## Registration number 06438680

Charity number 1124560

Cheshire Reform Congregation Limited Company limited by guarantee

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Directors' report and financial statements

for the year ended 31 March 2012



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# **Company** information

Directors	G Conn	Chairman
	H Barlow	Vice Chairman
	M Sanıg	Hon Secretary
	J Krell	Assistant Hon Secretary
	R Shields	Joint Hon Treasurer
	J Becker	Joint Hon Treasurer
	G Copitch	
	L Kershaw	
	T Swerling	
	R Saffer	
	R Kletz	
	L Jacobs	
	E Caulfield	
	E Cohen	
	A Pal	
	J Jabore	
	D Rabin	
	H Thomas	
	F Mather	
	A Hargreaves	
	S Gottlieb	
	K Vardı	
	D Freeman	
Secretary	M Sanıg	
-	-	
Company number	06438680	
	1104660	
Charity number	1124560	
Registered office	198 Altrincham Road	
Registered effice	Manchester	
	M22 4RZ	
Auditors	Downham Mayer Clarke & Co	
	41 Greek Street	
	Stockport	
	Cheshire	
	SK3 8AX	
Bankers	Barclays Bank plc	
	Manchester City Office	
	51 Mosley Street	
	Manchester	
	M60 2AU	

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## Directors' Report for the year ended 31 March 2012

The Directors present their report and financial statements to the Members for the year ended 31 March 2012

#### Legal and Administrative Details

Cheshire Reform Congregation Limited is a charitable company, incorporated on 27th November 2007 and its company number is 06438680 The charitable company is a registered charity with the Charity Commission, charity number 1124560

The registered office of the company is 198 Altrincham Road, Manchester, M22 4RZ

#### **Directors and Trustees**

The Directors of the charitable company are its Trustees for the purpose of charity law and are collectively referred to as the Directors The Directors who served during the year were,

G Conn (Chairman)	G Copitch	E Caulfield	F Mather
H Barlow (Vice Chairman)	L Kershaw	E Cohen	A Hargreaves
M Sanıg (Hon Secretary)	T Swerling	A Pal	S Gottlieb
J Krell (Assistant Hon Secretary	R Saffer	J Jabore	K Vardı
R Shields (Joint Hon Treasurer)	R Kletz	D Rabın	D Freeman
J Becker (Joint Hon Treasurer)	L Jacobs	H Thomas	

#### **Governance and Internal Control**

The company is administered by the Board of Directors which meets regularly to discuss and implement policies

The company is governed by its Memorandum and Articles of Association, incorporated on 27th November 2007 and with the Bye Laws of the Congregation dated 16th June 2009

#### **Objectives and Activities**

The principal objective of the charitable company is to advance the Jewish religion by the provision and maintenance of a synagogue for the purpose of public worship, marriages, burials and social welfare, youth and other activities for its members and others and for such other charitable purposes as the Board shall determine

The Directors have given due regard to public benefit guidance published by the Charity Commission

In order to achieve the objectives the charitable company has the following strategies,

- The employment of a Rabbi
- The running of a religious school
- Holding services on the Sabbath, all religious holy days and to celebrate religious festivals
- Educational and social activities to encourage friendships and promote a Jewish experience

#### **Financial Review**

During the year the charitable company recorded a small excess of expenditure over income The Directors consider the results to be satisfactory and that there are sufficient funds to meet future intended projects

Unrestricted reserves available for current activities have decreased slightly during the year. The charitable company had net current assets at the balance sheet date. The charitable company is therefore able to continue in operation and meet its debts as they fall due. The Directors are monitoring the position on a regular basis.

#### Directors' Report Continued... .....

The Directors' investment powers are governed by the charitable company's Bye Laws The policy is to aim for safety commensurate with immediate and planned spending requirements Accordingly funds are held as cash balances and not otherwise invested The Directors continue to manage the investments in conformity with the policy and its Bye Laws They are averse to risk and surplus funds will be held on deposit

The Board of Directors have identified and examined all major risks to which the charity is exposed Procedures have been established to enable regular review and assessment of the risks Consequently the Directors are satisfied that all the necessary steps have been taken to lessen and mitigate those risks

#### Statement of the Responsibilities

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that period In preparing the financial statements the Directors are required to

- select suitable accounting policies and apply them consistently,
- make judgements and estimates which are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006 They are also responsible for the safeguarding the assets of the charitable company and taking reasonable steps for the prevention and detection of fraud and other irregularities

#### In so far as the trustees are aware

- the Directors have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish the charitable company's auditors are aware of that information

#### Auditors

Downham Mayer Clarke & Co are deemed to be reappointed in accordance with Section 487(2) of the Companies Act 2006

#### **Small Company Exemptions**

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

This report was approved by the Directors on 6. June 2012;

