Maidenhead Synagogue Limited (A company limited by guarantee)

Company Number: 5512194

Charity Number: 1110795

Financial Statements

for the year ended

31st August 2009

Wenn Townsend

Chartered Accountants

Oxford



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Report of the Trustees

for the year ended 31st August 2009

The Trustees present their report and audited financial statements for the year ended 31st August 2009

Reference and administrative details

Directors and Trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees

No Trustee has an interest in any of the assets of the Synagogue, or in any transaction with the Synagogue other than in and to the extent of their capacity as members

The trustees serving during the period were

Diz Adelman (co-opted December 2008)

Daniel Allen (elected 19th July 2009)

Elliot Collins

Mark Diskin

Michal Freeman-Shor

Samuel Geneen

Michael James

Clive Lewis

Michael Moher

Anthony Nothman (elected 19th July 2009)

Sheila Sather (elected 19th July 2009)

Susan Silver (elected 19th July 2009)

Martin Silverman (resigned 19th July 2009)

David Simon

Sarı Stacey (resigned 19th July 2009)

Russ Stein (resigned 19th July 2009)

Varda Szablewski (resigned 19th July 2009)

Jill Ziegler

Company secretary:

Elliot Collins

Auditors:

Wenn Townsend

Chartered Accountants and Registered Auditors

30 St Giles Oxford OX1 3LE

Report of the Trustees (continued) for the year ended 31st August 2009

Reference and administrative details (continued)

Bankers:

HSBC Bank plc 35 High Street Berkshire SL6 1JQ

Lloyds Bank plc Unit 68 Jacobs House Suttons Business Park Suttons Park Avenue

Earley Reading RG6 1AZ

Registered office

Grenfell Lodge Ray Park Road Maidenhead Berks SL8 8QX

Charity Number.

1110795

Company Number.

5512194

Report of the Trustees (continued) for the year ended 31st August 2009

Structure, governance and management

Governing Document

Maidenhead Synagogue Ltd is a charitable company governed by its Memorandum and Articles of Association The company was incorporated on 19th July 2005

Appointment of Trustees

As set out in the Articles of Association, all trustees resign at each AGM except those appointed under clause 3 3 of the Articles of Association. Clause 3 3 of the Articles allows up to four trustees to be appointed by the other trustees. New trustees are then elected or re-elected at the AGM. Any trustee vacancies that the trustees consider need to be filled during the year are also elected directly by the trustees. When complete, there is a maximum of fifteen and a minimum of six trustees.

Trustee Induction and Training

Potential and new trustees are given a copy of the Charity Commission publication "The Essential Trustee What you need to know" (CC3), together with the most recent annual report and other relevant papers and materials relating to the Synagogue Since all new trustees are members of the Synagogue no general programme is used to induct them. New Charity Commission communications and SORPs are distributed as they become available and important items are discussed at an appropriate meeting.

Organisation

The board of trustees administers the charity The board meets approximately every two months. The Synagogue employs two part time administrators who handle the day-to-day administration. The administrators refer to the trustees as necessary particularly the Chairperson, Vice-Chairperson and the Treasurer.

Risk Management

The trustees have a risk management strategy, which comprises

- Overarching risks are dealt with at Trustee level at regular Board meetings and this includes a continuous review of the risks that the charity faces
- Health & Safety risks are dealt with by a Health and Safety Committee chaired by the Synagogue chairperson and with a member of the Synagogue who is a health & safety professional as its advisor
- The Charity takes out appropriate insurances to protect its assets and also to protect it from 3rd party liability claims
- Child protection risks are also assessed by the Health and Safety Committee and the Trustees with responsibility for Youth and Education also have responsibilities in this area. The Charity maintains a Child Protection policy covering all areas of Synagogue's activities involving young people. This policy has been formulated with advice from staff at the Movement for Reform Judaism, RSY-Netzer and UJIA/Makor—all professional organisations well-experienced in dealing with child and youth activities. Procedures include Criminal Records Bureau checks on all staff who work with children and any volunteer who may be left in a position of responsibility with children.
- A Security Committee manages physical security risks to the charity this is affiliated to the national organisation the Community Security Trust. In addition this committee organises security at services and activities.
- Financial risks are managed by the Treasurer in consultation with the Finance Committee which consists of past treasurers, permanent trustees, and other professional members of the charity
- The Board of Trustees and all sub-committees are urged to obtain professional advice where they perceive this is required for a specific risk or a particularly high risk

