

**Registered Charity Number: 236663**

**Report of the Trustees and Financial Statements  
For The Year Ended 31 December 2016  
South West Essex & Settlement Reform Synagogue**

South West Essex & Settlement Reform Synagogue

Contents of the Financial Statements  
For The Year Ended 31 December 2016

Report of the Trustees	Pages 1 to 4
Report of the Independent Auditors	Page 5
Statement of Financial Activities	Page 6
Balance Sheet	Page 7 to 8
Notes to the Financial Statements	Pages 9 to 14

**South West Essex & Settlement Reform Synagogue**  
**Report of the Trustees**  
**For The Year Ended 31 December 2016**

The trustees present their report with the financial statements of the Charity for the year ended 31 December 2016. The trustees have adopted the provisions of the Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity No 236663**

**Principal Address**

Oaks Lane  
 Ilford  
 Essex  
 IG2 7PL

Website address: [www.swesrs.org.uk](http://www.swesrs.org.uk)

**Trustees**

The permanent trustees are Mr L Gilbert, Mrs R Cann and Mrs J Mortlock.

The trustees and council members during the year, who changed at the Annual General Meeting on 14 July 2016 are listed below:

**Up to the Annual General Meeting**

Mr T Davis	President (Died 5 April 2016)
Mrs E Dalton	Hon. Life Vice-President
Mr L Gilbert	Hon. Life Vice-President
Mr M Maran	Hon. Life Vice-President
Mrs L Harris	Hon. Life Vice-President
Mrs F Brodie	Chairman
Mr C Joseph	Vice Chairman
Mrs J Jacobs	Hon. Secretary
Mrs M Joseph	Asst. Hon. Secretary
Mrs J Mortlock	Hon. Treasurer
Mr S Robbins	Acting Senior Warden (Co opted 12 January 2016)

**After the Annual General Meeting**

Mr P Gersh	President
Mrs E Dalton	Hon. Life Vice-President
Mr L Gilbert	Hon. Life Vice-President
Mr M Maran	Hon. Life Vice-President
Mrs L Harris	Hon. Life Vice-President
Mrs F Brodie	Chairman (Died 17 March 2017)
Mr C Joseph	Vice Chairman
Mrs J Jacobs	Hon. Secretary
Mrs M Joseph	Asst. Hon. Secretary
Mrs J Turner	Hon. Treasurer
Mrs J Mortlock	Asst. Hon. Treasurer

**Council:-**

Mr P Gersh	Mr J Bernstein
Mr L Tobe	Mr A Fleischer
Mr J Matthews	

**Council:-**

Mr L Tobe
Mr J Bernstein
Mr A Fleischer
Mrs J Laws
Mr J Matthews

No trustees received any remuneration during the year (2015 - nil).

**Auditors**

Prestons & Jacksons Partnership LLP  
 Chartered Accountants and Statutory Auditors  
 364-368 Cranbrook Road  
 Gants Hill  
 Ilford  
 Essex  
 IG2 6HY

**Bankers**

Lloyds Bank Plc  
 PO Box 1000  
 Barking Branch  
 BX1 1LT

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity operates as an unincorporated association under the constitution as amended on 16 June 2005.

**Recruitment and appointment of new Trustees**

The trustees and Council are elected on an annual basis at the annual general meeting, in accordance with the charity's constitution.

**South West Essex & Settlement Reform Synagogue  
Report of the Trustees  
For The Year Ended 31 December 2016**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Organisational structure**

The charity is governed throughout the year by the trustees in conjunction with Council who meet on a monthly basis to ratify any significant decisions. In addition the Honorary Treasurer heads the Finance Committee which meets on a regular basis to discuss the charity's performance and any other financial matters. The day to day running of the charity is carried out by an administration team, who are not Council members, but who report to the Rabbi and the trustees. The Rabbi is principally responsible for the spiritual, religious, pastoral and educational needs of the membership. The trustees are responsible for the management of the Synagogue's finances and administrative functions within the Synagogue.