. PAthe W ..... Director RSHIELDS

Director

## Independent Auditors' Report to the Members of Cheshire Reform Congregation Limited

We have audited the financial statements of Cheshire Reform Congregation Limited for the year ended 31 March 2012 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes These financial statements have been prepared under the accounting policies set out therein

This report is made solely to the charity's members, as a body in accordance with Section 495 of the Companies Act 2006 Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed

#### **Respective Responsibilities of Trustees and Auditors**

The Directors' (who are also the Trustees of the company for the purposes of charity law) responsibilities for the preparing of the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the charity's financial statements give a true and fair view are set out in the Statement of Directors Responsibilities

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view, are properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and have been prepared in accordance with the Companies Act 2006

We also report to you whether in our opinion the information given in the Directors' Annual Report is consistent with the financial statements

In addition we report to you if, in our opinion, the charity has not kept adequate accounting records, if the charity's financial statements are not in agreement with the accounting records and returns, if we have not received all the information and explanations we require for our audit, or if disclosures of trustees' remuneration specified by law are not made

We read other information contained in the Directors' Report and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent mis-statements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information

#### **Basis of Opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and whether the accounting policies are appropriate to the circumstances of the charity, consistently applied and adequately disclosed

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material mis-statement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the charity's affairs as at 31 March 2012 and of its incoming resources and application of resources, including its income and expenditure for the year then ended and have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, with the Companies Act 2006 and the information given in the Directors' Annual report is consistent with the financial statements

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I C Clarke Senior Statutory Auditor For and on behalf of Downham Mayer Clarke & Co, Statutory Auditors 41 Greek Street Stockport Cheshire SK3 8AX

6ª June 2012 Date

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Statement of Financial Activities					
for the year ended 31 March 2012					
		General	Restricted	Total	Total
		Fund	Funds	2012	2011
	Notes	£	£	£	£
Incoming Resources					
Subscriptions		204,112	37,199	241,311	244,048
Donations and Memorial Offerings		27,074	12,920	39,994	223,259
Bank Interest		1,946	125	2,071	287
Other Incoming Resources	4	12,767	-	12,767	10,474
Total Incoming Resources		245,899	50,244	296,143	478,068
Resources Expended					
Payroll - Rabbi, Office and Caretakers		141,651		141,651	145,892
Payroll - Education and Youth		15,655		15,655	10,636
Insurances		7,282		7,282	7,026
Heat, Light and Water		7,636		7,636	8,365
Repairs, Renewals and Maintenance		22,284		22,284	17,617
Shofar Synagogue Magazine		1,917		1,917	1,438
Printing, postage and stationery		9,598		9,598	10,415
Festivals		13,360		13,360	12,206
Telephone and internet charges		1,882		1,882	1,113
Professional Fees		2,140		2,140	2,080
MRJ Affiliation		35,719		35,719	36,203
Miscellaneous Expenses		8,938		8,938	10,917
Depreciation on Fixtures and Fittings		8,558		8,558	8,492
Depreciation on Building		0,000	35,822	35,822	36,077
Burial costs		-	11,337	11,337	12,727
Total Resources Expended		276,620	47,159	323,779	321,204
Net (Resources Expended)/					
Incoming Resources for the year		(30,721)	3,085	(27,636)	156,864
Burial Income	5	13,598		13,598	16,293
Net movement in Funds		(17,123)	3,085	(14,038)	173,157
Fund Balances as at 1 April 2011		51,563	2,152,157	2,203,720	413,471
Kol Nidrei Appeal Fund		-	(180)	(180)	2,042
M Makın Fund		-	(1,955)	(1,955)	(1,000)
Building Fund		-	(19,977)	(19,977)	1,616,050
Fund Balances carried forward at 31 M	farch 2012	34,440	2,133,130	2,167,570	2,203,720

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## Balance sheet as at 31 March 2012

		20	12	20	11
	Notes	£	£	£	£
Fixed assets					
Tangible assets	9		1,834,124		1,853,862
Cemetery plots	10		68,219		68,220
			1,902,343		1,922,082
Current assets					
Debtors	11	28,779		26,917	
Cash at bank and in hand		291,012		329,216	
		319,791		356,133	
Creditors: amounts falling					
due within one year	12	(54,564)		(74,495)	
Net current assets			265,227	<u> </u>	281,638
Total assets less current					
liabilities			2,167,570		2,203,720
Net assets			2,167,570		2,203,720
1101 255015					<u> </u>
Reserves					
Restricted funds	13		2,133,130		2,152,157
General funds			34,440		51,563
			2,167,570		2,203,720

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 and the Financial Reporting Standard for Smaller Entities (effective April 2008) relating to small companies

## Approved on behalf of the Directors

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RSHIELDS ..... Director, Honorary Treasurer GCONN Director

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**Registration number 06438680** 

The notes on pages 7 to 11 form an integral part of these financial statements.