Report of the Trustees (continued) for the ended 31st August 2009

Objectives and activities for the public benefit

The objectives of the charitable company are

- 1 the advancement of the Jewish religion
- 2 the advancement of Jewish education and education generally
- 3 such other charitable purposes as the charity trustees may from time to time decide

The strategies employed by Maidenhead Synagogue Ltd to deliver its objectives are

- The employment of a Rabbi
- The running of a Cheder (religion school)
- · The running of services to celebrate Shabbat and religious festivals
- Lay, educational, welfare and social activities designed to promote inclusion in a Jewish experience
- Youth work designed to encourage Jewish friendships, affiliation and a lifelong commitment to Judaism
- · Services to provide support to members requiring social care
- The running of such other activities as the trustees consider important to support Judaism in the UK

Achievements and performance

The Synagogue continues to be successful and is regarded as a model community by the Movement for Reform Judaism. Membership has continued to grow, albeit at a slightly lesser rate in the last year. Particular emphasis has been put on reducing our energy costs and a comprehensive energy review is underway.

Over the past year the Synagogue has run a wide variety of activities for its members, from formal religious events such as weekly and High Holy Day services through to community-based events such as the communal Passover meal

The Synagogue has also undertaken a great deal of educational and social events including lectures, discussions, presentations, youth clubs and children's activity days and camps

When planning the activities for the year the Synagogue kept in mind the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion

Financial Review

Maidenhead Synagogue Ltd ended the period with total consolidated reserves of £2,487,145 and income for the period of £473,877

Income

Most of our income comes from members' subscriptions. Other events are intended to cover their costs and modest entry prices are charged. The Synagogue also runs a Kosher and Judaica shop, this is designed to bring Kosher food to members who otherwise may have to travel far to buy it. As such it is not designed to be profit-making but to break even. Legacies and donations are unpredictable but do contribute to income, sometimes significantly.

Reserves Policy

The Synagogue aims to have no more than 3 months worth of the expenditure in the current account and to invest the surplus in conservative deposit based investment which does not expose the capital to any depreciation. In doing so, the Synagogue is mindful to consider the financial strength of the deposit taker even at the expense of lower returns. With a shift to payment of subscriptions to Direct Debit, and thus a closer matching of income to expenditure over the year, the Trustees believe 3 months expenditure in the current account is an appropriate proportion.

Financial Management

The Synagogue employs a part-time Financial Accountant whose responsibilities include production of management accounts, financial reconciliations and payroll

Report of the Trustees (continued) for the year ended 31st August 2009

Financial Management (continued)

There is a Finance Sub-committee which meets on a periodic basis and its key responsibilities are to help produce the budget for the upcoming year and provide guidance as to the level of subscriptions. This sub-committee consists of trustees or ex-trustees who review all financial matters including the management and statutory accounts and provide advice to the board of trustees on financial issues as necessary. The Treasurer formally presents a budget each year for the forthcoming year that is approved by the board of trustees.

The latest management accounts are reviewed at the regular trustees' meetings

Fundraising

The Synagogue has a long-running campaign which has several members covenanted to donate long-term to a Building Fund which was part of the funding for the acquisition of the present building. In addition, the charity applies for grant aid when applicable

The charity tries to maximise all income by ensuring that, as far as possible, memberships and donations are covenanted or given through Gift Aid

In addition the charity raises money for other worthy causes most notably members are encouraged to give to nominated charities during the High Holy Days

Plans for Future Periods

The trustees plan to continue providing services and support to members as we have in the future. Our wide membership remains relatively stable. Our part time youth worker has developed and expanded youth services. As a result we have built capacity by our youth participating in leadership training programmes.

The Cheder remains approximately the same size white social and welfare programmes are increasing, we hope to appoint a part time volunteer co-ordinator in the future. We also have the services of a part time project worker to help plan and co-ordinate community activities. We anticipate increasing services at as fast a rate as is necessary.

Training

The Synagogue carries out comprehensive training for those staff and volunteers who need it, we hope this will be enhanced with the appointment of the volunteer coordinator who will ensure compliance with the plethora of new legislation in this area

The staff who work the financial systems are sent on courses on Rakafet, the financial system used for subscriptions and expenditure

The caretaker and other occasional staff have been sent on Health and Safety and Risk Assessment courses

The caretaker and other occasional staff have been sent on Fire Safety courses

The caretaker, other key staff and members of the Security Team have been sent on First Aid Courses

The Security Team engages in training courses run by the Community Security Trust

The Synagogue regularly trains Religion School teachers and classroom assistants

Publicity and Marketing

The Synagogue does not generally publicise itself to the general public. Most new members join through personal contacts or referrals from the Movement for Reform Judaism. However, it does encourage contacts with other religions throughout the Thames Valley and hosts visits from schools in Berkshire and Buckinghamshire as part of their religious studies programmes.

In addition the Rabbi ensures that he is informed of Jewish families moving into the area and he treats it as part of his role to reach out to all such families and to make them aware of Maidenhead Synagogue and its services

Report of the Trustees (continued) for the year ended 31st August 2009

Trustees' responsibilities

Company law requires the Trustees to prepare accounts for each financial period which give true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that period. In preparing those accounts the Trustees are required to

- select suitable accounting policies and apply them consistently,
- make reasonable and prudent judgments and estimates,
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation,
- state whether applicable accounting standard and statements of recommended practice have been followed, subject to any departures disclosed and explained in the accounts

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors (the Trustees) of a company must in determining how amounts are presented within items on the statement of financial activities sheet, have regard to the substance of the reported transaction or arrangement, in accordance with generally accepted accounting principles and practice

So far as the Trustees are aware

- there is no relevant audit information of which the charity's auditors are unaware,
- the directors have taken all steps that they ought to have taken to make themselves aware of that information

Auditors

A resolution will be proposed at the forthcoming Annual General Meeting to reappoint Wenn Townsend as auditors to the charity for the forthcoming year

Small company exemption

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

On behalf of the Trustees

- 6 -

Independent Auditor's Report to the Members of Maidenhead Synagogue Limited

We have audited the financial statements of Maidenhead Synagogue Limited for the year ended 31st August 2009 which comprise the statement of financial activities, the balance sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective April 2008)

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's shareholders those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's shareholders as a body, for our audit work, for this report, or for the opinions we have formed

Respective responsibilities of Trustees and Auditors

As explained more fully in the Trustees' Responsibilities Statement, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the Trustees, and the overall presentation of the financial statements.

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the charity's affairs as at 31st August 2009, and of its surplus for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

Opinion on other matters prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements

Independent Auditor's Report to the Members of Maidenhead Synagogue Limited (continued)

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- · certain disclosures of directors' remuneration specified by law are not made, or
- · we have not received all of the information and explanations we require for our audit, or
- the directors were not entitled to prepare the financial statements and the directors' report in accordance with the small companies' regime

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Mr Graham Cole (Senior Statutory Auditor) For and on behalf of Wenn Townsend, Statutory Auditor 30 St Giles Oxford OX1 3LE

18 April 2010

Statement of Financial Activities (including Income and Expenditure Account) for the year ended 31st August 2009

	Note	Unrestn General	cted funds Designated	Total 2009	Total 2008
Incoming resources					
Incoming resources from generated funds					
Subscriptions	2a	263,242	-	263,242	279,444
Donations and bequests	2b	127,591	19,725	147,316	146,233
Other income	2c	61,795	-	61,795	56,782
Investment income	2d	1,375	149	1,524	5,532
Total incoming resources		454,003	19,874	473,877	487,991
Resources expended					
Chantable activities					
Religious		177,780	-	177,780	167,757
Education		93,477	-	93,477	83,987
Communications		65,435	-	65,435	58,072
Governance costs		4,341	-	4,341	5,542
Other resources expended					
New building costs		-	42,547	42,547	48,606
Total resources expended	3a	341,033	42,547	383,580	363,964
Net incoming resources	3b	112,970	(22,673)	90,297	124,027
Balances brought forward at 1st September 2008		128,236	2,268,612	2,396,848	2,272,821
Balances carried forward at 31st August 2009		£ 241,206	£ 2,245,939 £	2,487,145	£ 2,396,848