**Induction and training of new trustees**

The charity ensures that all trustees are directed to the extensive guidance available on the Charity Commission website in relation to the role of trustees and their responsibilities. Trustees are aware that it is their responsibility to keep abreast of developments in relation to the governance of charities. Regular training sessions are held for trustees and Council during the year, to ensure that all newly elected members are aware of their role, duties and responsibilities.

**Related parties**

The charity is affiliated to The Movement for Reform Judaism whose remit is the advancement of Reform Judaism within Great Britain. The charity is also a member of the Jewish Joint Burial Society.

The charity does not have any other material related parties.

**Remuneration Policy**

Council, at the annual budget meeting, set the pay and remuneration policy for all the charity's personnel. Reference is made to the prevailing rates of pay in similar, local charities and the guidelines published by the Movement for Reform Judaism.

**Risk management**

The current level of reserves stands at £2,836,950, which includes a revaluation reserve of £1,748,712, created when the building was revalued to market value on 23 March 2009. The reserves are considered adequate to support the continuation of the charity in the long term. The charity has continual income in the form of annual subscription fees.

The estimated future cost of the burial of certain members is held in a separate fund. Other costs are met by regular payments to the Jewish Joint Burial Society.

At the year end the Special Burial fund showed reserves of £25,000.

There is also a Security Fund of £36,996 (2015 £41,352). This fund was donated anonymously by a member to improve the security of the synagogue buildings and site.

The trustees actively review the major risks which the charity faces on a regular basis, combined with an annual review of controls over key financial systems. The trustees have examined other operational and business risks faced by the charity and confirm they have established systems to mitigate the significant risks.

**South West Essex & Settlement Reform Synagogue**  
**Report of the Trustees**  
**For The Year Ended 31 December 2016**

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The Synagogue is governed by the Synagogue constitution, laws and Charities Act 2011. Its objective is to advance religion in accordance with the principles and practices of Reform Judaism by providing and maintaining a Synagogue for the purpose of public worship, advancing education in accordance with the principles and practices of Reform Judaism and for other charitable purposes as the Synagogue, through its Council, may from time to time determine.

The Synagogue continues to pursue the objectives of The Movement for Reform Judaism, and continues to be represented on the various inter-faith and social reforms organisations which have been set up in the Redbridge Community, as well as cooperating with the local Synagogues, Churches and Mosques on issues common to all and continues to develop social action and community care projects within its own membership.

**Public Benefit**

Each year the trustees review the synagogue's objectives, to ensure they continue to reflect the synagogue's aims. In carrying out this review, the trustees have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission and in particular its supplementary public guidance on the advancement of religion for the public benefit.

The synagogue continues to maintain a close association with St Francis Hospice – for which several of our members volunteer regularly in a variety of ways, including fundraising and providing chorister support for the hospice's choir. SWESRS also maintains an involvement with the Haven House Children's Hospice through donations and Emeritus Rabbi support. Local charities are always considered as part of the annual High Holy Day Appeal.

Each year SWESRS supports a local charity during its Harvest Appeal for food and toiletries, this year the charity selected was the Salvation Army. During 2016 the B'nei Mitzvah class collected food for the local Redbridge Food Bank in Ilford, as an active way to learn about mitzvot (good deeds) and carry out tzedakah (charity).

The synagogue hosts and provide facilities for the AHADA Bereavement Counselling Service which encompasses Empathy Counselling, for those affected by separation and divorce, as well as some of our members serving as trustees and Counsellors.

Our Adult Education classes are open to the whole community and participants include those seeking to convert to Judaism, who are especially supported, while others attend Hebrew and Jewish Study sessions at other local synagogues as part of the ECAMPS programme.

The synagogue hosted regular school visits, from our local junior and secondary schools and our Laity speak at schools on Judaism, participate in Holocaust Memorial Day events and related school events. Little Heath Special Needs School has a special relationship with SWESRS and regularly visited the synagogue for services and events as part of their RE programme. This year a special half day session was held at the synagogue for local schools, to inform and educate pupils about the Holocaust, as part of the Holocaust Memorial Day events.

Weekly programmes are organised for the senior members of the community, including presentations by our Emeritus Rabbi and Incumbent Rabbi, together with providing facilities for JACS, U3A, bridge clubs, and a table tennis club. Our social events and fundraisers, such as Quiz Nights, etc are open to the wider community.

Members, trustees and the rabbi attended and presented at a Scriptural Reasoning group every second month. The group is made up of members of SWESRS, a local church, St John's, and a local Muslim study group. This has been a wonderful opportunity for local community building and interfaith relationship strengthening.

SWESRS also has a relationship with St Peter's Church on Oaks Lane and maintains the grave of a Jewish airman who is buried in the Church cemetery.

2016 was the synagogue's 60th anniversary year. The synagogue celebrated with 17 different events, open to members and the wider community. These events included a siyyum, the dedication of our new sefer torah, a special focal Shabbat service attended by guests, local councillors and MP's, and an enhanced Simchat Torah service with an informal procession of the sefer torah and light supper before the festival service. A spectacular 60th Anniversary Dinner and Dance was held in November attended by members and guests and finally, a special edition of Alonim was produced to commemorate the year's celebratory events.

In April 2016 Rabbi Lisa Barrett was appointed rabbi of SWESRS and has started working with the community.

**Financial Review**

The trustees consider the performance of the charity this year to have been better than expected given the large expenditure on renewing the roof of the Administration Building. The trustees continue to be very pleased by the financial generosity and support shown by the community, in response to various fundraising appeals.

**South West Essex & Settlement Reform Synagogue**  
**Report of the Trustees**  
**For The Year Ended 31 December 2016**

Donations by all sections of the community, together with fund raising activities have helped to boost income and in particular have funded the purchase of a new sefer torah, dedicated in 2016, the Synagogue's 60th anniversary year. In addition day to day costs continue to be regularly monitored and reviewed, to ensure that they remain competitive and provide best value for member services. Costs will continue to be monitored closely in 2017 and beyond.

The trustees will also look for opportunities to increase both membership and non membership income.

The trustees report that adult membership stands at 1,101 at the year end. The charity will continue to concentrate on increasing the membership as the most effective means of maintaining the synagogue and its activities.

The Statement of Financial Activities (page 6) shows a net deficit for the year of £6,967 after charging depreciation of £6,383. This comprises an unrestricted fund surplus of £2,140 and a deficit of £9,107 on restricted funds.

Donations, fund raising and reduced costs have all helped to ensure that the bank balance has remained positive, throughout 2016. This in turn has led to £NIL bank overdraft interest charges.

**Tangible fixed assets for use by the Charity**

Details of movements in fixed assets are set out in Note 12 to the accounts. In 2008 the trustees agreed to adopt a new accounting policy, which necessitated a professional revaluation of land and buildings as they are no longer being depreciated. The land and buildings are now being shown at a replacement cost value on the Balance Sheet and will be reviewed regularly.

**Reserve Policy**

Restricted Funds have been created to provide for known specific future costs. Over the past 8 years Council have undertaken a major refurbishment programme of the Prayer Hall and community buildings on the synagogue site. This programme continued in 2016 with the renewal of the roof of the Administration Building and the planned upgrade of the car park and external lighting scheduled to start in June 2017. This work will continue to provide for the long term benefit of the members and the community groups that use the site.

**Plans for future periods**

The charity will continue to look for new ways of improving its financial situation by increasing its membership, fundraising and seeking donations, whilst continuing to ensure that costs are minimised, maximising use of internal resources, and ensuring stricter controls on arrears.

With the recent recruitment of a new Rabbi, trustees are actively discussing with her, plans for a new education programme for adults and children. New musical religious services have been introduced for children, together with regular early evening services for families and monthly bring and share Friday night supper services for the B'nei Mitzvah class, have all proved popular.

