Maidenhead Synagogue Limited (A company limited by guarantee)

Company Number: 5512194

Charity Number: 1110795

Consolidated Financial Statements

for the thirteen months ended

31st August 2006

Wenn Townsend

Chartered Accountants

Oxford





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Report of the Trustees

for the thirteen months ended 31st August 2006

The Trustees present their report and audited financial statements for the thirteen month period ended 31st August 2006. The operating assets and liabilities of the Maidenhead Synagogue were transferred to this charitable company on 1st October 2005.

Reference and administrative details

Directors and Trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

No Trustee has an interest in any of the assets of the Synagogue, or in any transaction with the Synagogue other than in and to the extent of their capacity as members.

The trustees serving during the period were:

Daniel Cameron Michael Consden (resigned 23rd April 2006) Zena Davidson (elected 23rd April 2006) Mark Diskin Samuel Geneen Graham Gold Barbara Grossman Mark Harris Susan Knight Dawn Kohn (resigned 23rd April 2006) Natalie Lamb (resigned 23rd April 2006) Clive Lewis Michael Meyer (resigned 23rd April 2006) Susan Silver Martin Silverman David Simon (elected 23rd April 2006) Sari Stacey (elected 23rd April 2006) Jill Zeigler (elected 23rd April 2006)

Company secretary:

Graham Gold

Auditors:

Wenn Townsend Chartered Accountants 30 St Giles

Oxford OX1 3LE

Report of the Trustees (continued)

for the thirteen months ended 31st August 2006

Reference and administrative details (continued)

Bankers:

HSBC Bank plc 35 High Street Berkshire SL6 1JQ

Lioyds Bank pic Unit 68 Jacobs House Suttons Business Park Suttons Park Avenue

Earley Reading RG6 1AZ

Bank of Scotland

6th Floor

St James's Gate 14-16 Cockspur Street

London

SW1Y 5B

Registered office:

Grenfell Lodge Ray Park Road Maidenhead Berks SL8 8QX

Charity Number:

1110795

Company Number:

5512194

Report of the Trustees (continued)

for the thirteen months ended 31st August 2006

Structure, Governance and Management

Governing Document

Maidenhead Synagogue Ltd is a charitable company governed by its Memorandum and Articles of Association. The company was incorporated on 19th July 2005

Appointment of Trustees

As set out in the Articles of Association, all trustees resign at each AGM except those appointed under clause 3.3 of the Articles of Association. Clause 3.3 of the Articles allows up to four trustees to be appointed by the other trustees. New trustees are then elected or re-elected at the AGM. Any trustee vacancies that the trustees consider need to be filled during the year are also elected directly by the trustees. When complete, there is a maximum of fifteen and a minimum of six trustees

Trustee Induction and Training

Potential and new trustees are given a copy of the Charity Commission publication "The Essential Trustee: What you need to know" (CC3), together with the most recent annual report and other relevant papers and materials relating to the Synagogue. Since all new trustees are members of the Synagogue no general programme is used to induct them.

Organisation

The board of trustees administers the charity. The board meets approximately every two months. The Synagogue employs two part time administrators who handle the day-to-day administration. The administrators refer to the trustees as necessary particularly the Chairperson, Vice-Chairperson and the Treasurer.

Risk Management

The trustees have a risk management strategy, which comprises:

- Overarching risks are dealt with at Trustee level at regular Board meetings and this includes a continuous review of the risks that the charity faces
- Health & Safety risks are dealt with by a Health and Safety Committee chaired by the Synagogue chairperson and with a member of the Synagogue who is a health & safety professional as its advisor
- The Charity takes out appropriate insurances to protect its assets and also to protect it from 3rd party liability claims
- Child protection risks are also dealt assessed by the Health and Safety Committee and the Trustees with
 responsibility for Youth and Education also have responsibilities in this area. The Charity maintains a Child
 Protection policy covering all areas of Synagogues activities involving young people. This policy has been
 formulated with advice from staff at the Movement for Reform Judaism, RSY-Netzer and UJIA/Makor—all
 professional organisations well-experienced in dealing with child and youth activities. Procedures include
 Criminal Records Bureau checks on all staff who work with children and any volunteer who may be left in a
 position of responsibility with children.
- A Security Committee manages physical security risks to the charity: this is affiliated to the national
 organisation the Community Security Trust. In addition this committee organises security at services and
 activities.
- Financial risks are managed by the Treasurer in consultation with the Finance Committee which consists of past treasurers, permanent trustees, and other professional members of the charity.
- The Board of Trustees and all sub-committees are urged to obtain professional advice where they perceive this is required for a specific risk or a particularly high risk.

