

**ST ALBANS MASORTI SYNAGOGUE
(A company limited by guarantee)
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR
ENDED 31 MARCH 2010**

**Charity No. 1118649
Company No. 6131892**

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**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2010**

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Legal and Administrative Information

Status

The organisation is a charitable company limited by guarantee, incorporated on 28 February 2007. The charity was originally set up as a trust on 25 June 1990 and was granted charitable status on 1 June 1992.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £20 each.

Following the AGM held in June 2006, the Charity changed its management structure from Trustees to a Trustee Management Board. The Offices of Chair/Co-Chair, Treasurer and Secretary are subject to annual election, whilst the remaining seven trustee members are subject to election on a rolling three year basis. The immediate past Chair/Co-Chair will also serve for the following year.

The trustees at the balance sheet date were as follows:

Dr J Freedman	Co-Chair and Trustee	
Mrs J Gess	Trustee	
Mrs S Grant	Trustee	
Mr L Harris	Trustee	Immediate past Co-Chair
Mrs M Hart	Trustee	
Mr P Hoffbrand	Treasurer and Trustee	
Mr A Levy	Trustee	
Mrs L McQuillan	Co-Chair and Trustee	
Mrs E Oppedijk	Trustee	
Mrs K Phillips	Secretary and Trustee	
Mr S Samuels	Trustee	

Directors

The trustees

Secretary

Kathryn Alison Phillips

Registered Office

Harben House, Harben Parade, Finchley Road, London, NW3 6LH

Administration Address

P.O. Box 23, St. Albans, AL1 4PH

CHARTERED ACCOUNTANTS

The KBSP Partnership, Harben House, Harben Parade, Finchley Road, London, NW3 6LH.

Bankers

NatWest Bank, 72-74 High Street, Watford, Hertfordshire, WD1 2BQ
CAF Bank Limited, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4TA

**Trustees Annual Report
31 March 2010**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2010. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

St Albans Masorti Synagogue (SAMS) (Registered Charity number: 1118649) has provided religious services and cultural events for its Membership throughout the year. The Charity continues to provide religious education each Sunday morning during school terms for approximately 30 children (of members) – ages 5 to 13.

The Charity has appointed a new Rabbi who is due to commence full time work in August 2010 subject to certain requirements. The Rabbi provides support to the Charity's members and lay leaders and advises on religious and spiritual matters. The Rabbi also performs a pastoral role within the Community. The Rabbi provides spiritual leadership within the Community and arranges runs and sponsors numerous cultural and educational events regularly throughout the year.

The Charity has held a number of events throughout the year to provide cultural education and these assist/contribute to the funds required to employ the Rabbi. The Charity has reserves to support the Rabbinical position, as it is not possible to fully fund the position from the operating budget. Other sources of funding have been donations from members, grants from grant-making trusts and income received as a result of the Government's Gift Aid Scheme. The part-time basis of Rabbinical support has allowed the Charity to maintain reserves at such a level to ensure continuity of employment for many years to come.

The Assembly of Masorti Synagogues (AMS) has provided the services of a youth leader from within its NOAM youth organisation. The Charity made monthly contributions to AMS for an agreed proportion of the cost of the youth leader. The youth leader provides a focus for the Charity's members children who participate in NOAM from the age of 5 to 15.

The Charity is actively seeking its own premises in order to provide a community centre in which education sessions, children's activities such as a nursery, religious services and social activities can take place. Due to the number of fully paid-up members, the strategy adopted for acquiring and managing its own premises is based on a self funding model in which the facility will be used for other income generating activities which will meet the charity's building operating costs. A working party has constituted a building committee to continue to seek appropriate properties for consideration and to find the necessary funding to meet this objective. The Charity has set up a building fund (within its accounts) to attract ring-fenced funds for the purpose of property acquisition. The Charity continues its "Buy-a-Brick" campaign to encourage donations towards the acquisition of premises.

Since June 2006, the Charity is managed by a Trustee Management Board, which meets regularly and whose members are elected at the Annual General Meeting. The Trustee Board appoints committees who deal with detailed issues such as operations, fund-raising, education, religious affairs, personnel, events & social activities and membership.

The Charity's membership has grown during the current financial year from 164 adult members at the start of the year to 175 at the end.