Notes to the financial statements for the year ended 31 March 2012

## 1. Accounting policies

#### 1.1. Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and follow the recommendations in the Statement of Recommended Practice (SORP - Revised 2008), the Charities Act 1993 and the Companies Act 2006

## 1.2. Incoming resources

Donations and other income are credited as income in the year in which they are receivable. No donations or income are recognised until there is reasonable certainty that it will be received. Tax recoverable on income received is recognised in the same period that its associated income is recognised.

#### **1.3.** Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows

Land and buildings	-	Straight line over 50 years
Fixtures, fittings		
and equipment	-	5% Straight Line

## 2. Operating profit

	L	r
Operating profit is stated after charging		
Depreciation and other amounts written off tangible assets	8,558	8,492
Depreciation - land and buildings - restricted	35,822	36,077

2012

£

2011

£

## 3. Auditors' remuneration

	2012	2011
	£	£
Auditors' remuneration - audit of the financial statements	1,000	884
	<u> </u>	<u> </u>

## Notes to the financial statements for the year ended 31 March 2012

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4.	Other incoming resources	General	Restricted		2011
		£	£	£	£
	High Holy Day (non-members)	2,41	1		2,040
	Kol Nidrei Appeal				11,500
	Less Distributions Sundry Income and Events	10.24			(11,500) 8,434
	Sundry medine and Events	10,35		- 10,356	
		12,76	57	- 10,356	10,474
5.	Burial Income and Expenditure			2012	2011
5.	Buriar Income and Experience			£	£
	Sale of Plots			4,000	3,000
	Less Cost of plots (members)			-	(1,008)
				4,000	1,992
	Sundry Other Income			9,598	14,301
	Net Income			13,598	16,293
6.	Employees				
	Number of employees			2012	2011
	The average monthly numbers of employees				
	(including the directors) during the year were			20	20
	Employment costs			2012	2011
	Employment costs			2012 £	£
	Wages and salaries			146,953	145,983
	Social security costs			10,353	10,545
				157,306	156,528

During the year no employees earned £60,000 per annum or more

## 7. Directors' remuneration

The Directors received no remuneration and were not reimbursed for any expenses

Notes to the financial statements for the year ended 31 March 2012

## continued

## 8. Pension costs

No contributions were made for the higher paid employees (2011 £nil)

9.	Tangible fixed assets	Land and buildings freehold £	Fixtures, fittings and equipment £	Total £
	Cost			
	At 1 April 2011	1,876,621	169,845	2,046,466
	Additions	23,317	1,325	24,642
	At 31 March 2012	1,899,938	171,170	2,071,108
	Depreciation			
	At 1 April 2011	108,826	83,778	192,604
	Charge for the year	35,822	8,558	44,380
	At 31 March 2012	144,648	92,336	236,984
	Net book values			
	At 31 March 2012	1,755,290	78,834	1,834,124
	At 31 March 2011	1,767,795	86,067	1,853,862

10.	Cemetery - Mill Lane, Cheadle	Cemetery		
		plots	Total	
		£	£	
	Plots at Cost			
	At 31 March 2012	68,219	68,219	
	Net book values			
	At 31 March 2012	68,219	68,219	

# Notes to the financial statements for the year ended 31 March 2012

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11.	Debtors	2012 £	2011 £
	Income tax recoverable	18,277	24,457
	Prepayments and accrued income	10,502	2,460
		28,779	26,917
12.	Creditors: amounts falling due within one year	2012 £	2011 £
	Amounts owed to sub-groups	13,128	29,136
	Building and maintenance provision	31,000	5,000
	Accruals and provisions	10,436	40,359
		54,564	74,495

Notes to the financial statements for the year ended 31 March 2012

#### continued

13.	Restricted funds	2012 £	2011 £
	Building Fund		
	As at 1 April 2011	1,948,860	169,804
	Donations less depreciation	22,902	163,006
	Other movements	(19,977)	1,616,050
		1,905,981	1,948,860
	Burial Scheme Fund		
	As at 1 April 2011	166,514	142,000
	Subscriptions less expenses	25,862	24,448
	Bank interest	125	66
		192,501	166,514
	Kol Nıdrei Appeal Fund		
	As at 1 April 2011	13,783	11,741
	Movement during the year	180	2,042
		13,603	13,783
	Dr Madehne Makin Memorial Education Fund		
	As at 1 April 2011	23,000	24,000
	Movement during the year	(1,955)	(1,000)
		21,045	23,000
	As at 31 March 2012	2,133,130	2,152,157

## 14. Company limited by guarantee

Cheshire Reform Congregation Limited is a company limited by guarantee, incorporated under the Companies Act 2006

Under paragraph 7 of the Company's Memorandum of Association every member of the Company undertakes to contribute such amounts as may be required (not exceeding £1) to the assets of the Company if it should be wound up while he is a member or within one year after he ceased to be a member, for payment of the Company's debts and liabilities contracted before he ceases to be a member, and of costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves