year ended 30th June 2018 which are set out on pages 4-10 of this document.

Respective responsibilities of Members of Council and examiner

As the charity's Members of Council, you are responsible for the preparation of the financial statements; you consider that an audit is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the 2011 Act, to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;
have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Gerald Edelman
Chartered Accountants
73 Cornhill
London
EC3V 3QQ

Dated:

Signed.....

**Sukkat Shalom Reform Synagogue
(Registered Charity 283615)**

**Accounts
Year Ended 30th June 2018**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
<u>Incoming resources from generated funds</u>					
Donations and gifts	2	12,444	1,025	13,469	2,617
Investment income	3	6,109	-	6,109	5,762
Incoming resources from charitable activities	4	133,595	-	133,595	125,723
Other incoming resources	5	4,702	-	4,702	6,154
Total incoming resources		156,850	1,025	157,875	140,256
<u>Resources expended</u>					
Costs of generating funds					
MRJ Capitation Fees		17,123	-	17,123	17,327
JJBS Burial Society fees		21,620	-	21,620	19,725
Net incoming resources available		118,107	1,025	119,132	103,204
Charitable activities					
Donations payable		-	1,025	1,025	2,200
Support Costs		94,690	-	94,690	83,996
Total charitable expenditure		94,690	1,025	95,715	86,196
Governance costs	6	700	-	700	700
Total resources expended		95,390	1,025	96,415	86,896
Net income for the year/ Net movement in funds		22,717	-	22,717	16,120
Fund balances at 1 July 2017		294,697	38,677	333,374	322,847
Movement on Restricted Funds	14	3,288	(5,867)	(2,579)	(5,593)
Fund balances at 30th June 2018		320,702	32,810	353,512	333,374

**Sukkat Shalom Reform Synagogue
(Registered Charity 283615)**

**Balance Sheet
Year Ended 30th June 2018**

	Notes	£	2018 £	£	2017 £
Fixed assets					
Tangible assets	10		289,295		268,353
Current assets					
Stock		983		920	
Debtors	11	24,538		17,540	
Cash at bank and in hand		70,122		73,021	
				<hr/>	
		95,643		97,226	
Creditors: amounts falling due within one year	12				
		31,426		26,460	
		<hr/>		<hr/>	
Net assets/(current liabilities)			64,217		65,021
			<hr/>		<hr/>
Total assets less current liabilities			353,512		333,374
Creditors: amounts falling due after more than one year	13		-		4,745
			<hr/>		<hr/>
Net assets			353,512		333,374
			<hr/> <hr/>		<hr/> <hr/>
Income funds					
Unrestricted funds	14		320,702		294,697
Restricted funds	15		32,810		38,677
			<hr/>		<hr/>
			353,512		333,374
			<hr/> <hr/>		<hr/> <hr/>

The accounts were approved by the members of Council on

.....
J.E.LUSTIG
Honorary Treasurer

**Sukkat Shalom Reform Synagogue
(Registered Charity 283615)**

**Accounts
Year Ended 30th June 2018**

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK.

1.2 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land is not depreciated	
Freehold buildings	Nil
Fixtures, fittings & equipment	25% Reducing Balance
Scrolls and Appurtenances	4% Straight Line

1.3 Books

Expenditure on books for use by the congregation at services is expensed as incurred.

1.4 Stock

A stock of prayer books is held for the purposes of resale.

2 Donations and Gifts

	2018	2017
	£	£
Donations and gifts (Other donations and gifts received in the year have been credited directly to the relevant restricted fund set out in note 14)	12,444	317

3 Investment income

	2018	2017
	£	£
Rental income	6,060	5,750
Interest receivable	49	12
	<u>6,109</u>	<u>5,762</u>

**Sukkat Shalom Reform Synagogue
(Registered Charity 283615)**

**Accounts
Year Ended 30th June 2018**

4 Incoming resources from charitable activities

	Unrestricted	Restricted	Total	Total
	Funds	Funds	2018	2017
	£	£	£	£
Subscriptions/High Holy Day Appeal	114,893	1,025	115,918	113,558
Gift aid receivable	17,677	-	17,677	14,465
	<u>132,570</u>	<u>1,025</u>	<u>133,595</u>	<u>128,023</u>

5 Other incoming resources

	2018	2017
	£	£
Advertising and Book sales	206	304
Other income from religious activities & Tree of Life	4,496	5,850
	<u>4,702</u>	<u>6,154</u>

6 Support costs

	Total	Total
	2018	2017
	£	£
Staff Costs	45,805	41,680
Governance Costs	700	700
	<u>46,505</u>	<u>42,380</u>

**Sukkat Shalom Reform Synagogue
(Registered Charity 283615)**

**Accounts
Year Ended 30th June 2018**

7 Other Support Costs

	2018	2017
	£	£
Advertising, website and software	45	650
Insurance	5,783	6,042
Light, heat and water	3,935	4,264
Repairs, maintenance, and gardening	8,886	5,525
Sefer Torah Maintenance	1,750	-
Printing, postage and stationery	6,574	4,396
Telephone, communications and I.T.	1,490	1,224
Bookkeeping	1,500	1,200
Courses and conferences	632	-
Travelling and accommodation	581	648
Board of Deputies including representation fee	3,170	2,402
Books for resale	126	-
Books	235	117
Kiddush, refreshments, religious activities and sundry	1,910	1,370
Gates, alarm and CCTV maintenance	3,956	4,337
Cleaning	4,019	4,514
Bank and mortgage interest	(959)	147
Depreciation	5,252	1,790
	<u>48,885</u>	<u>38,626</u>

8. Members of Council and relatives

Mrs J Shepherd who was a Trustee (Council Member) received remuneration from the synagogue in her capacity as Temporary Administrator and Temporary Headteacher to cover absences. Ms M Kalinsky, who was a Trustee (Council Member) is a Director of A Way With Tax Ltd, which provided bookkeeping services to the Synagogue during the accounting period. The Synagogue has obtained a special dispensation from the Charity Commissioners in order to pay these funds.

The following relatives of a member of Council received remuneration during the year:

Miss G Watch (£336)

Mr F Godson (£11,429)

Employees

Number of employees

The average monthly number of employees during the year was:

2018	2017
Number	Number
8	6

9 Employment costs

	2018	2017
	£	£
Wages and salaries	46,505	42,380
Other pension costs	3,248	4,190
	<u>49,753</u>	<u>46,570</u>

**Sukkat Shalom Reform Synagogue
(Registered Charity 283615)**

**Accounts
Year Ended 30th June 2018**

10 Tangible fixed assets

	Land and buildings	Scrolls and Appurtenances	Fixtures, fittings & equipment	Total
	£	£	£	£
Cost				
At 1st July 2017	250,674	10,688	44,088	305,450
Additions	-	25,935	259	26,194
At 30th June 2018	<u>250,674</u>	<u>36,623</u>	<u>44,347</u>	<u>331,644</u>
Depreciation				
At 1st July 2017	-	9,381	27,716	37,097
Charge for the year	-	1,073	4,179	5,252
At 30th June 2018	<u>-</u>	<u>10,454</u>	<u>31,895</u>	<u>42,349</u>
Net book value				
At 30th June 2018	<u>250,674</u>	<u>26,169</u>	<u>12,452</u>	<u>289,295</u>
At 30th June 2017	<u>250,674</u>	<u>1,307</u>	<u>16,372</u>	<u>268,353</u>

In July 2009, Barclays Bank plc had the Land and Buildings valued at £297,780.

11 Debtors

	2018	2017
	£	£
Subscriptions receivable	3,751	-
Other debtors and prepayments	20,787	17,540
	<u>24,538</u>	<u>17,540</u>

12 Creditors: amounts falling due within one year

	2018	2017
	£	£
Bank loans	-	4,603
Taxes and social security costs	562	930
Other creditors and accruals	30,864	20,927
	<u>31,426</u>	<u>26,460</u>

**Sukkat Shalom Reform Synagogue
(Registered Charity 283615)**

**Accounts
Year Ended 30th June 2018**

13 Creditors: amounts falling due after more than one year	2018	2017
	£	£
Bank loans	-	4,603
	<u> </u>	<u> </u>
Analysis of loans		
Wholly repayable after one year		
Included in current liabilities	-	4,603
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>
Loan maturity analysis		
Debt due in one year or less	-	4,603
In more than two years but not more than five years	-	-
In more than five years	-	-
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>