Balance Sheet at 31st August 2009

		Unrestri	icted funds	Total	Total
	Note	General	Designated	2009	2008
Fixed assets					
Tangible fixed assets	6	22,272	2,316,081	2,338,353	2,361,140
Current assets					
Stock		1,455	•	1,455	1,455
Debtors	7	14,658	_	14,658	12,823
Cash at bank and in hand		211,000	129,858	340,858	245,232
		227,113	129,858	356,971	259,510
Creditors: amounts falling		(0.470)		(0.470)	(00.000)
due within one year	8	(8,179) ———		(8,179)	(23,802)
Net current assets		218,934	129,858	348,792	235,708
Total assets less current liabilities		241,206	2,445,939	2,687,145	2,596,848
Creditors: amounts falling					
due after more than one year	9		(200,000)	(200,000)	(200,000)
Net assets		£ 241,206	£ 2,245,939	£ 2,487,145	£ 2,396,848
Funds					
Unrestricted - General		241,206	-	241,206	128,236
Unrestricted - Designated	10	-	2,245,939	2,245,939	2,268,612
		£ 241,206	£ 2,245,939	£ 2,487,145	£ 2,396,848
					

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board on 18 Aproxide behalf by

2010 and signed on its

Martin Silverman

Elliot Collins

The notes on pages 11 to 16 form part of these accounts

Notes to the Financial Statements for the year ended 31st August 2009

1. Accounting policies

a) Accounting convention

The accounts are prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and follow the recommendations in Accounting and Reporting by Charities Statement of Recommended Practice ("the SORP") issued in March 2005, the Charities Act 1993 and the Companies Act 2006

b) Incoming resources

Donations and other income are credited as income in the year in which they are receivable. No donations or income are recognised until there is reasonable certainty that it will be received. Tax recoverable on income received is recognised in the same period that its associated income is recognised.

Legacies are recognised when the Charity is notified of an impending distribution and the amount receivable is known

c) Expenditure

Expenditure is recognised when a liability is incurred by the existence of a legal or constructive obligation

Charitable activities include expenditure associated directly in meeting the objects of the Charity along with support costs relating to these activities

Governance costs include those incurred in meeting the constitutional and statutory requirements of the Charity

d) Fixed assets

Expenditure on fixed assets is capitalised. Depreciation is calculated to write off the cost of tangible fixed assets over their expected useful lives as follows.

Furniture and equipment

25% reducing balance

Motor vehicles

15% reducing balance

Freehold buildings

2% straight line

Freehold land

Nil

e) Funds

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes

f) Stock

Stock is valued at the lower of cost and net realisable value

Maidenhead Synagogue Limited Notes to the Financial Statements (continued) for the year ended 31st August 2009

1 Accounting policies (continued)

g) Trust property charity

Under a Charity Commission Uniting Direction this charitable company and the Trust property charity are united for registration and accounting purposes. This means the Trust property can be and is shown in the charitable company's accounts. The charitable company holds the assets of the Trust on trust for the Trust property charity. The assets of the Trust are largely the Synagogue property less a loan secured on the Synagogue property.

2.	Incoming resources			cted funds Designated	Total 2009	Total 2008
2a	Subscriptions					
	Annual subscription (in	cluding Gift Aid)	263,242		263,242 ———	279,444
2b	Donations and bequests		127,591	19,725	147,316	146,233
2c	Other income					
	Religious - S	Seder	1,552	-	1,552	2,080
	Religious - E	Burial receipts	29,755	-	29,755	32,706
	Religious - K	Cosher shop	13,746	-	13,746	12,657
	Religious - J	udaica	2,975	-	2,975	1,464
	Education - L	JLPAN	2,674	•	2,674	2,220
	Education - G	Sannon	1,348	-	1,348	836
	Education - A	dult education	345	-	345	46
	Social events		3,212	-	3,212	1,126
	Tuck shop		-	-	-	164
	Hall bookings		170	-	170	1,950
	Miscellaneous		1,863	-	1,863	1,289
	Youth Club Income		4,155		4,155	244
			61,795		61,795	56,782
2d	Investment income					
	Interest received		1,375	149	1,524	5,532
	Total incoming resource	s	£ 454,003	£ 19,874	£ 473,877	£ 487,991

Maidenhead Synagogue Limited Notes to the Financial Statements (continued) for the year ended 31st August 2009