Report of the Trustees (continued)

for the thirteen months ended 31st August 2006

Objectives

The objectives of the charitable company are:

- 1. the advancement of the Jewish religion
- 2. the advancement of Jewish education and education generally
- 3. such other charitable purposes as the charity trustees may from time to time decide

The strategies employed by Maidenhead Synagogue Ltd to deliver its objectives are:

- The employment of a Rabbi
- The running of a Cheder (religion school)
- The running of services to celebrate Shabbat and religious festivals
- · Lay, educational, welfare and social activities designed to promote inclusion in a Jewish experience
- Youth work designed to encourage Jewish friendships, affiliation and a lifelong commitment to Judaism
- The running of such other activities as the trustees consider important to support Judaism in the UK

Achievements

Our first period as a limited company has been one of quiet success. Membership has continued to grow, the mortgage from Bank of Scotland that we took out to buy and redevelop Grenfell Lodge has finally been repaid and in August, a part time youth worker was appointed to develop our services for young people.

Over the past year the Synagogue has run a wide variety of activities for its members, from formal religious events such as weekly services and High Holy Days through to community-based events such as the communal Passover meal.

The Synagogue has also undertaken a great deal of educational and social events including lectures, theatre performances and children's activity days and camps.

Financial Review

Maidenhead Synagogue Ltd ended the period with total consolidated reserves of £2,268,603 and income for the period of £286,490.

Income

Most of our income comes from members' subscriptions. Other events are intended to cover their costs and modest entry prices are charged. The Synagogue also runs a Kosher shop: this is designed to bring Kosher food to members who otherwise may have to travel far to buy it. As such it is not designed to be profit-making but to break even.

Reserves Policy

At the end of the period, the Synagogue had total consolidated reserves of £2,268,603 comprising £2,210,147 in the Designated Fund and £58,456 in the General Fund, During the period, the loan from Bank of Scotland was repaid and this necessitated a transfer of £11,151 from the General to the Building fund to enable us to make the last payment on the loan.

Most of the Synagogue's income is received during the early part of our Financial Year and it is then spent during the remainder of the year. The cash at bank and in hand is therefore at it's smallest at the date of the Balance Sheet. Because of this income profile and because of our large number of members the Trustees do not consider it necessary to hold more than three months spend through the General Fund at the year end.

Report of the Trustees (continued)

for the thirteen months ended 31st August 2006

Financial Management

The Synagogue employs a Financial Accountant for 6 hours per week who reconciles the bank statements, runs the payroll and produces monthly management accounts.

A finance sub-committee meets or communicates electronically before each trustees' meeting. This sub-committee consists of trustees or ex-trustees to review all financial matters including the management and statutory accounts and provide advice to the board of trustees on financial issues as necessary.

The latest management accounts are reviewed at trustees meetings.

The Treasurer prepares a budget each year for the forthcoming year that is approved by the board of trustees.

Fundraising

The Synagogue undertakes a number of fundraising activities. The vice-chairman takes specific responsibility for this and he approaches suitable members of the charity for further donations.

The charity also has a long-running campaign which has several members covenanted to donate long-term to a Building Fund.

In addition the charity applies for grant aid when it see opportunities. One such successful application was to the Children's Aid Committee who awarded the synagogue half of the money it required to appoint a part-time youth worker.

The charity tries to maximize all income by ensuring that, as far as possible, memberships and donations are covenanted or given through Gift Aid.

In addition the charity raises money for other worthy causes: most notably members are encouraged to give to nominated charities during the High Holy Days.

Plans for Future Periods

The trustees plan to continue providing services and support to members as we have in the future. Our wide and relatively stable membership continues to increase. During the period we have employed a part time youth worker whose hours have recently been increased. The cheder is increasing in size and social and welfare programmes are increasing. We anticipate increasing services at as fast a rate as is necessary.

Training

The Synagogue has a comprehensive training plan for those staff and volunteers who need it.

The Treasurer and staff who work the financial systems are sent on courses on Rakafet, the financial system used for subscriptions and expenditure.

The caretaker and other occasional staff have been sent on Health and Safety courses.

The caretaker and other occasional staff have been sent on Fire Safety courses.