14 Analysis of net assets between funds	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 30th June 2018 are represented by:			
Tangible fixed assets	289,295	-	289,295
Current assets	62,833	32,810	95,643
Creditors: amounts falling due within one year	(31,426)	-	(31,426)
	<u> </u>	<u> </u>	<u> </u>
	<u>320,702</u>	<u>32,810</u>	<u>353,512</u>
	<u> </u>	<u> </u>	<u> </u>

15 Restricted Funds analysed as follows:

	Balance at 30.06.17	Incoming funds	Disbursed during year	Balance at 30.06.18
	£	£	£	£
High Holy Day Fund	100	-	(100)	-
Funeral Fund	30,819	8,228	(8,892)	30,155
Religion School Fund	1,116	-	(1,116)	-
Jack Petchey Fund	2,004	750	(2,088)	666
Scroll Cover Fund	2,649	2,851	(5,500)	-
Rabbi's Discretionary Fund	1,989	-	-	1,989
	<u>38,677</u>	<u>11,829</u>	<u>(17,696)</u>	<u>32,810</u>



קהילה קדושה סוכת שלום
Sukkat Shalom Reform Synagogue

Registered Charity 283615

GERALD

EDELMAN

73 Cornhill London EC3V 3QQ

Chartered Accountants
Business Advisors
Tax Consultants

ACCOUNTS

FOR THE YEAR ENDED 30th JUNE 2018

Sukkat Shalom Reform Synagogue

(Registered Charity 283615)

Accounts

Year Ended 30th June 2018

Financial Review

The statement of financial activities for the year ended 30th June 2018 is set out in the accounts which are attached.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Trustees Governing Document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16th July 2014.

Trustees' Responsibilities in relation to the Financial Statements

The Trustees (Council Members) are obliged to prepare financial statements that give a true and fair view of the state of affairs of the Charity at the end of the financial year and of its incoming resources and resources expended including the income and expenditure for the financial year. In doing so, the Trustees are required to:-

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the attached accounts.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enables them to ensure that the financial statements comply with the Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

It is the policy of the Charity that the unrestricted funds which have not been designated for specific use should be maintained at a level equivalent to between three and six months' expenditure. The Members of Council (Trustees) consider that the reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Synagogue's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

On behalf of the Council of Sukkat Shalom Reform Synagogue

J.E.Lustig

Honorary Treasurer

Dated:

**Sukkat Shalom Reform Synagogue
(Registered Charity 283615)**

**Accounts
Year Ended 30th June 2018**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF COUNCIL OF SUKKAT
SHALOM REFORM SYNAGOGUE**

I report on the accounts of the Sukkat Shalom Reform Synagogue for the year ended 30th June 2018 which are set out on pages 4-10 of this document.

Respective responsibilities of Members of Council and examiner

As the charity's Members of Council, you are responsible for the preparation of the financial statements; you consider that an audit is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the 2011 Act, to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;
have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Gerald Edelman
Chartered Accountants
73 Cornhill
London
EC3V 3QQ

Dated:

Signed.....

**Sukkat Shalom Reform Synagogue
(Registered Charity 283615)**

**Accounts
Year Ended 30th June 2018**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
<u>Incoming resources from generated funds</u>					
Donations and gifts	2	12,444	1,025	13,469	2,617
Investment income	3	6,109	-	6,109	5,762
<hr/>					
Incoming resources from charitable activities	4	133,595	-	133,595	125,723
Other incoming resources	5	4,702	-	4,702	6,154
<hr/>					
Total incoming resources		156,850	1,025	157,875	140,256
<hr/>					
<u>Resources expended</u>					
Costs of generating funds					
MRJ Capitation Fees		17,123	-	17,123	17,327
JJBS Burial Society fees		21,620	-	21,620	19,725
<hr/>					
Net incoming resources available		118,107	1,025	119,132	103,204
<hr/>					
Charitable activities					
Donations payable		-	1,025	1,025	2,200
Support Costs		94,690	-	94,690	83,996
<hr/>					
Total charitable expenditure		94,690	1,025	95,715	86,196
<hr/>					
Governance costs	6	700	-	700	700
<hr/>					
Total resources expended		95,390	1,025	96,415	86,896
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Net income for the year/ Net movement in funds		22,717	-	22,717	16,120
<hr/>					
Fund balances at 1 July 2017		294,697	38,677	333,374	322,847
Movement on Restricted Funds	14	3,288	(5,867)	(2,579)	(5,593)
<hr/>					
Fund balances at 30th June 2018		320,702	32,810	353,512	333,374
<hr/> <hr/>					

**Sukkat Shalom Reform Synagogue
(Registered Charity 283615)**

**Balance Sheet
Year Ended 30th June 2018**

	Notes	£	2018 £	£	2017 £
Fixed assets					
Tangible assets	10		289,295		268,353
Current assets					
Stock		983		920	
Debtors	11	24,538		17,540	
Cash at bank and in hand		70,122		73,021	
				<hr/>	
		95,643		97,226	
Creditors: amounts falling due within one year	12				
		31,426		26,460	
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Net assets/(current liabilities)			64,217		65,021
			<hr/>		<hr/>
Total assets less current liabilities			353,512		333,374
Creditors: amounts falling due after more than one year	13		-		4,745
			<hr/>		<hr/>
Net assets			353,512		333,374
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Income funds					
Unrestricted funds	14		320,702		294,697
Restricted funds	15		32,810		38,677
			<hr/>		<hr/>
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			<hr/> <hr/>		<hr/> <hr/>

The accounts were approved by the members of Council on

.....
J.E.LUSTIG
Honorary Treasurer

Sukkat Shalom Reform Synagogue (Registered Charity 283615)

Accounts

Year Ended 30th June 2018

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK.

1.2 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land is not depreciated

Freehold buildings Nil

Fixtures, fittings & equipment 25% Reducing Balance

Scrolls and Appurtenances 4% Straight Line

1.3 Books

Expenditure on books for use by the congregation at services is expensed as incurred.

1.4 Stock

A stock of prayer books is held for the purposes of resale.

2 Donations and Gifts

	2018	2017
	£	£
Donations and gifts (Other donations and gifts received in the year have been credited directly to the relevant restricted fund set out in note 14)	12,444	317

3 Investment income

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Rental income	6,060	5,750
Interest receivable	49	12
	<u>6,109</u>	<u>5,762</u>

**Sukkat Shalom Reform Synagogue
(Registered Charity 283615)**

**Accounts
Year Ended 30th June 2018**

4 Incoming resources from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
Subscriptions/High Holy Day Appeal	114,893	1,025	115,918	113,558
Gift aid receivable	17,677	-	17,677	14,465
	<u>132,570</u>	<u>1,025</u>	<u>133,595</u>	<u>128,023</u>

5 Other incoming resources

	2018 £	2017 £
Advertising and Book sales	206	304
Other income from religious activities & Tree of Life	4,496	5,850
	<u>4,702</u>	<u>6,154</u>

6 Support costs

	Total 2018 £	Total 2017 £
Staff Costs	45,805	41,680
Governance Costs	700	700
	<u>46,505</u>	<u>42,380</u>

**Sukkat Shalom Reform Synagogue
(Registered Charity 283615)**

**Accounts
Year Ended 30th June 2018**

7 Other Support Costs

	2018	2017
	£	£
Advertising, website and software	45	650
Insurance	5,783	6,042
Light, heat and water	3,935	4,264
Repairs, maintenance, and gardening	8,886	5,525
Sefer Torah Maintenance	1,750	-
Printing, postage and stationery	6,574	4,396
Telephone, communications and I.T.	1,490	1,224
Bookkeeping	1,500	1,200
Courses and conferences	632	-
Travelling and accommodation	581	648
Board of Deputies including representation fee	3,170	2,402
Books for resale	126	-
Books	235	117
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Gates, alarm and CCTV maintenance	3,956	4,337
Cleaning	4,019	4,514
Bank and mortgage interest	(959)	147
Depreciation	5,252	1,790
	<u>48,885</u>	<u>38,626</u>

8. Members of Council and relatives

Mrs J Shepherd who was a Trustee (Council Member) received remuneration from the synagogue in her capacity as Temporary Administrator and Temporary Headteacher to cover absences. Ms M Kalinsky, who was a Trustee (Council Member) is a Director of A Way With Tax Ltd, which provided bookkeeping services to the Synagogue during the accounting period. The Synagogue has obtained a special dispensation from the Charity Commissioners in order to pay these funds.