3a Total resources expended	Religious	Education Cor	nmunications New	Education Communications New Building costs Governance Costs	ernance Costs	Total 2009	Total 2008
Salaries	62,783	62,783	38,188	11,291	•	175,045	168,262
Pension	1,160	1,160	200	•	•	3,026	3,740
Rabbi's expenses	552	552	335	•		1,439	4,044
Youth worker expenses	762	762	465		1	1,989	•
Ritual expenses			•	•	•	•	383
Bunal payments	32,148	•	•	,	•	32,148	31,773
Board of deputies	4,092		,	•	•	4,092	3,589
Seder Expenses	1,410	•	•	•	•	1,410	1,647
Social events	1,919	1	•	•	1	1,919	724
Religion school costs	1,758	1,758	1,068		•	4,584	1,806
Funeral expenses	•	•	•	•	•	ı	1,380
Cheder expenses	342	342	208	•	ı	892	ı
Judaica shop costs	1,477	,		•	•	1,477	1,786
Kosher shop purchase	13,382	•	,	•	•	13,382	10,531
Postage & stationery	2,394	2,394	1,456	1	ı	6,244	4,087
Heating & lighting	5,623	5,623	3,420		•	14,666	12,474
Cleaning	343	343	208	•	•	894	840
Telephone	456	456	277	•	1	1,189	1,197
Insurance	2,729	2,729	1,658	•	•	7,116	7,332
Audit and accountancy	•	•	,	•	3,738	3,738	4,051
Legai & consultancy	1	ı		•	603	603	1,491
Training & courses	,	391	•	•	•	391	394
Hadashot expenses		•	8,290	i	•	8,290	7,230
Security	2,062	2,062	1,255	i	•	5,379	3,098
Building maintenance	5,756	5,756	3,501	•	•	15,013	15,352
Religious affairs	7,398		•	1	•	7,398	4,331
RSGB contributions	22,386	•	٠		•	22,386	26,214
Sundry expenses	3,394	2,912	2,299	•	•	8,605	7,360
Bank charges	744	744	454	•	•	1,942	3,412
Bank interest	66	66	59	•	•	257	305
Depreciation - buildings	•	•	•	31,256	•	31,256	31,256
Depreciation – vehicle	265	265	160	•	1	069	810
Depreciation – furniture & equipment	2,346	2,346	1,428	-	•	6,120	3,065
	177,780	93,477	65,435	42,547	4,341	383,580	363,964

Maidenhead Synagogue Limited Notes to the Financial Statements (continued) for the year ended 31st August 2009

3b Net incoming resources are after charging

	2009	2008
Auditors' remuneration - audit fees	£ 2,857	£ 3,217
- other fees	£ 881	£ 834
Depreciation	£ 38,070	£ 35,131

4 Staff costs and Trustees' remuneration

Salaries	162,354	155,418
Social security costs	12,691	12,844
Pension costs	3,026	3,740
	£ 178,071	£ 172,002
The average weekly number of employees during		
the period, calculated on a full time equivalent basis, was	7	7

The Trustees received no remuneration and were not reimbursed for any of their expenses in the year

5 Taxation

The company is a registered charity and as such is not liable to pay corporation tax on any surplus applied for charitable purposes

Notes to the Financial Statements (continued) for the year ended 31st August 2009

6. Tangible fixed assets

	Freehold Property	Furniture and equipment	Vehicles	Total
Cost At 1st September 2008 Additions	2,562,792	65,949 15,283	12,250 -	2,640,991 15,283
At 31st August 2009	2,562,792	81,232	12,250	2,656,274
Depreciation At 1st September 2008 Charge for the year	215,452 31,260	56,753 6,120	7,646 690	279,851 38,070
At 31st August 2009	246,712	62,873	8,336	317,921
Net book value				
At 31st August 2009	£ 2,316,080	£ 18,359	£ 3,914	£ 2,338,353
At 31st August 2008	£ 2,347,340	£ 9,196	£ 4,604	£ 2,361,140

Included within freehold property is land with a cost of £1 million, which is not depreciated

7 Dobtors

Deptors	2009	2008
Tax recoverable	11,326	12,823
Grants receivable	3,332	-
	£ 14,658	£ 12,823

Notes to the Financial Statements (continued) for the year ended 31st August 2009

8 Creditors: amounts falling due within one year

2009	2008
8,179	3,850
-	19,952
£ 8,179	£ 23,802
	
were as follows	
2009	2008
19,952	25,583
188,683	216,829
-	(19,952)
£ 208,635	£ 222,460
2009	2008
£ 200,000	£ 200,000
2009	2008
£ 200,000	£ 200,000
	£ 8,179 were as follows 2009 19,952 188,683 £ 208,635 2009 £ 200,000 2009

An amount totalling £200,000 is secured by a charge on Grenfell Lodge

10. Funds

The Building Fund is a designated fund and was established to purchase the new building and to fund any required alterations and improvements

11 Legal status

The charity is also a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1