The caretaker, other key staff and members of the Security Team have been sent on First Aid Courses

The Security Team engages in training courses run by the Community Security Trust

The Synagogue regularly trains Religion School teachers and classroom assistants.

Report of the Trustees (continued)

for the thirteen months ended 31st August 2006

Publicity and Marketing

The Synagogue does not generally publicise itself. Most new members join through personal contacts or referrals from the Movement for Reform Judaism. However, it does encourage contacts with other religions throughout the Thames Valley and has frequent visits from schools throughout Berkshire as part of their religious studies programmes.

In addition the Rabbi ensures he is informed of Jewish families moving into the area and he makes it a personal mission to visit all such families and make them aware of Maidenhead Synagogue and its services.

Trustees' Responsibilities

Company law requires the Trustees to prepare accounts for each financial period which give true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that period. In preparing those accounts the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make reasonable and prudent judgments and estimates;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation;
- state whether applicable accounting standard and statements of recommended practice have been followed, subject to any departures disclosed and explained in the accounts.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors (the Trustees) of a company must in determining how amounts are presented within items on the statement of financial activities sheet, have regard to the substance of the reported transaction or arrangement, in accordance with generally accepted accounting principles and practice.

So far as the Trustees are aware:

- there is no relevant audit information of which the charity's auditors are unaware;
- the directors have taken all steps that they ought to have taken to make themselves aware of that information.

Auditors

A resolution will be proposed at the forthcoming Annual General Meeting to reappoint Wenn Townsend as auditors to the charity for the forthcoming year.

Small Company Exemptions

The report of the Trustees has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

On behalf of the Trustees

Company Secretary

21st March 2007

Independent Auditors' Report to Maidenhead Synagogue Limited

We have audited the financial statements of Maidenhead Synagogue Limited for the thirteen months ended 31st August 2006 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Charity Balance Sheet and the related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the charity's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of Trustees and Auditors

As described in the Statement of Trustees' responsibilities the charity's trustees (who also act as directors) are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards or Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also reported to you if, in our opinion, the Trustee's Report is not consistent with the financial statements, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the charity is not disclosed. We read the Trustee's Report and consider the implication for our report if we became aware of any apparent misstatements within it.

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the judgements made by the directors in the preparation of the financial statements and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give a reasonable assurance that the financial statements are free from material mis-statement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion:

- the information given in the trustees' report for the thirteen months ended 31st August 2006 is consistent with the financial statements;
- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charity's affairs as at 31st August 2006 and of its incoming resources and application of charity's resources for the period ended; and
- the financial statements have been properly prepared in accordance with the Companies Act 1985.

Wenn Townsend

Chartered Accountants and Registered Auditors

en Toursend

Oxford

21st March.2007

Consolidated Statement of Financial Activities (including Income and Expenditure Account) for the thirteen months ended 31st August 2006

	Note		Unrestri General	cted funds Designated	Total
Incoming resources					
Incoming resources from generated funds					
Subscriptions Donations and bequests Other income Investment income Total incoming resources	2a 2b 2c 2d		193,721 3,359 54,763 2,303 254,146	32,201 143 32,344	193,721 35,560 54,763 2,446 286,490
Resources expended	3a				
Charitable activities Religious Education Communications			153,636 63,796 43,402	- - -	153,636 63,796 43,402
Governance costs			9,072	-	9,072
Other resources expended New building costs			-	40,689	40,689
Total resources expended	3		269,906	40,689	310,595
Net resources expended			(15,760)	(8,345)	(24,105)
Transfer between funds	10		(11,151)	11,151	-
Transferred from The Maidenhead Synagogue			85,367	2,207,341	2,292,708
Balances carried forward at 31st August 2006		£	58,456	£ 2,210,147	£ 2,268,603

The charitable company was incorporated on 19th July 2005.

Consolidated Balance Sheet at 31st August 2006

	Note	Unr General	estricted funds Designated	Total 2006
Fixed assets				
Tangible fixed assets	6	16,720	2,409,852	2,426,572
Current assets				
Stock Debtors Cash at bank and in hand	7	3,455 6,124 53,752	295	3,455 6,124 54,047
		63,331		63,626
Creditors: amounts falling due within one year	8	(21,595)	-	(21,595)
Net current assets/(liabilities)		41,736	295	42,031
Total assets less current liabilities		58,456	2,410,147	2,468,603
Creditors: amounts falling due after more than one year	9	.	(200,000)	(200,000)
Net assets		£ 58,456	£ 2,210,147	£ 2,268,603
Funds				
Unrestricted - General Unrestricted - Designated	10	58,456	2,210,147	58,456 2,210,147
		£ 58,456	£ 2,210,147	£ 2,268,603

The accounts are prepared with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005).