**Trustees Annual Report
31 March 2010**

The Charity does not currently face any major financial risks over the coming financial year as its day to day operating expenses are fully costed within the annual budget; the Charity operates a prudent budget with income and expenditure tracked by department on a line by line basis each month. The Charity's Treasurer is responsible for the preparation and operation of the budget and prepares, at least, a quarterly financial report that is distributed to the Trustees, the Operations group and ordinary members (if required) prior to presentation and review at the relevant meetings. The budget process determines the annual contributions requested from Members and hence the income for the new financial year is expected to meet all the Charity's anticipated expenditure. As explained above the financing of the Rabbinical position is provided through the reserves that have been built up over the past few years. Any financial exposure that may arise as a result of potential premises acquisition will be managed separately and the Charity will not move in this direction unless funding is secured either through known donations or agreed loans. The Charity's building fund will be used in the first instance to handle any immediate costs involved in the search and acquisition process and is intended to cover any upfront professional fees that may be required.

The Charity's reserves are split into nominal funds. These are the general, communal building, Rabbinical employment, B'nei Mitzvah and Grundtvig fund. The Charity's policy towards these funds is as follows:

- General Fund will attract donations that have not been given in support of any specific cause and are used for any exceptional expenditure that may arise throughout the year that lies outside of the operating budget.
- Communal Building Fund: Is a ring-fenced fund with respect to finding and funding the purchase of a permanent building. Income from the Buy-a-Brick campaign and specifically directed donations are added to this fund.
- Rabbinical Employment Fund: This fund is ring-fenced and its purpose is to provide on-going financial support to the employment of a Rabbi and other employees (other than Cheder Teachers who are funded within the operating budget). In addition, the income received as a result of the Government's Gift Aid scheme is directed into this fund.
- B'nei Mitzvah Fund: Receives earmarked donations to support this programme.
- Grundtvig Fund: Received a donation towards the furtherance of volunteering in the SAMS community.



TRUSTEE

21/3/10.

Date

JONATHAN FREEDMAN



TRUSTEE

21/10/10

Date

PAUL HOFFBEAUS

Statement of Trustees Responsibilities

The charity's trustees who are also Directors of St Albans Masorti Synagogue for the purposes of company law are responsible for preparing the Trustees Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards

Company law requires the trustees to prepare financial statements for each financial year. The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources. In preparing those financial statements, the trustees are required to

- a) select suitable accounting policies and apply them consistently,
- b) observe the methods and principles in the Charities SORP;
- c) make judgments and estimates that are reasonable and prudent;
- d) state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 1993 and the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

**Independent examiner's report on the accounts of St Albans Masorti Synagogue
for the year ended 31 March 2010**

Report to the Trustees of St Albans Masorti Synagogue.

We report on the financial statements of the Trust for the year ended 31 March 2010 as set out on page 7 to 15.

This report is made solely to the charity's trustees, as a body, in accordance with the section 43 Charities Act 1993 (as amended). Our work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of financial statements. The charity's trustees consider that an audit is not required for the year under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the financial statements (under section 43(3)(a) of the 1993 Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act), and
- to state where particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the section 396 of the Companies Act 2006 and with the methods and principles of the statement of Recommended Practice Accounting and Reporting by Charities;
- have not been met; or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached

Signature: 
MICHAEL L MARKS FCA

Date: 22/10/10

THE KBSP PARTNERSHIP, HARBEN HOUSE, HARBEN PARADE, LONDON, NW3 6LH

**Statement of Financial Activities
for the year ended 31 March 2010**

	Notes	2010 £	2009 £
INCOME RESOURCES			
Membership fees	1	49,440	44,152
Appeal for Rabbinical Employment fund	1	300	300
Gift Aid Refund	1	16,738	18,823
Fund Raising and other Sources of income	1,3	33,226	45,775
Interest Receivable		218	2,780
PAYE Online Filing Rebate		250	-
		<hr/>	<hr/>
Total Incoming Resources		100,172	111,830
		<hr/>	<hr/>
RESOURCES EXPENDED			
Charitable expenditure	2	80,816	66,774
Support costs	2	15,857	12,963
Management & Administration costs	2	2,132	4,870
		<hr/>	<hr/>
Total resources expended		98,805	84,607
		<hr/>	<hr/>
NET MOVEMENT IN FUNDS	1	1,367	27,223
Fund balances at 1 April 2009		165,676	138,453
		<hr/>	<hr/>
FUND BALANCES at 31 March 2010		167,043	165,676
		<hr/>	<hr/>

Balance Sheet as at 31 March 2010

	Notes	2010 £	2009 £
FIXED ASSETS	6	7,580	774
CURRENT ASSETS			
Cash at bank -Communal Development	49,244	47,723	
Cash at Bank – Main Accounts	104,841	115,588	
Payments in advance	1,725	1,879	
Fees Receivable	1,933	2,674	
Other Debtors	16,738	5,695	
		<u>174,481</u>	<u>173,559</u>
		182,061	174,333
CREDITORS: DUE WITHIN ONE YEAR			
Deferred Income	8,511	3,782	
Sundry creditors	7 6,507	4,875	
		<u>(15,018)</u>	<u>(8,657)</u>
NET ASSETS		<u>167,043</u>	<u>165,676</u>
Represented by:			
SYNAGOGUE RESERVES			
General Reserves	8	46,465	77,656
Rabbinical Employment Fund	8	48,759	31,721
Communal Building Fund	8	69,175	51,948
Bar/Bat Mitzvah fund	8	1,202	1,202
Grundtvig Fund	8	1,442	3,149
		<u>167,043</u>	<u>165,676</u>

For the year ending 31 March 2010 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' Responsibilities:

- The trustees have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

ON BEHALF OF THE BOARD

Approved: 
TREASURER PAUL HOFFMANN


CO-CHAIR JONATHAN FRIEDMAN

Date: 21/10/10

21/10/10.

**Notes to the Financial Statements
for the year ended 31 March 2010**

1 ACCOUNTING POLICIES

These financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Statement of Recommended Practice, "Accounting and Reporting by Charities" (SORP 2005) and the Companies Act 2006.

a Membership fees and similar income

Membership fees receivable are accounted for on an accruals basis.

b Donations

Donations received for the general purposes of the Charity are included as unrestricted funds when received

c Fund Raising and other sources of income

Incoming resources from fund raising activities are included as they become receivable.

d Gift Aid

Tax recovered in respect of fees paid under Gift Aid is accounted for on a receipts basis.

e Appeal for Rabbinical Employment

This represents donations received aiding the employment of the Synagogue's Rabbi.

f Resources expended

Resources expended are accounted for on an accruals basis. Expenditure is apportioned to cost categories as applicable. Support costs are made up of expenditure for the running and maintaining of the community activities

g Funds

The Charity maintains ring-fenced funds with respect to the purchase of a building and with the rabbinical employment fund, all other funds are not restricted. Any net movement in resources in the accounting period is transferred to various funds as appropriate.

h Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

Office equipment	25% reducing balance
Sefer Torahs (Scrolls of Law)	Not depreciated

**Notes to the Financial Statements
for the year ended 31 March 2010**

2 RESOURCES EXPENDED	Notes	2010	2009
		£	£
(A) CHARITABLE EXPENDITURE			
Rabbinical Costs	4	32,177	23,504
Cheder	5	13,814	11,691
Burial Society		6,527	5,583
Subscription to AMS		8,985	8,931
Board of Deputies		2,684	2,638
Subscription CJE		829	706
NOAM		5,668	6,631
Kol Nidre Appeal		2,358	2,020
Grundtvig		1,707	-
GCSE		895	-
Other Charitable Expenditure		5,172	5,070
		<hr/>	<hr/>
		80,816	66,774
		<hr/>	<hr/>
(B) SUPPORT COSTS			
		2010	2009
		£	£
Hire of Premises		8,116	6,386
Insurance		3,238	2,813
Other Costs		4,503	3,764
		<hr/>	<hr/>
		15,857	12,963
		<hr/>	<hr/>
(C) Management & Administration Costs			
		2010	2009
		£	£
Accountancy fees		1,528	1,495
Professional fees		295	2,941
Depreciation of Office Equipment		194	258
Other Costs		115	176
		<hr/>	<hr/>
		2,132	4,870
		<hr/>	<hr/>
3 FUNDS RAISING AND OTHER SOURCES OF INCOME			
		2010	2009
		£	£
General donations		30,576	43,755
Kol Nidre		2,650	2,020
		<hr/>	<hr/>
		33,226	45,775
		<hr/>	<hr/>