The following relatives of a member of Council received remuneration during the year:

Miss G Watch (£336)

Mr F Godson (£11,429)

Employees

Number of employees

The average monthly number of employees during the year was:

2018	2017
Number	Number
8	6
<u>8</u>	<u>6</u>

9 Employment costs

	2018	2017
	£	£
Wages and salaries	46,505	42,380
Other pension costs	3,248	4,190
	<u>49,753</u>	<u>46,570</u>

**Sukkat Shalom Reform Synagogue
(Registered Charity 283615)**

**Accounts
Year Ended 30th June 2018**

10 Tangible fixed assets

	Land and buildings	Scrolls and Appurtenances	Fixtures, fittings & equipment	Total
	£	£	£	£
Cost				
At 1st July 2017	250,674	10,688	44,088	305,450
Additions	-	25,935	259	26,194
	<hr/>	<hr/>	<hr/>	<hr/>
At 30th June 2018	250,674	36,623	44,347	331,644
	<hr/>	<hr/>	<hr/>	<hr/>
Depreciation				
At 1st July 2017	-	9,381	27,716	37,097
Charge for the year	-	1,073	4,179	5,252
	<hr/>	<hr/>	<hr/>	<hr/>
At 30th June 2018	-	10,454	31,895	42,349
	<hr/>	<hr/>	<hr/>	<hr/>
Net book value				
At 30th June 2018	250,674	26,169	12,452	289,295
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 30th June 2017	250,674	1,307	16,372	268,353
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

In July 2009, Barclays Bank plc had the Land and Buildings valued at £297,780.

11 Debtors

	2018	2017
	£	£
Subscriptions receivable	3,751	-
Other debtors and prepayments	20,787	17,540
	<hr/>	<hr/>
	24,538	17,540
	<hr/> <hr/>	<hr/> <hr/>

12 Creditors: amounts falling due within one year

	2018	2017
	£	£
Bank loans	-	4,603
Taxes and social security costs	562	930
Other creditors and accruals	30,864	20,927
	<hr/>	<hr/>
	31,426	26,460
	<hr/> <hr/>	<hr/> <hr/>

**Sukkat Shalom Reform Synagogue
(Registered Charity 283615)**

**Accounts
Year Ended 30th June 2018**

13 Creditors: amounts falling due after more than one year	2018	2017
	£	£
Bank loans	-	4,603
	<u> </u>	<u> </u>
Analysis of loans		
Wholly repayable after one year		
Included in current liabilities	-	4,603
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>
Loan maturity analysis		
Debt due in one year or less	-	4,603
In more than two years but not more than five years	-	-
In more than five years	-	-
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>

14 Analysis of net assets between funds	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 30th June 2018 are represented by:			
Tangible fixed assets	289,295	-	289,295
Current assets	62,833	32,810	95,643
Creditors: amounts falling due within one year	(31,426)	-	(31,426)
	<u> </u>	<u> </u>	<u> </u>
	<u>320,702</u>	<u>32,810</u>	<u>353,512</u>

15 Restricted Funds analysed as follows:

	Balance at 30.06.17	Incoming funds	Disbursed during year	Balance at 30.06.18
	£	£	£	£
High Holy Day Fund	100	-	(100)	-
Funeral Fund	30,819	8,228	(8,892)	30,155
Religion School Fund	1,116	-	(1,116)	-
Jack Petchey Fund	2,004	750	(2,088)	666
Scroll Cover Fund	2,649	2,851	(5,500)	-
Rabbi's Discretionary Fund	1,989	-	-	1,989
	<u>38,677</u>	<u>11,829</u>	<u>(17,696)</u>	<u>32,810</u>