The financial statements were approved by the Board on 21st March 2007, and signed on its behalf by

Daniel Cameron

Graham Gold

The notes on pages 11 to 16 form part of these accounts

Balance Sheet at 31st August 2006

	Note	Unrestricted funds General
Fixed assets		
Tangible fixed assets	6	16,720
Current assets		
Stock Debtors Cash at bank and in hand	7	3,455 6,124 53,752
		63,331
Creditors: amounts falling due within one year	8	(21,595)
Net current assets/(liabilities)		41,736
Net assets		£ 58,456
Funds		
Unrestricted - General		£ 58,456

The accounts are prepared with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005).

The financial statements were approved by the Board on 21st March 2007, and signed on its behalf by

Daniel Cameron

Graham Gold



Notes to the Financial Statements for the thirteen months ended 31st August 2006

Accounting policies

a) Accounting convention

The accounts are prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005) and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice ("the SORP") issued in March 2005, the Charities Act 1993 and the Companies Act 1985.

b) Incoming resources

Donations and other income are credited as income in the year in which they are receivable. No donations or income are recognised until there is reasonable certainty that it will be received. Tax recoverable on income received is recognised in the same period that its associated income is recognised.

Legacies are recognised when the charity is notified of an impending distribution and the amount receivable is known.

c) Expenditure

Expenditure is recognised when a liability is incurred.

Charitable activities include expenditure associated directly in meeting the objects of the charity along with support costs relating to these activities.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Governance costs include those incurred in meeting the constitutional and statutory requirements of the charity.

d) Fixed assets

Expenditure on fixed assets is capitalised. Depreciation is calculated to write off the cost of tangible fixed assets over their expected useful lives as follows:

Furniture and equipment 25% reducing balance Motor vehicles 15% reducing balance Freehold buildings 2% straight line

Freehold land Nil

e) Funds

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Designated funds are unrestricted funds earmarked by the management committee for particular purposes.

f) Stock

Stock is valued at the lower of cost and net realisable value.

g) Group Financial Statements

These financial statements consolidate the results of the charity and its subsidiary undertaking, Maidenhead Synagogue on a line by line basis. A separate statement of financial activities and income and expenditure account are not presented for the charity itself following the exemptions afforded by section 230 of the Companies Act 1985 and paragraph 397 of the SORP.

Notes to the Financial Statements (continued) for the thirteen months ended 31st August 2006

2.	Group Incoming resources	Unrestr General	icted funds Designated	Total
2a	Subscriptions			
	Annual subscription (including Gift Aid)	193,721		193,721
2b	Donations and bequests	3,359	32,201	35,560
2c	Other income Religious - Seder Religious - Burial receipts Religious - Kosher shop Religious - Judaica Education - ULPAN Education - Gannon Education - Adult education Social events Tuck shop Hall bookings Miscellaneous Youth Club Income	1,917 29,425 9,665 1,759 2,180 1,104 270 879 263 1,150 1,836 4,315	-	1,917 29,425 9,665 1,759 2,180 1,104 270 879 263 1,150 1,836 4,315 54,763
2d	Investment income Interest received	2,303	143	2,446
	Total incoming resources	£ 254,146	£ 32,344	£ 286,490

Notes to the Financial Statements (continued) for the thirteen months ended 31st August 2006

3a Group total resources expended	Religious	Education Cor	nmunications New	Education Communications New Building costsGovernance Costs	rnance Costs	Total 2006
Salaries	42,938	42,938	26,116	12,038	•	124,030
Pension	2,061	2,061	1,253	f	1	5,375
Rabbi's expenses	1,231	1,231	749	,	•	3,211
Ritual expenses	898	ī	1	ı	1	868
Burial payments	30,660	•	ı	1	•	30,660
Board of deputies	4,679	•	•		•	4,679
Seder expenses	1,486	1	•	•		1,486
Social events	220	t	1	•	t	220
Religion school costs	6,345	1	•	•	•	6,345
Funeral expenses	2,768	1	1	•	•	2,768
Judaica shop costs	779	1	ı	1	1	6//
Kosher shop purchase	11,115	•	•	•	1	11,115
Conservatory expense	361	361	220	•	•	942
Postage & stationery	1,386	1,386	842	ſ	•	3,614
Heating and lighting	2,907	2,907	1,768	ı	1	7,582
Cleaning	245	245	150	•	•	640
Telephone	413	413	251	•	•	1,077
Insurance	2,614	2,614	1,590	,		6,818
Audit and accountancy	•	ı	1	ī	2,797	2,797
Legal & consultancy	•	•	•	•	6,275	6,275
Training & courses	1	1,753	•	•	•	1,753
Hadashot expenses	r	•	5,668	•	•	5,668
Security	707	707	431	1	1	1,845
Building maintenance	1,448	1,448	881		1	3,777
Religious affairs	4,446	•	•	•	1	4,446
RSGB contributions	28,197	1	,	•	•	28,197
Sundry Expenses	2,738	2,738	1,666	•	t	7,142
Bank charges	270	270	163	1	1	203
Bank interest	1,154	1,154	701	•		3,009
Depreciation - buildings	i	1	1	28,651	ı	28,651
Depreciation - vehicle	390	390	236	ŧ	•	1,016
Depreciation - furniture and equipment	1,180	1,180	717	•	•	3,077

310,595

9,072

40,689

43,402

63,796

153,636

Maidenhead Synagogue Limited Notes to the Financial Statements (continued) for the thirteen months ended 31st August 2006

3b Group net (resources expended)/incoming expenses are after charging:

Auditors' remuneration	2,797
Depreciation	32,745

2006

2006

4. Group staff costs and Trustees' remuneration

Salaries	114,554
Social security costs	9,476
Pension costs	5,375
	£ 129,405

The average weekly number of employees during the period, calculated on a full time equivalent basis, was:

7

The Trustees received no remuneration and were not reimbursed for any of their expenses in the period.

Notes to the Financial Statements (continued) for the thirteen months ended 31st August 2006

5. Taxation

The company is a registered charity and as such is not liable to pay corporation tax on any surplus applied for charitable purposes.

6. Fixed assets

Group	Freehold Property	Furniture and equipment	Vehicles	Total
Cost Transferred from The Maidenhead Synagogue	2,562,792	60,691	12,250	2,635,733
At 31st August 2006	2,562,792	60,691	12,250	2,635,733
Depreciation Transferred from The Maidenhead Synagogue Charge for the period	124,289 28,651	47,264 3,077	4,863 1,017	176,416 32,745
At 31st August 2006	152,940	50,341	5,880	209,161
Net book value At 31st August 2006	£ 2,409,852	10,350	6,370	2,426,572

Company	Furniture and equipment	Vehicles	Total
Cost Transferred from The Maidenhead Synagogue	60,691	12,250	72,941
At 31st August 2006	£ 60,691	£ 12,250	£ 72,941
Depreciation Transferred from The Maidenhead Synagogue Charge for the period	47,264 3,077	4,863 1,017	52,127 4,094
At 31st August 2006	£ 50,341	£ 5,880	£ 56,221
Net book value At 31st August 2006	£ 10,350	£ 6,370	£ 16,720

7. Debtors

	2	2006
	Group	Company
Tax recoverable	£ 6,124	£ 6,124

Included within freehold property is land with a cost of £1 million.

Notes to the Financial Statements (continued) for the thirteen months ended 31st August 2006

Creditors: amounts falling due within one vear

•	2	2006
	Group	Company
Accruals	10,282	10,282
Deferred income	11,313	11,313
	£ 21,595	£ 21,595
		

Deferred income comprised subscriptions in advance. Movements were as follows:

	Group	Company
Received in advance at start of period	44,227	44,227
Received in year	127,911	127,911
Received in advance at end of period	(11,313)	(11,313)
Recognised in SOFA	£ 160,825	£ 160,825
·		

9. Creditors: amounts falling due after more than one year

	Group	Company
Loans	£ 200,000	£ -
Loans are repayable as follows:		
	Group	Company
In one year or less Between one and two years Between two and five years	- - 200,000	- - -
	£ 200,000	£

An amount totalling £200,000 is secured by a charge on Grenfell Lodge.

10. Funds

The Building Fund is a designated fund and was established to purchase the new building and to fund any required alterations and improvements.

Movements during the year are shown on page 8.

A transfer was made from the General Fund to the Building Fund to enable it to make the last payment on a bank loan.

11. Legal status

The charity is also a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.