**Notes to the Financial Statements
for the year ended 31 March 2010**

4	STAFF COSTS		
		2010	2009
		£	£
	RABBINICAL COSTS		
	Salary	-	-
	Pension Costs	-	-
	Employer's National Insurance	-	-
		<hr/>	<hr/>
		-	-
	Rabbinical Expenses	10,727	-
	Other costs	21,450	23,504
		<hr/>	<hr/>
		32,177	23,504
		<hr/>	<hr/>
	Cheder Teachers' salaries	11,045	7,556
		<hr/>	<hr/>
		No.	No
	Average number of employees (full and part time)	11	9
		<hr/>	<hr/>
	No employees during this or the last accounting period earned in excess of £60,000		
5	CHEDER		
		2010	2009
		£	£
	Rent	1,800	2,100
	Teachers	11,045	7,556
	Other costs	969	2,035
		<hr/>	<hr/>
	Total Expenditure	13,814	11,691
		<hr/>	<hr/>

**Notes to the Financial Statements
for the year ended 31 March 2010**

6 FIXED ASSETS

	Office Equipment £	Sefer Torah £	Total £
Cost:			
At 1 April 2009	1,611	-	1,611
Additions	-	7,000	7,000
	<hr/>	<hr/>	<hr/>
At 31 March 2010	1,611	7,000	8,611
Depreciation:			
At 1 April 2009	837	-	837
Charge for this year	193	-	193
	<hr/>	<hr/>	<hr/>
	1,030	-	1,030
	<hr/>	<hr/>	<hr/>
Net book value:			
At 31 March 2010	580	7,000	7,580
	<hr/>	<hr/>	<hr/>
At 31 March 2009	774	-	774
	<hr/>	<hr/>	<hr/>

7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2010 £	2009 £
Social Security and other taxes	263	334
Other creditors	2,699	2,421
Deferred Income	8,511	3,782
Accruals	3,545	2,120
	<hr/>	<hr/>
	15,018	8,657
	<hr/>	<hr/>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2010**

8 MOVEMENT IN FUNDS

	£	2010 £	£	2009 £
General Reserves				
Balance brought forward from previous years	77,656		56,687	
(Deficit)/Surplus for the year	(31,191)		1,668	
Amalgamation with Communal Development Fund	-		19,301	
	<hr/>		<hr/>	
Balance carried forward		46,465		77,656
Communal Development Fund				
Balance brought forward from previous years	-		15,868	
Surplus for the year	-		3,433	
Balance transferred to General Reserves	-		(19,301)	
	<hr/>		<hr/>	
Balance carried forward		-		-
Rabbinical Employment Fund				
Balance brought forward from previous year	31,721		28,080	
Surplus for the year	17,038		3,641	
	<hr/>		<hr/>	
Balance carried forward		48,759		31,721
Communal Building Fund				
Balance Brought forward from previous year	51,948		36,183	
Surplus for the year	17,227		15,765	
	<hr/>		<hr/>	
Balance carried forward		69,175		51,948
Bar/Bat Mitzvah Fund				
Balance brought forward from previous year	1,202		1,635	
Surplus/(Deficit) for the year	-		(433)	
	<hr/>		<hr/>	
Balance carried forward		1,202		1,202

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2010**

8 MOVEMENT IN FUNDS (continued)

	£	2010 £	£	2009 £
Grundtvig Fund				
Balance Brought forward from previous year	3,149		-	
(Deficit)/Surplus for the year	(1,707)		3,149	
	<hr/>		<hr/>	
Balance carried forward		1,442		3,149
		<hr/>		<hr/>
		167,043		165,676
		<hr/>		<hr/>

9 TAXATION

The Charitable company is exempt from corporation tax on its charitable activities

10 TRUSTEES REMUNERATION AND EXPENSES

There was £nil (2009 = £nil) remuneration paid to the Trustees in the year.

Trustees may also make a claim for relevant expenses, these are done through the normal channels, which includes the completion of an expenses claim form.

11 RELATED PARTY TRANSACTIONS

All Trustees are also members of the synagogue and pay fees and received benefits in line with all other Members.

12 SHARE CAPITAL

The company is limited by guarantee and does not have a share capital.