**RESPONSIBILITIES OF TRUSTEES**

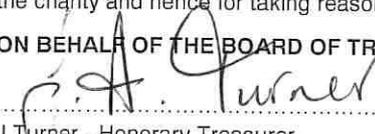
The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- a. Select suitable accounting policies and apply them consistently;
- b. observe the methods and principles in the Charities SORP;
- c. make judgements and estimates that are reasonable and prudent;
- d. state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- e. prepare the accounts on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**ON BEHALF OF THE BOARD OF TRUSTEES**

  
 J Turner - Honorary Treasurer

Date: 3/7/17

**Report of the Independent Auditors to the Trustees  
of South West Essex & Settlement Reform Synagogue**

We have audited the financial statements of South West Essex & Settlement Reform Synagogue for the year ended 31 December 2016 on pages 6 to 14. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Acceptable Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the charity's trustees, as a body, in accordance with Section 145 of the Charities Act 2011 and with regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditors**

As explained more fully in the Statement of Trustees' Responsibilities set out on pages 1 - 4, the trustees are responsible for the preparation of financial statements which give a true and fair view.

We have been appointed as auditors under Section 145 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

**Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

**Opinion on financial statements**

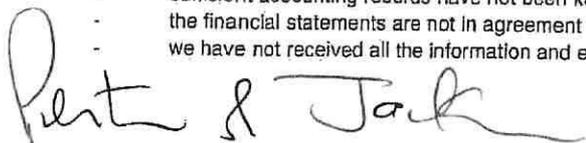
In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2016 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and the Republic of Ireland"; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.



Prestons & Jacksons Partnership LLP  
Statutory Auditors  
364-368 Cranbrook Road  
Gants Hill  
Ilford  
Essex  
IG2 6HY

Date: 5/7/17

South West Essex & Settlement Reform Synagogue  
Statement of Financial Activities  
For The Year Ended 31 December 2016

	Notes	Unrestricted Funds £	Restricted Funds £	2016 Total Funds £	2015 Total Funds £
<b>INCOME FROM:</b>					
Donations and legacies	2	328,926	35,367	364,293	343,818
Other trading activities	3	6,026	-	6,026	3,001
Investments	4	1,021	-	1,021	11
Income from charitable activities		44,937	-	44,937	44,503
<b>Total income</b>		<b>380,910</b>	<b>35,367</b>	<b>416,277</b>	<b>391,333</b>
<b>EXPENDITURE ON:</b>					
Raising funds	5	284,776	20,954	305,730	293,580
Charitable activities	6	93,994	-	93,994	76,039
<b>Total resources expended</b>		<b>378,770</b>	<b>20,954</b>	<b>399,724</b>	<b>369,619</b>
<b>NET (EXPENDITURE)/INCOME</b>		<b>2,140</b>	<b>14,413</b>	<b>16,553</b>	<b>21,714</b>
Transfers between funds		10,709	(10,709)	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>12,849</b>	<b>3,704</b>	<b>16,553</b>	<b>21,714</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>2,678,170</b>	<b>142,227</b>	<b>2,820,397</b>	<b>2,798,683</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>2,691,019</b>	<b>145,931</b>	<b>2,836,950</b>	<b>2,820,397</b>

**COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES**

	Notes	Unrestricted Funds £	Restricted Funds £	2015 Total Funds £
<b>INCOME FROM:</b>				
Donations and legacies	2	331,013	12,805	343,818
Other trading activities	3	3,001	-	3,001
Investments	4	11	-	11
Income from charitable activities		44,503	-	44,503
<b>Total income</b>		<b>378,528</b>	<b>12,805</b>	<b>391,333</b>
<b>EXPENDITURE ON:</b>				
Raising funds	5	272,185	21,395	293,580
Charitable activities	6	76,039	-	76,039
<b>Total resources expended</b>		<b>348,224</b>	<b>21,395</b>	<b>369,619</b>
<b>NET INCOME</b>		<b>30,304</b>	<b>(8,590)</b>	<b>21,714</b>
Transfers between funds		(25,000)	25,000	-
<b>NET MOVEMENT IN FUNDS</b>		<b>5,304</b>	<b>16,410</b>	<b>21,714</b>
<b>RECONCILIATION OF FUNDS</b>				
<b>Total funds brought forward</b>		<b>2,672,866</b>	<b>125,817</b>	<b>2,798,683</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>2,678,170</b>	<b>142,227</b>	<b>2,820,397</b>

The charity's income and expenses all relate to continuing operations.

The notes on the following pages form part of these financial statements

South West Essex & Settlement Reform Synagogue  
Statement of Financial Position  
As at 31 December 2016

	Notes	Unrestricted funds £	Restricted funds £	2016 Total Fund £	2015 Total Fund £
<b>FIXED ASSETS</b>					
Tangible assets	12	2,663,583	36,983	2,700,566	2,680,565
<b>CURRENT ASSETS</b>					
Debtors: amounts falling due within one year	13	80,285	-	80,285	171,838
Cash at bank and in hand		33,602	108,948	142,550	61,806
		<u>113,887</u>	<u>108,948</u>	<u>222,835</u>	<u>233,644</u>
<b>CREDITORS</b>					
Amounts falling due within one year	14	(44,668)	-	(44,668)	(43,285)
<b>NET CURRENT ASSETS</b>					
		<u>69,219</u>	<u>108,948</u>	<u>178,167</u>	<u>190,359</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		2,732,802	145,931	2,878,733	2,870,924
<b>CREDITORS</b>					
Amounts falling due after more than one year	15	(41,783)	-	(41,783)	(50,527)
<b>NET ASSETS</b>					
		<u>2,691,019</u>	<u>145,931</u>	<u>2,836,950</u>	<u>2,820,397</u>

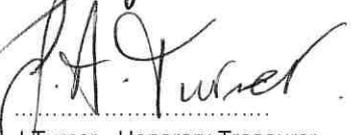
The notes on the following pages form part of these financial statements

**South West Essex & Settlement Reform Synagogue**  
**Statement of Financial Position - continued**  
**As at 31 December 2016**

	Notes	2016 Total Funds £	2015 Total Funds £
<b>FUNDS</b>	<b>18</b>		
Unrestricted funds:			
Revaluation reserve		1,748,712	1,748,712
General fund		941,307	928,458
Legacies and bequests		1,000	1,000
		<hr/>	<hr/>
		2,691,019	2,678,170
<b>Restricted funds:</b>			
Harry Jassby Grave Fund		108	54
Special burial fund		25,000	25,000
Charitable trust fund		417	417
Tuesday club fund		1,357	1,357
Blumenthal prize fund		490	490
Krasnador fund		245	245
B'nei Torah scheme		7,160	7,160
Education and youth		722	722
High Holy Day Appeal		3,609	8,340
Roof fund		-	11,189
Israel Action Group		625	625
Building Fund		2,215	2,150
Community and Youth		4,510	4,510
Jack Petchey Award Scheme		5,703	5,765
Security fund		36,996	41,352
New 60th Anniversary Torah Scroll		23,520	-
Sefer Torah repair fund		5,596	7,766
Torah Scroll fund		-	85
Car park fund		27,158	25,000
Hand rails - Prayer Hall		500	-
		<hr/>	<hr/>
		145,931	142,227
<b>TOTAL FUNDS</b>		<hr/> <hr/>	<hr/> <hr/>
		2,836,950	2,820,397

The financial statements were approved by the Board of Trustees on 3/7/17 and were signed on its behalf by:-

  
 .....  
 C Joseph - Acting Chairman

  
 .....  
 J Turner - Honorary Treasurer

**South West Essex & Settlement Reform Synagogue**  
**Notes to The Financial Statements**  
**For The Year Ended 31 December 2016**

**1. ACCOUNTING POLICIES**

**Basis of preparation of accounts**

These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice of the Charity, which is a public benefit entity under FRS102, applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015), with FRS102 and with the requirements of the Charities Act 2011. The financial statements have been prepared under the historical cost convention (except as modified for land and buildings).

**Donations and legacies**

Donations and legacies are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Subscription income represents members subscriptions net of amounts written off, as a result of members erased, in accordance with the synagogue's constitution.

During 2016, our 60th Anniversary year, our new Sefer Torah was dedicated, the entire cost of £24,000 being funded by member donations as shown in note 12.

A new appeal was launched towards the end of the year, to raise funds to install handrails in the Prayer Hall.

**Financial Reporting Standard 102 - reduced disclosure exemptions**

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland": The requirements of Section 7 Statement of Cash Flows.

**Grants receivable**

No grants were received during 2016. Fixed asset additions are shown net of members donations.

**Direct charitable expenditure and support costs**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Religious books are written off in the year of purchase.

**Heritage assets**

The synagogue has a number of religious artefacts which are shown as religious appurtenances in note 12, fixed assets at residual value. The insurance value of these heritage assets are reviewed annually.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	Not depreciated
Fixtures, fittings & computer equipment	20% on reducing balance
Religious appurtenances	Nil, 20% and 2% on cost
Security fencing and lighting	10% on cost
Website	20% on cost

Fixed assets are capitalised at cost or revaluation.

**Unrealised gains/(losses)**

Unrealised gains/(losses) are charged to the revaluation reserve in the Balance Sheet designated as unrestricted funds.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Value added tax**

Value added tax is not recoverable by the Synagogue and as such is included in the relevant costs in these financial statements.

**Operating leases**

Rentals payable under operating leases are charged against income on a straight line basis over the term of the lease.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in note 18 to the financial statements.

**South West Essex & Settlement Reform Synagogue**  
**Notes to The Financial Statements - continued**  
**For The Year Ended 31 December 2016**

**2. DONATIONS AND LEGACIES**

	<b>2016</b>	2015
	£	£
Donations (General and restricted)	41,412	17,098
Gift Aid claimed	45,365	46,038
Subscriptions	277,516	280,682
	<u>364,293</u>	<u>343,818</u>

**3. OTHER TRADING ACTIVITIES**

	<b>2016</b>	2015
	£	£
Fundraising - income	8,499	5,163
Fundraising - expenses	(2,473)	(2,162)
	<u>6,026</u>	<u>3,001</u>

**4. INVESTMENTS**

	<b>2016</b>	2015
	£	£
Bank interest received	1,021	11

**5. RAISING FUNDS**

	<b>2016</b>	2015
	£	£
Premises upkeep	116,009	94,048
Office costs	15,713	16,245
Finance costs	3,112	3,532
Donations to charities	55	2,034
Affiliation fees - MRJ	45,084	47,711
Burial costs - JJBS	52,681	54,697
Office staff costs	44,254	46,104
Depreciation	2,028	2,149
Sundry costs	2,440	1,225
Governance costs (see note 8)	3,400	4,440
	<u>284,776</u>	<u>272,185</u>

**6. CHARITABLE ACTIVITIES**

	<b>2016</b>	2015
	£	£
Salaries, NI and expenses	87,361	66,972
Religious services and festivals	1,978	1,989
High Holy Day costs	4,655	6,876
Prayer book purchases	-	202
	<u>93,994</u>	<u>76,039</u>

**7. SUPPORT COSTS**

Included within Raising Funds are the following support costs:

	<b>2016</b>	2015
	£	£
Caretaker and cleaners	46,919	54,451
Printing, postage and stationery	6,271	7,833
Telephone	4,002	2,751
Hire of office equipment	2,619	2,619
	<u>59,811</u>	<u>67,654</u>

**South West Essex & Settlement Reform Synagogue**  
**Notes to The Financial Statements - continued**  
**For The Year Ended 31 December 2016**

**8. GOVERNANCE COSTS**

	<b>2016</b>	2015
	£	£
Legal and professional fees	400	1,440
Auditors' remuneration	3,000	3,000
	<u>3,400</u>	<u>4,440</u>

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2016 nor for the year ended 31 December 2015.

**Trustees' Expenses**

There were no trustees' expenses paid for the year ended 31 December 2016 nor for the year ended 31 December 2015.

**Volunteers**

The charity is dependent on the voluntary work of the trustees in administering its funds and many other aspects of Synagogue working. As this work has no quantifiable value this is not recognised in the financial statements.

**10. WAGES AND SALARIES**

	<b>2016</b>	2015
	£	£
<b>Staff costs</b>		
Salaries	123,907	91,156
National insurance	7,336	4,129
Pension costs	3,500	-
	<u>134,743</u>	<u>95,285</u>

**Number of employees**

The average weekly number of employees (excluding trustees) during the year were:

	<b>2016</b>	2015
Ministerial	1	-
Administrative	2	3
Education and Youth	2	3
Other	2	2
	<u>7</u>	<u>8</u>

No employee earned £60,000 or more in 2016.

**11. RELATED PARTY TRANSACTIONS**

The synagogue is a constituent member of the Movement for Reform Judaism. The synagogue pays a membership levy to the Movement for Reform Judaism, based on a per capita charge of the synagogue's membership. At the year end the synagogue owed the Movement £5,585 (2015 - £6,023).

The synagogue has entered into a contract with the JJBS Burial Society. The synagogue collects burial fees from its members and pays these to the Burial Society. In return, the Burial Society provides a comprehensive funeral and burial service for the synagogue's membership. At the year end there were no outstanding amounts due to the JJBS (2015 - £NIL).

South West Essex & Settlement Reform Synagogue  
Notes to The Financial Statements - continued  
For The Year Ended 31 December 2016

12. TANGIBLE FIXED ASSETS

Freehold Property

Freehold Property	Freehold property £	Security fencing and lighting £	Totals £
<b>COST</b>			
At 1 January 2016	2,651,525	43,559	2,695,084
Additions	-	-	-
At 31 December 2016	2,651,525	43,559	2,695,084
<b>DEPRECIATION</b>			
At 1 January 2016	-	25,740	25,740
Depreciation Charges for year	-	4,356	4,356
At 31 December 2016	-	30,096	30,096
<b>NET BOOK VALUE</b>			
As at 31 December 2016	2,651,525	13,463	2,664,988
As at 1 January 2016	2,651,525	17,819	2,669,344

Other Tangible Assets

	Website £	Religious appurtenances £	60th Anniversary Torah Scroll £	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>						
At 1 January 2016	2,000	7,535	-	47,840	10,600	67,975
Additions	-	-	24,000	2,864	-	26,864
At 31 December 2016	2,000	7,535	24,000	50,704	10,600	94,839
<b>DEPRECIATION</b>						
At 1 January 2016	1,600	3,989	-	41,903	9,262	56,754
Charge for year	400	-	480	1,359	268	2,507
Disposal	-	-	-	-	-	-
At 31 December 2016	2,000	3,989	480	43,262	9,530	59,261
<b>NET BOOK VALUE</b>						
At 31st December 2016	-	3,546	23,520	7,442	1,070	35,578
At 1 January 2016	400	3,546	-	5,937	1,338	11,221

Net Book Value of Total Tangible Fixed Assets as at 31st December 2016

2,700,566

Net Book Value of Total Tangible Fixed Assets as at 31st December 2015

2,680,565

We have changed the basis of our accounting policy and have now moved to a valuations basis for the freehold property. The buildings were last professionally valued by B Bailey & Co Ltd, Chartered Surveyors and Valuers on 23 March 2009. The valuation was based on the cost of acquiring a similar property, as there is a restrictive covenant in place on the land. The historical cost of the freehold property was £945,669 with historic depreciation of £148,002. The Trustees are of the opinion that the valuation above fairly reflects the current market value of the buildings. The buildings used by the charity have not been depreciated as the trustees consider their useful life to be in excess of 100 years and the depreciation charge is therefore considered to be immaterial.

**South West Essex & Settlement Reform Synagogue**  
**Notes to The Financial Statements - continued**  
**For The Year Ended 31 December 2016**

**13. DEBTORS: AMOUNTS FALLING DUE WITH ONE YEAR**

	<b>2016</b>	2015
	£	£
Trade debtors and gift aid	75,931	167,727
Prepayments	4,354	4,111
	<u>80,285</u>	<u>171,838</u>

**14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2016</b>	2015
	£	£
Bank loan	8,437	16,166
Trade and other creditors	17,751	11,799
Accrued expenses	7,819	3,967
Amounts owed to related party (MRJ)	5,585	6,023
Advance income	5,076	5,330
	<u>44,668</u>	<u>43,285</u>

**Contingent Liability**

There is a contingent liability to the Movement for Reform Judaism (MRJ) in the sum of £53,349 which would crystallise should the Synagogue leave the Movement for Reform Judaism.

**15. CREDITORS; AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	<b>2016</b>	2015
	£	£
Bank loan - 2-5 years	41,783	50,527
	<u>41,783</u>	<u>50,527</u>

**16. LOAN**

An analysis of the maturity of the loan is given below:

	<b>2016</b>	2015
	£	£
Amounts falling due within one year on demand:		
Bank loan	8,437	16,166
Amounts falling due between two and five years:		
Bank loan - 2 - 5 years	41,783	50,527
	<u>41,783</u>	<u>50,527</u>

**17. SECURED DEBTS**

The following secured debts are included within creditors :

	<b>2016</b>	2015
	£	£
Bank loan	50,220	66,693
	<u>50,220</u>	<u>66,693</u>

The charity's bank borrowing is secured by a bank security over the freehold property shown in the the accounts.

**South West Essex & Settlement Reform Synagogue**  
**Notes to The Financial Statements - continued**  
**For The Year Ended 31 December 2016**

**18. MOVEMENT IN FUNDS**

	At 1.01.16 £	Net movement in funds £	Transfers between funds £	At 31.12.16 £
<b>Unrestricted Funds</b>				
General fund	928,458	2,140	10,709	941,307
Legacies and bequests	1,000	-	-	1,000
Revaluation reserve	1,748,712	-	-	1,748,712
	2,678,170	2,140	10,709	2,691,019
<b>Restricted Funds</b>				
Special burial fund	25,000	-	-	25,000
Charitable trust fund	417	-	-	417
Tuesday club fund	1,357	-	-	1,357
Blumenthal prize fund	490	-	-	490
Krasnador fund	245	-	-	245
B'nei Torah scheme	7,160	-	-	7,160
Education and youth	722	-	-	722
High Holy Day appeal	8,340	(4,731)	-	3,609
Roof fund	11,189	(480)	(10,709)	-
Israel Action Group	625	-	-	625
Building fund	2,150	65	-	2,215
Community and Youth	4,510	-	-	4,510
Jack Petchey Award Scheme	5,765	(62)	-	5,703
Security fund	41,352	(4,356)	-	36,996
Torah Scroll fund	85	23,435	-	23,520
Sefer Torah repair fund	7,766	(2,170)	-	5,596
Harry Jassby Grave Maintenance fund	54	54	-	108
Car park fund	25,000	2,158	-	27,158
Handrails Prayer Hall fund	-	500	-	500
	142,227	14,413	(10,709)	145,931
<b>TOTAL FUNDS</b>	<b>2,820,397</b>	<b>16,553</b>	<b>-</b>	<b>2,836,950</b>

Net movement in funds, included in the above as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General funds	380,910	378,770	2,140
<b>Restricted funds</b>			
Handrails Prayer Hall fund	500	-	500
High Holy Day appeal	4,659	9,390	(4,731)
Sefer Torah Repair fund	2,960	5,130	(2,170)
Jack Petchey Award Scheme	550	612	(62)
Building fund	91	26	65
Torah Scroll fund	23,915	480	23,435
Security fund	-	4,356	(4,356)
Roof fund	-	480	(480)
Car park fund	2,638	480	2,158
Harry Jassby Grave Maintenance fund	54	-	54
	35,367	20,954	14,413
<b>TOTAL FUNDS</b>	<b>416,277</b>	<b>399,724</b>	<b>16,553</b>

Restricted funds are represented by:

	Restricted current assets £	Fixed assets £	Total £
Restricted funds	108,948	36,983	145,931

Restricted funds are funds donated, or set aside for specific educational or religious projects such as the the Harry Jassby Grave Maintenance Fund or the repairs of the sifrei torah. The Special Burial Fund represents payments of overage fees by members, to be utilised at their future burial.